**Changes to Annual Guidance Between Issuing WAP Memorandum 138: Program Year 2025 Weatherization Assistance Program Draft Grant Guidance and Weatherization Program Notice 25-1: Program Year 2025 Weatherization Grant Application Information**

**Weatherization Program Notice 25-1**

* References to “Contracting Officer” (or CO) were replaced by “Grants Officer” (or GO).
* **1.0 PURPOSE BACKGROUND**

Included name of attachment to Memo 139-PY 2025 Planning Estimates.

* **2.6 EQUITY AND THE JUSTICE40 INITIATIVE**

Added back in the paragraph regarding J40 investments with additional J40 investments.

* **2.7 NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) & HISTORIC PRESERVATION**

Announced attachments of the NEPA Determinations.

* **3.1.1 ADJUSTED AVERAGE COST PER DWELLING UNIT (ACPU)**

Removed sentences about updates to CPI language and updated language in footnote. Also corrected ACPU dollar amount.

* **3.5 BUDGET/EXPENDITURES/CARRYOVER**

Updated language regarding PY 2025 being a new grant cycle and Grantees will need to complete a closeout process for PY 2022 – PY 2024).

* **ATTACHMENTS**

Updated to include NEPA determinations for both Recipients with a Historic Preservation Programmatic Agreement and for those without a Historic Preservation Programmatic Agreement.

**PY 2025 APPLICATION INSTRUCTIONS**

* List of Acronyms removes “Contracting Officer” and adds “Grants Officer”. References to “Contracting Officer” (or CO) were replaced by “Grants Officer” (or GO).
* **III.2 Budget Categories – Section B: Administrative Categories**

Strikes “Grantees should not include WRF or SERC when determining Subgrantee’s allocations for this allowance.”

* **V.1.1** **Approach to Determining Client Eligibility (V.1.1 Box 1): Income Verification (V.1.1 Box 2)**

Clarified that applicants must have their eligibility documentation recertified within 12 months of service.

* **V.1.2** **Approach to Determining Building Eligibility: Describe What Structures are Eligible for Weatherization (V.1.2 Box 3)**

Clarified Grantees without a Programmatic Agreement are Guam and Indian Tribes and they are restricted to activities on structures less than 45 years old and not on Tribal land, unless those activities are reviewed by DOE.

* **V.1.2** **Approach to Determining Building Eligibility: Weatherization Readiness Funds (WRF)**

Clarified Grantees must monitor WRF as part of the Grantee’s annual monitoring of Subgrantees.

* **V.3** **Prioritizing Clients**

Updated language to clarify recertification of eligibility must occur within 12 months of service.

**ADMINISTRATIVE AND LEGAL REQUIREMENTS DOCUMENT**

* References to “Contracting Officer” (or CO) were replaced by “Grants Officer” (or GO).
* **3. Environmental Review in Accordance with NEPA**

Acknowledge that the list of activities with categorical exclusions in the NEPA determination have restrictions and they should be reviewed when receiving the PY 2025 award documents.

* **4.** **Build America**, **Buy America (BABA) Requirements for Infrastructure Projects**

**A. Definitions**

* Updated definition of Construction materials.
* Encourages Grantees consider BABA applies to “public” infrastructure projects during the application in order to consider potential budget or schedule changes as early as possible.

**B. BABA Requirements for Infrastructure Projects**

(2) Updated footnote.

(3) Updated Buy America Implementation Guidance document link.

* **REFERENCE MATERIAL**

Updated to include NEPA determinations for both Recipients with a Historic Preservation Programmatic Agreement and for those without a Historic Preservation Programmatic Agreement