



Georgia Environmental Finance Authority (GEFA)

Request for Qualified Contractor

(RFQC)

To Provide

***WEATHERIZATION TRAINING
SERVICES***

GEFA RFQC No. 928-ERD-24-WTH-TRNG



**Georgia Environmental Finance Authority
REQUEST FOR QUALIFIED
CONTRACTOR**

***Weatherization Training Services*
RFQC # 928-ERD-24-WTH-TRNG**

PROCUREMENT OVERVIEW

The Georgia Environmental Finance Authority (GEFA) is interested in receiving statements of qualifications (SOQ) from firms interested in providing services to assist GEFA, its supported entities, and stakeholders to secure Weatherization Training Services in multiple areas in the State of Georgia, as further described herein. The services of the Consultant shall include comprehensive training services for technical and programmatic aspects of the GEFA weatherization program pursuant to GEFA goals stated herein.

Georgia's weatherization program, funded in part by the U.S. Department of Energy (DOE), works to reduce energy costs for low-income households by increasing the energy efficiency of their homes, while ensuring their health and safety. Funding for the program also comes from Georgia's Department of Human Services (DHS), which receives an allocation of the Low-Income Home Energy Assistance Program (LIHEAP) funds from the U.S. Department of Health and Human Services.

The successful training consultant(s) will work with GEFA, and other appropriate stakeholders and resources, to further determine/develop the full and appropriate scope of the Training Program. Accordingly, the qualifications of the Consultant are of paramount importance. Therefore, this Request for Qualified Contractor (RFQC) is being issued by GEFA in consideration of the stakeholders' interests, and one or more firms that respond to this RFQC by submitting SOQs may be determined to be especially capable of delivering services and therefore eligible to provide further information and/or pricing and/or discussions with GEFA to provide these services as a Consultant.

All respondents to this RFQC are subject to instructions communicated in this document and are cautioned to completely review the entire RFQC and follow instructions carefully. GEFA retains the right to reject any or all statements of qualifications or any, if applicable, subsequent submittals and/or proposals, and to waive technicalities, irregularities, and informalities, and retains the right to cancel or conclude this procurement at any time without selecting a firm to provide the described services, without any liability to any respondents, or any other person or entity, and is under no obligation to make an award relating to this RFQC to any person or entity. The final terms of any Agreement are subject, in all cases, to strict compliance with the applicable provisions of the State of Georgia, and appropriate federal program mandates.

A. IMPORTANT - A RESTRICTION OF COMMUNICATION IS IN EFFECT FOR THIS PROJECT.

From the time of advertisement of this solicitation until a contract is executed (final award) with successful respondent(s) and such final award(s) is/are announced, interested firms are not allowed or permitted to communicate about this solicitation or scope with any staff or any official representatives of GEFA or stakeholder agencies other than the Issuing Officer and except for submission of questions as instructed in the RFQC, or as provided by any existing work agreement(s). Finalists and Apparent Awardee(s) are restricted from making public

statements or press releases about their selection as finalists or their apparent award. For violation of this restriction, GEFA reserves the right to reject the submittal of the offending respondent.

II. **Scope of Services**

GEFA considers the services which are envisioned and generally described herein to be necessary. The actual, final scope of services, however, may differ, may be greater or lesser, and may be fully determined through further proposal/bid, negotiation, collaboration, and execution of a prospective Agreement with a successful firm. GEFA also reserves the ability to request a Best and Final Offer from one or more respondents. The successful Consultant will work with GEFA, and other appropriate stakeholders, and resources to further determine the full and appropriate scope of the specific services and funding.

GEFA is seeking a consultant to provide weatherization training services in strategic areas of the state. Weatherization technology development and adoption is accelerating across the state of Georgia and historic levels of federal funding for commercial and residential energy efficiency are flowing into the state. These forces combined are creating a need to train a modern workforce to implement and maintain best practices and methodologies in weatherization. GEFA is especially interested in training services that address the following technical and programmatic areas:

Technical

The successful Consultant(s) will have advanced training-level knowledge/capabilities in the following areas:

- Lead-safe work practices certification
- OSHA (add specific classes?)
- Residential energy retrofit installer and electrification training (RIT)
- Energy auditor
- ASHRAE standards and proper tools use
- Weatherization Assistant version 10 (WA10)
- Building science principles
- Best practices cross-training
- Crew lead
- Manufactured homes
- Weatherization of multi-family
- Solar initiatives
- Combustion Safety, Air Exchange, and Indoor Air Quality

