



# Procurement Peer Exchange

NASCSP Island Grantee  
Training

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# Welcome!

Welcome to the  
Procurement Peer  
Exchange.

In one or two words, what's  
your biggest procurement  
headache right now?





A person in a brown sweater and khaki pants is walking through a room. In the foreground, several blue chairs with black frames are arranged in a circle. The background features wooden paneling and a large pillar. The scene is brightly lit, with a strong light source from the right creating a lens flare effect.

# What Is a Peer Exchange?

Structured opportunity to share experiences, challenges, and solutions

Explore barriers and celebrate success

Improve application of knowledge to improve results

Learn from others' real-world practices and lessons learned

Build a network of support and collaboration

# Goals for Today's Exchange

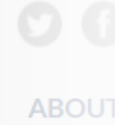
Review NASCSP RFP templates and Procurement Resources

Discuss material shortages and long purchase times

Explore procurement practices that streamline operations

Share biggest procurement challenges and ideas to improve





## BIL Procurement & RFPs



This webpage offers essential templates and guides for implementing WAP BIL. It includes step-by-step instructions, best practices, and compliance forms to support project planning and management. The templates and guides are arranged by topic, making it easy to find resources tailored to specific needs.

› Data Management Systems

› WAP Contractors RFQ

› WAP Service Provider RFP

› Technical Monitoring and QCI


# NASCSP RFP Templates & Procurement Resources

**NASCSP RFP Templates:**  
Streamlined, customizable  
documents for procuring  
different products or services.

**Other Resources Available:**  
Step-by-step guides, best  
practices, template forms,  
samples, and more!

[RFP Templates](#) | [Sample RFPs](#)





# Discussion: Material Shortages & Long Purchase Times

- What materials are hardest to source in your area?
- How do long lead times impact your program?
- What strategies have you used to mitigate delays?



# Best Practices: Procurement Practices That Streamline Operations



**Bulk Purchasing:** Coordinate to buy in bulk when possible.



**Vendor Relationships:** Build strong partnerships with reliable suppliers.



**Inventory Management:** Maintain a buffer stock for critical items.



**Early Planning:** Forecast needs and initiate procurement early.



**Technology:** Use procurement software to track orders and approvals.

# Peer Exchange: Biggest Procurement Challenges & Ideas to Improve

- What are your biggest procurement challenges?
- What solutions have you tried or heard about?
- What resources or support would help you most?







## Key Takeaways & Next Steps

- Use NASCSP templates and resources to simplify procurement
- Address material shortages with bulk purchasing and early planning
- Build strong vendor relationships and use technology to streamline operations
- Continue sharing best practices and lessons learned!





## Q&A

- What's one new idea you'll try after today?
- Who has a favorite procurement tool or tip?
- How do you handle tricky procurement situations?
- What resources or training would help you most?



# Resources



NASCSP BIL Procurement & RFPs: <https://nascsp.org/bil-procurement-rfps/>



NASCSP Sample RFPs: <https://nascsp.org/wap/waptac/wap-resources/best-practices/sample-rfps/>



IJA Information & Resources: <https://nascsp.org/wap/24112-2/>



NASCSP RFP Guide (PDF): [https://nascsp.org/wp-content/uploads/2021/01/RFP\\_Guide\\_12.6.19\\_final\\_091420\\_draft-to-post.pdf](https://nascsp.org/wp-content/uploads/2021/01/RFP_Guide_12.6.19_final_091420_draft-to-post.pdf)



NASCSP Service Provider RFP Instructions: <https://nascsp.org/wp-content/uploads/2024/10/NASCSP-Service-Provider-RFP-Instructions.docx>



Mahalo for joining our Island Grantee Training!