

# Memorandum

DATE: Issued November 15, 2024  
CARRIE SMITH

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CARRIE SMITH  
Date: 2024.11.12  
11:52:51 -0700

WAP Memorandum 142

REPLY TO

ATTN OF: **Carrie Smith, Retrofit and Readiness Program Manager, Weatherization Assistance Program**

SUBJECT: **Approved use of Training and Technical Assistance funds to attend 2025 BPA National Home Performance Conference and Trade Show**

TO: **Weatherization Assistance Program Grantees**

INTENDED

AUDIENCE: **Grantee Program Managers, Grantee Technical Managers, Subgrantee Program Directors, Subgrantee Technical Managers, Weatherization Training Centers**

The 2025 Building Performance Association (BPA) National Home Performance Conference and Trade Show, is being held April 7 – 10, 2025 in New Orleans, Louisiana.

In addition to the BPA's traditional collection of high-quality sessions, this year's conference will include multiple tracks and over 30 sessions specifically developed for the Weatherization Assistance Program (WAP) network. U.S. Department of Energy (DOE) WAP staff will be in attendance and DOE is encouraging WAP professionals to attend this exciting and important learning and networking opportunity.

Grantees and Subgrantees are encouraged and allowed to utilize DOE WAP Training and Technical Assistance (T&TA) funds to attend the 2025 BPA National Home Performance Conference and Trade Show.

In recognition of BPA's support of the WAP network, individuals employed by the DOE WAP network are eligible to receive a discounted registration rate. Register with this code and SAVE \$150 off a full conference registration: NATWAP25

Regular Registration: \$1095 (Your discounted price = \$945. Offer ends 3/3/2025)

Late Registration: \$1195 (Your discounted price = \$1045. Offer begins 3/4/2025 and ends at the start of the conference.)

- Offer applicable to nonmembers only
- Discount code must be entered at the time of purchase and cannot be applied post-payment

To register for the National Home Performance Conference and Trade Show visit:

[https://bpa.expoplanner.com/index.cfm?do=reg.flow&event\\_id=3](https://bpa.expoplanner.com/index.cfm?do=reg.flow&event_id=3)

IMPORTANT: Please note that this code is only to be used by individuals employed by and/or contracted to DOE WAP.

Registrants' employer information will be requested and verified to ensure the appropriate use of this discount. Contractors to WAP Subgrantees/Community Action Agencies must include their company name followed by the name of the WAP Subgrantees/Community Action Agency that employs them in the "company/organization" field on their registration form (e.g., ABC Contracting/LMNOP Community Action Agency).

Grantees who have questions regarding this memorandum or its contents should contact their DOE Programmatic Project Officer and/or email [WAPTA@hq.doe.gov](mailto:WAPTA@hq.doe.gov).