Programmatic

The successful Consultant(s) will have current "best practices" knowledge/capabilities in the following areas:

- General weatherization program best practices
 - General office procedures (for client intake and data entry staff)
 - Weatherization office staff and crews' soft skills (e.g., interpersonal, communication, listening)
- Invoicing procedures
- Blending and braiding funds
- Federal grants management
- Online software programs (Hancock and WA10 cross-training)
- Weatherization of multi-family units

Goals

GEFA envisions the effective Training Services to be efficiently scheduled and available throughout the state to optimally satisfy the needs of weatherization staff and crews and, ultimately, weatherization service end-users (clients) in Georgia. Training Services will complement and be conducive to the initiatives of the weatherization stakeholder/supportive entities such as the 14 subgrantee community action agencies, the Georgia Community Action Association (GCAA), Georgia DHS, U.S. DOE, and U.S. HHS. *Successful training services will include the following aspects:*

- Optimum Learning Management System (LMS) development with online, self-paced options
- Multiple, optimum locations and class times around the state
- On-demand, one-on-one support and flexibility to adjust based on demand.
- Bilingual (Spanish) services

III. Qualifications Evaluation and Selection Process

A. OVERVIEW

GEFA will closely administer the first step of this procurement generally pursuant to O.C.G.A. § 50-22-1, et seq. GEFA will solicit SOQs for evaluation and ranking for determination of one or more finalist firms. Finalist firms may be asked, on relatively short notice, to provide a pricing proposal for the services. GEFA has enlisted the following appropriate resources for assistance in carrying out this process:

1. Selection Facilitator

This individual shall be assigned by GEFA and will be responsible to GEFA for the interests of GEFA. This individual shall be the issuing officer of the solicitation and shall facilitate this procurement process, including posting of solicitations and notices, receipt of submittals and questions, coordination of review, evaluation, ranking recommendation, facilitation of meetings and interviews, and other duties up to, and throughout, the committee rankings of firms, and negotiation and prospective execution of a Consulting Services Agreement.

2. Selection Committee

This Committee shall be composed of qualified persons approved by GEFA to review and evaluate respondent firms' SOQs, pricing proposals, and other submittals, and possibly interview qualified finalist firm(s). The Selection Committee shall, through the procedures defined herein, perform the following: a) Ranking of all submitting firms for determination of finalist(s); and b) If applicable, ranking of finalist (proposing) firm(s) for final selection recommendation.

B. METHOD OF COMMUNICATION

Public procurement documents, including attachments, and associated addenda (if issued) will be publicly posted on the Georgia Procurement Registry (GPR). Any communication of relevant, significant information regarding this solicitation will also be made via the GPR. Known interested firms, and those firms which are deemed likely to be interested, may be directly solicited immediately after public advertisement; however, all firms are responsible for checking the GPR on a regular basis for updates, clarifications, and announcements.

GEFA reserves the right to communicate via email with the respondents' primary contacts listed in the SOQs. **The Issuing Officer/Selection Facilitator named herein shall be the SOLE point of contact for participating firms for the duration of the procurement.** Other specific communications will be made as indicated in the remainder of this RFQC. In accordance with this RFQC, GEFA reserves the right to reject the submittal of any respondent violating this provision.

C. EVALUATION OF STATEMENTS OF QUALIFICATIONS

The Selection Committee will evaluate all submittals upon submittal validation by the Selection Facilitator, which shall include verification of receipt-on-time and in good order (apparent responsiveness). Responsiveness validation will also include verification of receipt of the following signed and notarized Exhibits: Exhibit I, *Statement of Qualification Certification* form; and Exhibit II, *Georgia Security and Immigration Compliance Act Affidavit* form.

Submittals from respondents with apparent significant conflicts of interests are subject to additional pre-review prior to validation, other action, or disqualification. For validated submittals, each member/evaluator will assign points using the criteria identified in Section VI.

Under facilitation and coordination from the Selection Facilitator, the Selection Committee members will thoroughly review and evaluate SOQs submitted in response to this RFQC, using the criteria stated herein. For each evaluator, the points assigned to each criterion will be totaled and an individual evaluator rank will be determined for each firm. The rankings of all evaluators will be totaled to arrive at the sum of individual rankings for each submittal evaluated to determine the most qualified firm(s). The Committee may, however, choose to use Committee consensus scoring. If applicable, the number of finalists may be determined through review of any large differences between firms' sums of individual rankings or Committee consensus only upon agreement by Selection Committee members.

