

Memorandum

DATE: February 13, 2024 CARRIE SMITH  Digitally signed by
CARRIE SMITH
Date: 2024.02.13
09:13:23 -07'00'

WAP Memorandum 125

REPLY TO: SMITH

ATTN OF: Carrie Smith, Retrofit and Readiness Program Manager, Weatherization Assistance Program

SUBJECT: WAP Program Year 2024 Continuing Resolution – Allocation Planning

TO: Weatherization Assistance Program Grantees

INTENDED

AUDIENCE: Grantee Program Managers

The U.S. Department of Energy (DOE) Weatherization Assistance Program (WAP) is operating under a short-term Continuing Resolution (CR) for Fiscal Year (FY) 2024. On January 19, 2024, the President signed into law H.R. 2872, the “Further Additional Continuing Appropriations and Other Extensions Act, 2024,” which provides FY 2024 appropriations to Federal agencies through March 1, 2024.

DOE’s primary aim is to ensure there are no gaps in service for our Weatherization network. Per [WPN 24-1, Program Year 2024 Weatherization Grant Application](#), for planning purposes, until a final full year FY 2024 budget is passed and signed by the President, Grantees should develop Grantee Plans using the same funding level as the Program Year (PY) 2023 Appropriated Funds outlined in [WPN 23-2](#).

PY 2024 Grantee Plans approved prior to the FY 2024 budget being signed will be incrementally funded to align with the CR.

Once appropriated, DOE will issue the final allocations to Grantees based on final FY 2024 appropriations. However, DOE reminds Grantees that WAP allocations for Grantees are determined annually in accordance with the formula in [10 CFR 440.10](#), Allocation of Funds, based on the budget authorized by Congress for WAP. Three factors in this formula, the Population Factor, the Climatic Factor, and the Residential Expenditure factor, vary depending on the most recent data available, as specified in [10 CFR 440.10](#). Historically, as these data sets are updated by the external sources, they have only had a minor effect on the allocation distribution. The different frequencies and lengths of the data collection cycles mean updates rarely coincide. However, because DOE received updated data from all sources, each updated dataset for all three factors will be applied for PY 2024. **All Grantee allocations are expected to be impacted.**

As outlined in [WPN 24-1](#), Grantees are encouraged to include language in draft Grantee Plans and in public hearing notices that clearly explains that final WAP allocations will include adjustments from the planning numbers reflected in [WPN 23-2](#) and the final Grantee Plan budget will be adjusted to align with final DOE appropriations for WAP.

When the FY 2024 budget is passed and signed by the President, DOE will issue WPN 24-2, Program Year 2024 Grantee Allocations. At that time, all Grantees with approved plans for PY 2024 will then begin a budget modification process.

Grantees with questions regarding this memorandum or its contents should contact their DOE Programmatic Project Officer.