



# NASCSP

NATIONAL ASSOCIATION FOR STATE COMMUNITY SERVICES PROGRAMS

## *CSBG Quarterly Member Call*

May 20, 2025

# Agenda



- ***NASCSP Updates – Cheryl, Tiffany, Hugh, Lauren***
- ***NASCSP CSBG Chair Update – Matt***
- ***Open Discussion – Matt***

# Changes at State Offices

**Maryland:** Congratulations to **Danielle Meister**, Assistant Secretary; Welcome **Ade Adeniji**, Deputy Director; **Whitney Johnson**, Program Officer, CSBG; and **Hermine Williams**, Project Manager, CSBG

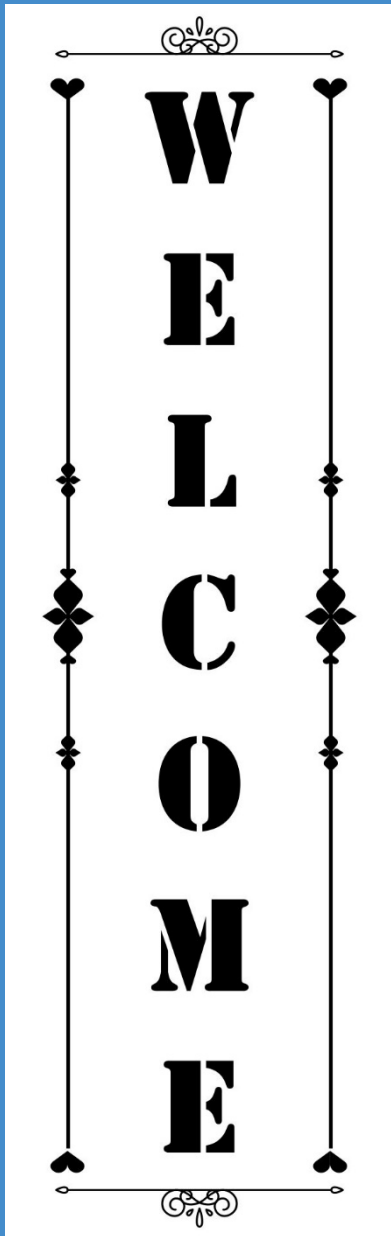
**New Mexico:** Welcome **Roxanne Luna**, Bureau Chief for Work and Family Support Bureau

**Oklahoma:** Welcome **Becky Glover**, Programs Planner

**Oregon:** Welcome **Marilyn Merritt**, Program Analyst 2 – HSD Housing Retention

**Rhode Island:** Welcome **Jessica Patrolia**, Administrator, Community Programs

**Texas:** Welcome **Brittney Brymer**, Program Specialist in the Training and Technical Assistance Section



# NASCSP UPDATES



- ***We're Hiring*** – Cheryl
- ***Legislative Updates*** – Cheryl
- ***Annual Report Update*** – Tiffany
- ***State Management Work Group Update*** – Hugh
- ***Conference Updates*** – Lauren

# Join the NASCSP Team!



## Government Relations Manager

- **Key Role:** Lead NASCSP's federal policy strategy, advocacy efforts, and government relations

## Communications Manager

- **Key Role:** Drive NASCSP's communication strategy to elevate our mission and programs



# *Legislative Update*



# CSBG Reauthorization

As you know, H.R. 3131 was introduced by Reps. Thompson and Bonamici.

Thank you for sharing your input and insights into H.R. 3131, the CSBG Improvement Act. This is valuable information as we seek to understand the direction we should take to best support our membership. Answering the following questions will be very helpful in clarifying that path forward for us.