D. FINALIST NOTIFICATION

The firms selected as finalist(s) will be posted on the GPR and will receive written notification (Finalist Notification) from the Selection Facilitator. Criteria for the remainder of the selection process will be communicated in the Finalist Notification, along with other appropriate evaluation information.

E. EVALUATION OF FINALISTS, APPARENT AWARD, AND FINAL AWARD

Under facilitation and coordination from the Selection Facilitator, the Selection Committee members will thoroughly review and evaluate any pricing or further technical submittals and (if applicable) interview sessions that were carried out in response to the Finalist Notification, using the criteria stated therein.

IV. Schedule of Events

The following Schedule of Events table represents GEFA's best estimate of the schedule that will be followed. All times indicated are prevailing times in Atlanta, GA. GEFA reserves the right to adjust the schedule, with prior notice, as it deems necessary.

a. Selection Facilitator issues public advertisement of RFQC-	2/28/24	-----
b. Deadline for submission of written questions and requests for clarification-	3/11/24	2:00 PM
c. Selection Facilitator provides answers/clarifications/addenda-	3/13/24	-----
d. Deadline for submission of Statements of Qualifications (SOQs)-	3/20/24	2:00 PM

V. DELIVERABLES for Statements of Qualifications

IMPORTANT- SOQs must include certain signed and notarized Exhibits, which are provided herein, as follows: Exhibit I, *Statement of Qualification Certification* form; and Exhibit II, *Georgia Security and Immigration Compliance Act Affidavit* form. **The SOQs must be submitted in accordance with the instructions provided in Section VI-B, must be categorized and numbered as outlined below, and must be responsive to all requested information below. References in submittals to websites or referrals to other sources of information will not cause a review of the information, and such information may not be evaluated.**

A. STABILITY AND RESOURCES

1. Provide basic company information: company name, address, name of primary proposing contact, telephone number, email address, and company website (if available). If the firm has multiple offices, the qualification statement shall include information about the parent company and branch office separately. Identify office from which project will be managed and this office's proximity to the service site(s). Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the respondent a sole proprietorship, partnership, corporation, limited liability corporation, or other structure?
2. Briefly describe the history and growth of your firm(s). Provide general information about the firm's personnel resources, including disciplines, numbers of employees, locations, and staffing of offices.
3. Has the firm or any affiliate been involved in any arbitration, litigation, mediation, dispute review board, or other dispute resolution proceeding occurring during the last 10 years involving an amount more than \$100,000? Describe any pending regulatory inquiries that could impact your ability to provide services if you are the selected Consultant. List any indictments that have been issued against the project team members or principals of the firm.
4. Provide a Statement of Disclosure, which will allow GEFA to evaluate possible conflicts of interest. Respondents must provide, in their own format, a statement of all potential legal or otherwise significant conflicts of interest possibly created by the respondents or their proposed team being considered in the selection process or by the respondent's or their team's involvement in the project. Respondents should provide information as to the nature of relationship(s) with parties in such potential conflicts.
5. Provide name of insurance carrier(s), types and levels of coverage, and deductible amounts per claim.
6. Has the firm ever been removed from a contract or failed to complete a contract as assigned? Explain.

B. EXPERIENCE AND QUALIFICATIONS

1. Provide information pertaining to the principal personnel envisioned for these services, including but not limited to: Principal in Charge, Consulting Services Manager, and all other key training personnel. Please include resumes and professional registration information for personnel identified. Provide information on level of commitment for proposed training personnel and key members of team.
2. Provide experience of key resources on projects of the firm relevant to the Scope of Services herein, including professional qualifications and description of involvement/experience for proposed project staff. This should include the degree of apparent relevant competencies of the principal trainer(s) and lead staff relative to the project and services required, and evidence of competence. **Provide information regarding firm/staff experience with varied weatherization Training Program Administration methods, and other relevant program consulting experience.** *(At this stage, firms are asked for information on lead staff only, but each firm may list qualifications and experience on more than one lead individual who are being proposed for services.)*
3. Provide information on the firm's experience and ability in delivering effective training services such as generally described in the scope herein, and any related services for weatherization training related projects similar in complexity, size, scope, and function to the scope herein. Describe no more than six and no less than three programs or projects, in order of most relevant to least relevant, that demonstrate the firm's capabilities to provide services for GEFA. For each program or project, provide the following information:
 - a. Client entity name, project location, and dates during which services were performed.
 - b. Clear description of overall project and services performed by your firm.
 - c. Software used by your firm, and overall program, project budget estimate.

