

Program Year 2026 (PY 26) Weatherization Assistance Program (WAP)

Grantee Plan Application Training

July 27, 2026

2:00 p.m. ET



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Funding Acknowledgement

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Training Agenda

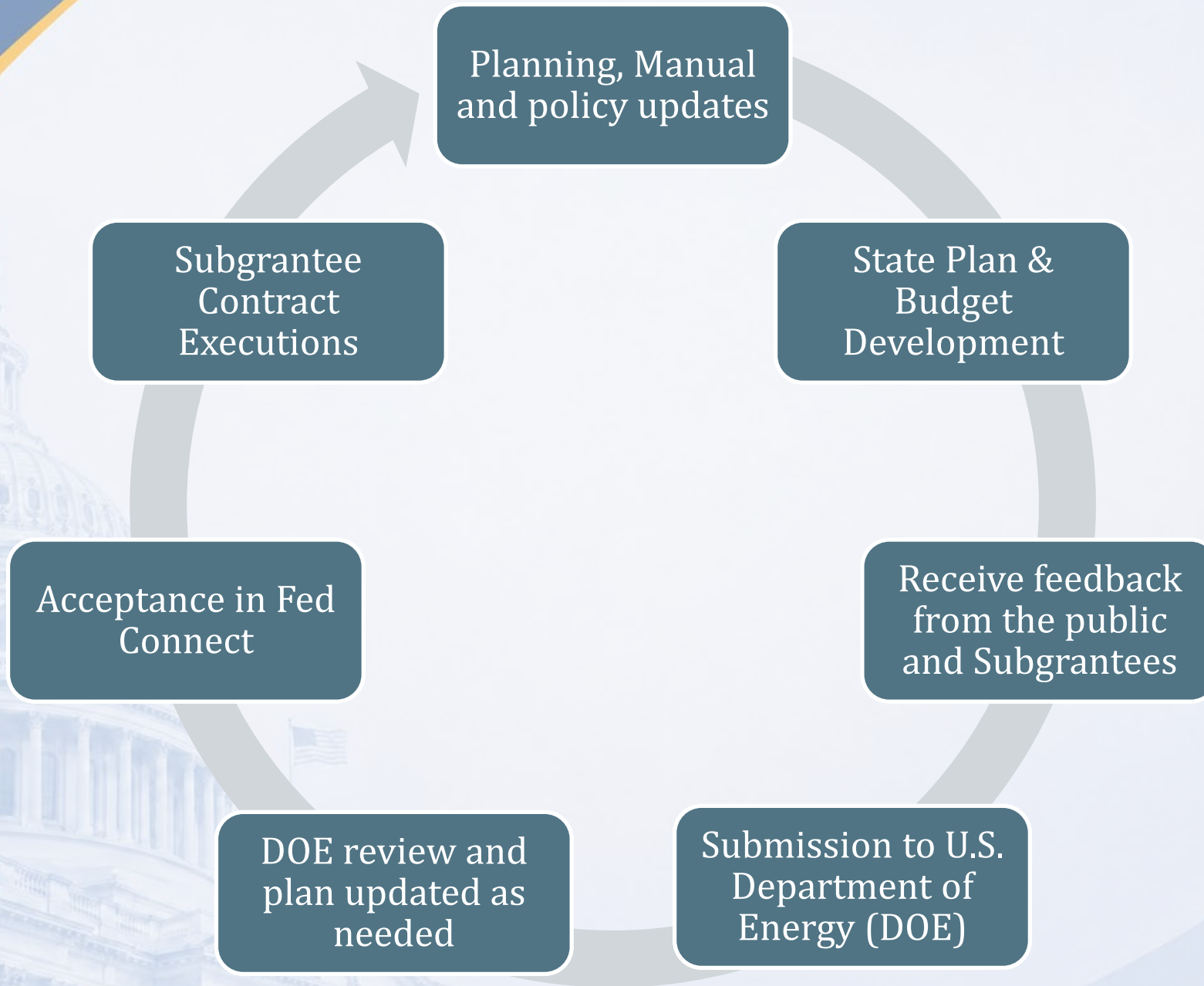
- Overview of State Plan Process
- Review changes to Program Year 2026 (PY 2026) Annual WAP Grant Guidance
 - Weatherization Program Notice (WPN) 26-1
 - Administrative and Legal Requirements Document (ALRD)
 - Application Instructions
 - WPN 26-2



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Process Overview



PY 2026 WAP State Plan Due Date

No later than September 7, 2026



Preparation

Complete your package



The completed package is due no later than 11:59 p.m. local time of each Grantee's time zone on September 7, 2026

Aug 9, 2026

30-day priority window



Packages received within 30 days (August 9) will receive prioritization of review.