# 2026 Appropriations

	Funding Request	President's FY26 Budget Request	Current Funding
<b>CSBG</b>	\$780M 200% FPL	\$0	\$770M 200% FPL
<b>LIHEAP</b>	--	\$0	\$4.04B





# *CSBG Annual Report Update*

# FY25 Annual Report

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- SmartForms Creation
  - Addressing FY24 issues to ensure forms are accurate
  - NASCSP Due Date to OCS – 09.01.25
- Assumption – CAR v2.1 changes will remain in place



# DATA-Related TTA

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- NCAP Annual Training Convention – *You Know Your Data*
- NASCSP Conference – TBD
- Resources in the Works
  - Data Guidebook
  - Storytelling Toolkit
  - Data Collection 1-pagers
  - Updated CAR v2.1 Instruction Manuals
  - CAR v2.1 E-Course



# CAR v3.0

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- Knowns
  - Not required for FY25 and FY26 submissions
  - Limited TTA available
- To be Determined/Released
  - OCS Guidance
  - TTA Resources and Materials
    - Crosswalk
    - Instructional Manuals
    - CAR v3.0 e-course
    - Other TBD



# CSBG AR v.3.0

- Approved – [OMB No. 0970-0492](#)
- [ACF-OCS-CSBG-DCL-25-06 Annual Report 3.0 Update](#)
- Questions to your Data and Evaluation Specialist







# Work Group Updates



# State Management Work Group 2.0



## **Purpose:**

Help states address the challenges facing low-income families in rural communities, and the agencies that serve them.



# Focus for 2025

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**1. Streamlined administrative requirements** (i.e., reporting, board member recruitment policies, audit report requirements, client application requirements, etc.)

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**2. Standardized tools & templates** (i.e., Org Standards, local CNAs, CAP Plans, Strategic Plans)

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**3. Specialized Strategies for Rural Communities** (i.e., linkages, use of discretionary funds, focused work groups, etc)





THANK  
YOU



# NASCSP 2025 Annual Training Conference

SEPTEMBER 22 – 26, 2025 | CHICAGO, IL

*Registration is Open!*



NASCSP | CSBG Quarterly Member Call | May 20, 2025

# CSBG Chair Update



- Chair Update:
  - Defend the Spend
  - OCS FY25 Monitoring Findings
  - State Immigration Laws
  - Regional Representatives Updates
  - Open Discussion



Defend  
the  
Spend



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

330 C Street, S.W., Washington, DC 20201 | [www.acf.hhs.gov](http://www.acf.hhs.gov)

April 22, 2025

Re: Payment Management System (PMS) - Updated payment processing steps

Dear ACF Grant Award Recipients,

As part of the implementation of [Executive Order 14222 - Implementing the President's "Department of Government Efficiency" Cost Efficiency Initiative](#), a new process has been created to enhance transparency and accountability for federal funding.

In accordance with Section 3 of E.O. 14222, PMS introduced a new mandatory field in the payment request screen at the grant subaccount level on March 17, 2025. This field, limited to 1,000 characters, requires a justification from your organization explaining the purpose of the payment at the subaccount level. You are encouraged to include detailed justifications.

Federal awarding agencies will review these payment request justifications and either approve them or request clarification (more detail) from your organization. If clarification is needed, your organization will receive an email from [defendthespend@hhs.gov](mailto:defendthespend@hhs.gov) to submit a revised justification. This communication will direct you to a website that is hosted on [doge.gov](http://doge.gov). Both [hhs.gov](http://hhs.gov) and [doge.gov](http://doge.gov) are valid U.S. government domains that may be interacted with for award-related matters.

As a result of this change, we have seen that processing times for new payment requests may be different than those experienced previously. We encourage your organization to plan accordingly. Please consider the following to facilitate the expedient processing of your payment requests:

- Increase the "lead time" between your organization's need and payment request;
- Structure payment requests to include only one awarding agency; minimize the number of grant subaccounts; and group subaccounts to those within the same program area;
- Provide a strong justification for your payment request to include details such as the program name, time period covered by the payment request, a clear description or summary of approved expenses or activities and, as applicable, the approved budget line categories for expenditures (e.g., Personnel, Fringe, Supplies, Travel, Contractual, Other);
- Ensure your justifications do not include any names or other personally identifiable, sensitive, or proprietary information; and
- Respond promptly and thoroughly to any requests for clarification received from [defendthespend@hhs.gov](mailto:defendthespend@hhs.gov).

Please share this guidance with any staff responsible for submitting payment requests in PMS. Thank you for your efforts to ensure that taxpayer dollars are utilized to support the purposes for which they were awarded.