- d. Current client contact information including contact names, email addresses, and telephone numbers.
4. Provide a statement on the firm's experience and qualifications in a complex consulting role for similar projects. Include any oversight of projects of extreme complexity, including experience in providing leadership in projects that are highly challenging. Include any certifications, industry ratings, and national or international achievement recognitions, etc., to attest to the level of experience and success.

C. SUITABILITY

Provide any information that may serve to differentiate your firm from other firms in suitability for the project including, but not limited to:

1. Furnish evidence of the firm's fit to the project and/or needs of GEFA, any special or unique qualifications for the project, or unique approaches to providing Training Program Development services.
2. Provide evidence of the firm's suitability for and understanding of the importance of delivering appropriate and accurate training services, coordination, documentation, and reports similar to the incumbent project.
3. Provide a statement regarding the areas of the Scope (herein) that your firm DOES NOT and/or CANNOT perform.
4. Describe ability to gather resources in vicinity to stakeholders and/or any knowledge of the project areas which may uniquely benefit the firm and project.
5. Provide any non-discrimination and equal employment opportunities policies of the firm and evidence of efforts or success in W/MBE-DBE inclusion.
6. Describe other services or relevant scopes or techniques offered by the firm that might be especially suitable for the project.

D. PAST PERFORMANCE

1. Provide at least three references for projects described in Section B-3, above, including references from (as applicable) client agencies, project managers, and related major stakeholders. Provide at least two references from a public entity with responsibilities to develop comprehensive federal and state training programs and provide information on solutions used for the scope. Provide references that indicate level of adherence to project budget and schedule (original vs. final) and/or information on performance review or variance evaluation.

VI. Evaluation Criteria

A. Criteria for Evaluation of Statements of Qualifications

The Selection Committee will evaluate SOQs using the following criteria:

10% Factor} **Stability and resources** of the submitting firm, including the firm's history, status, growth, overall resources of the firm, form of ownership, litigation history, financial information, and other evidence of stability.

40% Factor} Firm's relevant **experience and qualifications**, including the demonstrated ability of the firm in effective services for projects comparable in complexity, size, and function, for customers similar in scope to customers of GEFA, and other similarly structured organizations. This includes relevant experience and qualifications of the principal training administration staff and level of experience during all phases of similar scopes.

- 40% Factor} Firm's apparent **suitability** to provide the subject scope, also including the firm's apparent fit to the project type and/or needs of GEFA, any special or unique qualifications for the project, suitability for innovative methods, current and projected available resources, proximity of office(s) and/or lead staff to project location and/or proven ability to gather resources in location of service, proposed quality control/quality assurance procedures, special or enhanced capabilities, and the firm's non-discrimination and equal employment opportunities policies in W/MBE-DBE inclusion
- 10% Factor} **Past performance** evidence of the submitting firm, including level of quality of the services of the firm to previous customers, customer's statements of that quality, the firm's ability to meet established time requirements, the firm's response to project needs, the firm's control of quality and budget.

VII. Submittal Conditions

A. SUBMITTAL OF QUESTIONS AND REQUESTS FOR CLARIFICATION

Questions about any aspect of the RFQC, or the project, shall be submitted in writing prior to the appropriate deadlines indicated in the Schedule of Events to:

Richard Sawyer
GEFA
rsawyer@gefa.ga.gov

The deadlines for submission of questions relating to the RFQC are the times and dates shown in the Schedule of Events- Section IV. At any time prior to the submission date, GEFA may issue an RFQC addendum to further clarify any part of this RFQC, amend this RFQC, or issue instructions or further information. Each such addendum will be posted and/or distributed to all respondents.