Sep 7, 2026

Final deadline • 11:59 p.m.

PY26 WAP State Plan Guidance

- WPN 26-1 | Published July 9, 2026
- 2026 ALRD
- 2026 Grantee Application Instructions
- WPN 26-2: PY 2026 Grantee Allocations



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ALRD Overview

Items of note:

- This is the second year of the three-year award that started in Fiscal Year 2025.
- All Grantees will be operating on a July 1st PY
- Ensure your account is active in the System Award Management ([SAM.gov](https://sam.gov))
- Make sure appropriate staff have access to the Performance and Accountability for Grants in Energy ([PAGE](#)) and [FedConnect](#)
- Documents uploaded as a PDF are the preferred format, but other types are accepted.

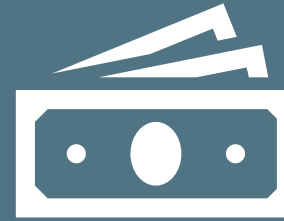
State Plan Application Documents



Standard Form
(SF)-424
Application for
Federal
Assistance



SF-424A Budget
Information for
Non-
Construction
Programs



Budget
Justification



Annual File



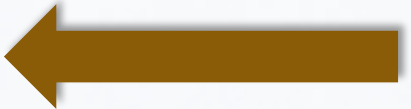
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Required Attachments to the Application Package in PAGE (SF-424)		
Health and Safety Plan (H&S) (if not already included in the Master File)	Attachment	H&S Plan
Training & Technical Assistance (T&TA) Plan (if not already included in the Master File)	Attachment	T&TA Plan
Quality Control Inspection/ Technical Monitoring Form (QCI TMF)	Attachment	QCI_TMF
Financial/Programmatic Monitoring Tool	Attachment	Financial Programmatic Monitoring Tool
Quality Control Inspector (QCI) Technical Monitor(s) Certification Form(s) or documentation for how this requirement is met	Attachment	QCI Certifications
Public Hearing Transcript(s)	Attachment	Public Hearing Transcript
Public Hearing Notice(s) Demonstrating Minimum Ten Days' Notice	Attachment	Public Hearing Notice(s)
PAC Activity Documentation	Attachment	PAC Activity Documentation
A copy of the Deferral Policy	Attachment	Deferral Policy
Dispute Resolution Process	Attachment	Dispute Resolution Process
Indirect Rate Agreement (if applicable)	Attachment	Indirect Rate Agreement
Explanation of Indirect Costs (if applicable)	Attachment	Indirect Cost Explanation
Process for Investigating Waste, Fraud, and Abuse	Attachment	Investigating Waste, Fraud, and Abuse
Cost Allocation Plan (if applicable)	Attachment	Cost Allocation Plan
2 C.F.R. § 200 Subpart F, Single Audit	Attachment (or provide a link in the narrative comment section of the budget)	Single Audit
Standard Form LLL (SF-LLL) Disclosure of Lobbying Activities (if applicable)	Attachment	SF-LLL

Required Attachments

Other Optional Attachments

- WAP Organizational Chart(s)
- Corrective Action/Removal Procedures
- Reprogramming of Training and Technical Assistance (T&TA) Funds
- Master File 



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Budget Categories

Mandatory Budget Categories

- Grantee Administration
- Subgrantee Administration
- Grantee T&TA
- Subgrantee T&TA
- Program Operations
- Weatherization Readiness Fund (WRF)

Optional Budget Categories

- Vehicles and Equipment
- Liability Insurance*
- Leveraging
- Health & Safety (H&S)*
- Financial Audit*
- Energy Crisis
- Energy Audit*
- Client Eligibility/Intake*
- Final Inspection*
- Special Projects I-V

*Optional Categories recommended by DOE

Administration Budget Category

Total amount of administrative budget allowed is 15%

- Grantees may charge no more than 7.5% of the total new PY funds
- Subgrantees must charge at least 7.5% of the total new PY funds

Multiply the (new PY total allocations + WRF) x 7.5% to determine the administrative budget for Grantees and Subgrantees

Knowledge Check

Is it possible for a Grantee to exceed 15% of administrative costs?

Knowledge Check

Yes!

Grantees may allow Subgrantees that receive less than \$350,000 to use up to an additional 5% - this may result in the Grantee exceeding 15% of the total administrative cost category.

Health and Safety – Optional Category

New this PY: H&S budget percentage of **20%** of Program Operations is acceptable (note, any Grantee that requests to exceed the 20% threshold must be approved by DOE).