# FY25 CSBG Monitoring Findings

## Administrative

- **Designation & Redesignation Procedures**

*Finding:* No state-specific policies in place.

**Required Action:** Develop and implement formal procedures for designation/resignation, including solicitation, evaluation, and dispute resolution.

- **Evaluation of Technical Assistance**

*Finding:* No structured process to evaluate effectiveness of training/TA.

**Required Action:** Submit policies establishing a process to assess training needs and measure outcomes.

- **Legislative Hearing Requirement**

*Finding:* Legislative hearing not conducted/documented.

**Required Action:** Submit a documented process for requesting and scheduling CSBG legislative hearings.

# FY25 CSBG Monitoring Findings

## Fiscal

- **Reimbursement Documentation**

*Finding:* Subrecipients not required to submit invoices/receipts with reimbursement.

**Required Action:** Implement procedures requiring documentation or adopt a consistent verification process.

- **Advance Payment Misalignment**

*Finding:* Payment policy did not align with the state's own procedures.

**Required Action:** Revise policy or contract language to match actual practice and ensure consistency.

- **Federal Records Access**

*Finding:* Subrecipients not informed of obligation to provide records to federal agencies.

**Required Action:** Update agreement and manuals to include required access language.





# *State Immigration Laws*

# Regional Rep Updates

## Region I

[Cassandra Norfleet-Johnson](#), Program Manager (CT)

[Tamara Fahey](#), CSBG Program Coordinator (MA)

## Region II

[Cynthia Bryant](#), Lead Program Manager – LIHEAP/CSBG (GA)

[Shelly Woda](#), Sustainability Unit Manager (WV)

## Region III

[Jill Giles](#), CSBG Program Coordinator (NE)

[Lorie Easter](#), CSBG Program Manager (IA)

## Region IV

[Anna Sainsbury](#), Strategic Initiatives Coordinator (WI)

[Sarah Priest](#), Community Action Grant Manager (MN)

## Region V

[Elizabeth Rackham](#), CSBG Program Specialist (ID)

[Leeann Marx](#), CSBG Program Coordinator (OR)



# *Open Discussion*





# Save the Date

- [Community Action Plan](#)  
**NEW DATE:** June 18, 2025 | 2:00 pm ET
- [Annual Report](#)  
July 17, 2025 | 2:00 pm ET
- [Data Dashboards](#)  
August 21, 2025 | 2:00 pm ET



# 2025 Quarterly Member Call Dates

- **August 19, 2025** | 3:00 to 4:30 pm ET | Register [here](#)
- **November 18, 2025** | 3:00 to 4:30 pm ET | Register [here](#)



# *NASCSP Membership*

## *Your State Office Dues At Work:*

### **Member-Only Services**

- CSBG Digest
- Quarterly Member Calls
- Member-Only Web Portal Library of Resources
- NASCSP Conference Member Rate
- Access to States Contact information in the CSBG Network

### **State & National Collaboration**

- NASCSP champions appropriations/reauthorization at the Federal level
- Peer to Peer opportunities to share promising strategies and success stories
- Provide updates on changing policy and regulations

### **Training & Technical Assistance**

- National Conferences
- Regional Trainings & Webinars
- Employee Orientation on Monitoring, Data Reporting, Performance Management and State Plan, Board Governance and Organizational Standards
- Customized on-site or virtual training or technical assistance
- Trusted resource for guidance

*Contact Members Services at [nascspgeneral@nascsp.org](mailto:nascspgeneral@nascsp.org)*

# NASCSP CAN HELP!

*Our expert staff are here to help to grow your knowledge, skills and capacity with trainings and technical assistance tailored to your needs.*

## CSBG Training & Technical Assistance

- Monitoring
- Succession Planning
- Annual Reporting
- State Plan Development
- Policy Manual and/or SOP Development
- Funding Formula Revisions





**Beverly Buchanan (AR)**, NASCSP  
Board Chair

**Matt Fitzgerald (VA)**, NASCSP Board  
CSBG Program Chair

**Cheryl Williams**, Executive Director  
✉ [cwilliams@nascsp.org](mailto:cwilliams@nascsp.org)  
☎ (202) 370-3658

# Thank you!!

**Hugh Poole**, CSBG Director  
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