B. SUBMITTAL OF STATEMENTS OF QUALIFICATIONS

An electronic original of the SOQ shall be prepared. One complete copy must be provided via email as a SINGLE PDF file. Each submittal shall include a transmittal letter as a part of the file. Submittals must be able to be printed on standard (8½" x 11") paper. The pages of the qualification submittals must be numbered. A table of contents must be included to identify each section as instructed in this RFQC. Responses are limited to 15 printed pages or less using a minimum size 11 font. Each SOQ shall be prepared simply and economically, providing straightforward, concise delineation of respondent's capabilities. Irrelevant displays and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: All pages **shall be included** in the page limit. Submittals must be emailed with reference to **GEFA RFQC# 928-ERD-24-WTH-TRNG** and the words **"STATEMENT OF QUALIFICATIONS"** clearly indicated on the email message's subject line. **Submittals received after the time and date set for receipt are subject to rejection.** Emailed submittals shall be sent to:

Richard Sawyer
Georgia Environmental Finance Authority
Email: rsawyer@gefa.ga.gov

SOQs submitted via facsimile will not be accepted. All SOQ submittals and other submittals are considered Sealed Proposals and upon receipt become the property of GEFA. Labeling information provided in submittals "proprietary" or "confidential," or any other designation of restricted use will not be binding upon GEFA or its representatives and will not protect the information from public view. Subject to the provisions of the Georgia Open Records Act, the details of the proposal documents will remain confidential until final award. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GEFA is not obligated to any party to

reimburse such expenses.

C. RFQC CONDITIONS

1. Respondents understand and agree that GEFA is not required to select an ultimately lowest priced fee proposal and has the right to reject any and all submittals or to cancel the RFQC process at any time without any liability to GEFA or any other person, and the parties are under no obligation to make an award relating to this RFQC to any person or entity. In addition, GEFA reserves the right to evaluate only those proposals determined to be fully responsive to the RFQC. All such decisions (including the selection of the Consultant) are ultimately to be made in the sole discretion of GEFA, for any reason or for no reason whatsoever, and GEFA is under no obligation to assign any reason for the rejection, non-review, or non-acceptance of any SOQ. Under no circumstances shall this RFQC and component processes within be construed as a contractual offer.
2. Respondents understand and agree that GEFA may, in its sole discretion, judge whether any apparent conflicts of interest of respondents warrant rejection of the submittal(s) of the respondent, or other action; and that GEFA may, in its sole discretion, request fee proposals from, and subsequently enter into an agreement with, any entity selected in this process. Furthermore, respondents shall not hold GEFA, its customers, and/or any of its respective employees, representatives, agents, attorneys, advisors, or consultants liable for any reason whatsoever related to this RFQC and respondents hereby waive all such claims.
3. Respondents may make no modification, correction, or withdrawal of their submissions after the submission date. By submitting, each respondent represents that: (i) it has read and understands this RFQC, (ii) its submission complies with the requirements of this RFQC, (iii) respondent has the necessary corporate/firm authority to submit its SOQ
4. All information supplied in this RFQC is provided solely as a convenience to facilitate the selection process. GEFA does not guarantee the accuracy or completeness of any such information supplied. In addition, respondent shall not rely on any express or implied statements, warranties, or representations made. Respondent agrees that GEFA and its employees, representatives, agents, advisors, or consultants cannot be held liable for any such statements, warranties, representations, inaccuracies, or incompleteness in any information provided.
5. Small and Minority Business Enterprise

It is the policy of the state of Georgia that small businesses, female-owned businesses, and minority-owned businesses have a fair and equal opportunity to participate in the state purchasing process. Therefore, GEFA encourages all small businesses, female-owned businesses, and minority-owned businesses to compete for, win, and receive contracts for goods, services, and construction. This desire on the part of owner is not intended to restrict or limit competitive bidding or to increase the cost of the work. GEFA supports a healthy, free market system that seeks to include responsible businesses and provides ample opportunity for business growth and development. The Georgia Department of Administrative Services (DOAS) maintains an office to assist small businesses, female-owned businesses, and minority businesses in understanding the state procurement process. In addition to contacting GEFA, all small businesses, female-owned businesses, and minority businesses can also contact DOAS for assistance.

All Respondents should be aware that contractors and subcontractors who use qualified minority subcontractors may qualify for a Georgia state income tax credit for qualified payments made to minority subcontractors. See O.C.G.A. § 48-7-38.

6. Drug Free Workplace

GEFA, as policy, operates all facilities as a drug-free workplace, and requires that the labor force of the consultant be drug-free. The consultant hereby acknowledges this requirement and asserts that the organization of the consultant adheres to such policy and practice. The consultant acknowledges that it may be required to produce certificates affirming its compliance with the requirement of a drug-free workplace for duration of agreement term, at execution, or at any time during the term of the agreement, pursuant to the requirements of O.C.G.A. § 50-24-3.