Knowledge Check

True or False
Health and Safety Expenditures are
excluded from the Average Cost Per Unit
(ACPU)

Knowledge Check

True

Health and Safety expenditures are excluded from the ACPU calculation when they are not included in the Program Operations Budget Line. They are also not included in cost-justification requirements within the energy audit.

Other cost categories not included in Program Operations would also be excluded from the ACPU calculation.

Reminder: Newish Budget Categories

- Energy Audits
- Client Eligibility/Intake
- Final Inspection

Weatherization Program Notice 24-7: Optional Budget Flexibilities
for the Average Cost Per Unit - REVISED



WAP T&TA Allowable Expenses

- Costs related to attending conferences and trainings are allowable as WAP T&TA expenses.



IMPORTANT: DOE-approved Grantee Plans reflect authorization to participate in events and activities identified in the plan.

Carryover

Table 2: Carryover Example		
Grantee Name, Grant Number, Current PY, Proposed PY		
BUDGET COLUMN HEADING	TOTAL PRIOR YEAR & CURRENT ACTIVE YEAR CARRYOVER (Identify the Cost Categories funds are moving from)	PROPOSED BUDGET CARRYOVER (Identify the Cost Categories that are moving the funds to in the proposed budget for the new PY)
Grantee Administration	\$20,000	\$20,000
Subgrantee Administration	\$9,500	\$7,000
Grantee T&TA	\$14,000	\$0
Subgrantee T&TA	\$11,000	\$0
Program Operations	\$35,000	\$64,000
H&S	\$10,000	\$9,000
Financial Audits	\$500	\$0
Liability Insurance	\$0	\$0
Weatherization Readiness	\$0	\$0
Grantee Formula Carryover Subtotal:	\$34,000	\$20,000
Subgrantee Formula Carryover Subtotal:	\$66,000	\$80,000
Total Carryover – Formula	\$180,000	\$180,000

Grantee Applications Instructions, Page 21

- Grantees should determine if they will include estimated carryover with their initial State Plan submission or modify the State Plan with carryover after the No-Cost Time-Extension has ended.
- Include an explanation to DOE where carryover funds will be applied.

Required Public Input

- Before submitting an application to DOE, one or more Formal Public Hearing(s) [eCFR:10 CFR 440.14\(a\)](#) must be held on the proposed Plan.
 - Grantees must provide a minimum of **ten calendar days'** notice
- Presentation to the Public Advisory Council

Grantees should be aware that if significant program changes are made after the initial public hearing(s), an additional hearing may be required.



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New-Master File Changes

The Master File will be considered static for the life of the three-year grant cycle. If there are no changes to any specific sections of the file, there is no need to populate the PY 2026 Grantee Plan with the Master File, and it can remain on revision 0. If the Master File is copied and carried forward in PAGE, Grantees will need to identify the changes made to their PO to expedite the file review process.



Terms and Conditions Flow Down Requirements

Grantees must apply the terms and conditions of the award, including the Intellectual Property Provisions, to all subrecipients (and contractors, as appropriate) 2 CFR 200.101(b)(2) through (b)(5), 2 CFR 200.327, and 2 CFR 200.33

PY 2026 ACPU Updates

= \$8,813

There are no renewable electricity-generation technologies approved for use in WAP at this time.



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Once your Plan is approved:

- ✓ Review terms and conditions
- ✓ Ensure subgrantee agreements include the required flow-down provisions
- ✓ Issue your subgrantee agreements and execute as quickly as possible
- ✓ Establish ongoing milestones to ensure expenditure and unit production go



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Reference Links

- [Home | SAM.gov](#)
- [eCFR :: 2 CFR Part 200 -- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#)
- [eCFR :: 10 CFR Part 440 -- Weatherization Assistance for Low-Income Persons](#)
- [eCFR :: 2 CFR Part 25 -- Unique Entity Identifier and System for Award Management](#)
- [eCFR :: 2 CFR Part 170 -- Reporting Subaward and Executive Compensation Information](#)
- [M-24-02 Buy America](#)
- [DOE Buy America Requirement Waiver Requests | Department of Energy](#)
- [Build America, Buy America | Department of Energy](#)
- [Executive Orders | National Archives](#)
- [SF-424 Family | Grants.gov](#)
- [2021 TTA Plan Template.docx](#)
- [Weatherization Program Notice 22-7: Weatherization Health and Safety | Department of Energy](#)

NASCSP Resources

- WAP Member-Only Resources – NASCSP
- WAP Webinars – NASCSP
- WAP Member Webinars – NASCSP
- Weatherization Training Menu – NASCSP
- DOE WAP State Plans – NASCSP
- State-Plan-Submission-Timeline July-1-Start.xlsx
- Programmatic Manuals – NASCSP

Questions?

Thank you!

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