

## **Title:** Weatherization New State Manager Training

### **Description:**

This series of webinars are tailored specifically for the Weatherization Assistance Program (WAP) new state managers. This training program is essential in getting off on the right foot by combining high level overview with more detailed processes unique to the weatherization program. Training will provide valuable insights into program management, workforce development, and compliance. Participants will gain actionable knowledge on budgeting, onboarding new staff, managing multiple funding streams, and adopting best practices in delivering weatherization services.

### **Webinar Series Outline:**

#### **Session 1: WAP 101**

- Overview of the Weatherization Assistance Program (WAP)
- DOE-WAP and HHS-LIHEAP funding structures
- Key regulations and guidelines for grantees and new staff
- Kahoot “Test your Knowledge”.

#### **Session 2: ACPU Management and Best Practices**

- Program Regulations and DOE Guidelines
- Budget and production planning
- Best Practices for ACPU and managing ethical operations

#### **Session 3: Navigating Compliance for BIL**

- Davis-Bacon Act compliance essentials
- Build America, Buy America (BABA)
- NEPA / SHPO Federal Compliance.
- Best practices for ensuring ethical operations.

#### **Session 4: Enhancing Program Management Skills**

- The annual timeline of Grantee’s role and responsibilities
- Managing the Subgrantee relationship and communications
- Identifying Key Performance Indicators to measure success

#### **Session 5: Optimizing Operations and Best Practices**

- Leveraging available funding sources
- Tracking and reporting planned vs. actual Production
- Effective energy audits and priority lists
- Managing compliance requirements and improving efficiency

#### **Session 6: Workforce Development and Training**

- Onboarding and training new employees effectively
- Facilitating networks and building connections with contractors
- Addressing workforce needs and supporting programmatic success.