7. Vendor Protests

A vendor who is aggrieved regarding a solicitation may communicate the grievance by letter to the selection facilitator of the solicitation with copy to the executive director of GEFA prior to the submittal deadline required by the solicitation. Any actual respondent who is aggrieved regarding the award of a contract may communicate the grievance by letter to the selection facilitator of the solicitation, with copy to the executive director of GEFA no later than 10 calendar days following the apparent award.

EXHIBIT I

STATEMENT OF QUALIFICATIONS CERTIFICATION FORM

I, _____, being duly sworn, state that I am _____ (title) of _____ (firm) and hereby duly certify that I have read and understand the information presented in the attached statement of qualifications and any enclosure and exhibits thereto.

I further certify that to the best of my knowledge the information given in response to the Request for Qualified Contractor is full, complete, and truthful.

I further certify that the submitting firm and any principal employee of the submitting firm has not, in the immediately preceding five (5) years, been convicted of any crime of moral turpitude or any felony offense, nor has had their professional license suspended, revoked, or been subjected to disciplinary proceedings.

I further certify that the submitting firm has not, in the immediately preceding five (5) years, been suspended or debarred from contracting with any federal, state, or local government agency, and further, that the submitting firm is not now under consideration for suspension or debarment from any such agency.

I further certify that the submitting firm has not in the immediately preceding five (5) years been defaulted in any federal, state, or local government agency contract and further, that the submitting firm is not now under any notice of intent to default on any such contract.

I acknowledge, agree, authorize, and certify that the proposer acknowledges, agrees, and authorizes, that the Georgia Environmental Finance Authority ("Authority") may, by means that either deems appropriate, determine the accuracy and truth of the information provided by the proposer and that the Authority may contact any individual or entity named in the Statement of Qualifications for the purpose of verifying the information supplied therein.

I acknowledge and agree that all the information contained in the Statement of Qualifications is submitted for the express purpose of inducing the Authority to award a contract.

I certify we have not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this contract and that we have not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for us, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or the making of this contract.

I certify that any proposal we submit for this project shall be made without prior understanding, agreement, or connection with any corporation, firm, or person submitting or who will be submitting a separate proposal on the same project or for the same services, materials, labor, supplies, or equipment and is in all respects fair and without collusion or fraud. We understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. We agree to abide by all conditions of this solicitation. We certify that no person associated with our firm is a member of the Board of Governors or officer or employee of the Authority or holds any statewide elective or appointed office. We further certify that no person who holds any state-wide elected or appointed office or who is a member of the Board of Governors or officer or employee of the Authority has been paid or promised by the firm any compensation in connection with this procurement by the Authority.

A material false statement or omission made in conjunction with this proposal is sufficient cause for suspension or debarment from further contracts, or denial of rescission of any contract entered into based upon this proposal thereby precluding the firm from doing business with, or performing work for, the State of Georgia. In addition, such false statement or omission may subject the person and entity making the proposal to criminal prosecution under the laws of the State of Georgia of the United States, including, but not limited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.

Sworn and subscribed before me

This _____ day of _____, 20____.

Signature

NOTARY PUBLIC _____

My Commission Expires: _____

[NOTARY SEAL]

EXHIBIT II

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Respondent's Name: _____

**STATE OF GEORGIA
CONSULTANT AFFIDAVIT**

By executing this affidavit, the undersigned Consultant verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm, or corporation that is interested in contracting with the Georgia Environmental Finance Authority ("Authority") has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify,* in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned Consultant further agrees that it will continue to use the federal work authorization program throughout the prospective contract period and, should it employ or contract with any subconsultant(s) in connection with the physical performance of services pursuant to this prospective contract with the Authority, Consultant will secure from such subconsultant(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subconsultant Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Consultant further agrees to maintain records of such compliance and provide a copy of each such verification to the Authority at the time the subconsultant(s) is retained to perform such service.

EEV / E-Verify™ User Identification Number _____

Date of Authorization _____

BY: Authorized Officer or Agent
(Contractor Name) _____

Date _____

Title of Authorized Officer or Agent of Consultant _____

Printed Name of Authorized Officer or Agent _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 20____

Notary Public _____

[NOTARY SEAL]

My Commission Expires: _____

*Or any subsequent replacement operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.