

Memorandum

DATE: **October 18, 2023**

WAP Memorandum 116

REPLY TO

ATTN OF: **Carrie Smith, Readiness and Retrofit Program Manager, Weatherization Assistance Program**

SUBJECT: **Program Year (PY) 2024 Weatherization Assistance Program Draft Grant Guidance**

TO: **Weatherization Assistance Program Grantees**

AUDIENCE: **Grantee Program Managers, Grantee Technical Managers, Subgrantee Program Directors, Subgrantee Technical Managers**

In anticipation of the Fiscal Year (FY) 2024 federal budget, the Department of Energy's (DOE) Weatherization Assistance Program (WAP) is providing *draft* grant guidance documents to WAP Grantees to aid in the preliminary stages of development and submission of Program Year (PY) 2024 Grantee Plans. This draft is being made available to give Grantees the opportunity to begin the planning process while DOE undertakes internal actions and reviews necessary for the final Grant Guidance release.

In making this draft available so early in the process, DOE aims to ensure there is ample time for Grantees to engage Subgrantees in the development of the 2024 plan. Grantees should note WAP does not have an approved budget for FY 2024 and is currently operating under a short-term Continuing Resolution (CR). Until a final full year FY 2024 budget is passed by Congress and signed by the President, Grantees should develop their Grantee Plans using the same funding level as outlined in Weatherization Program Notice (WPN) 23-2. This is for planning purposes only and is subject to change. Should Congress pass a final appropriations bill that is signed by the President for FY 2024, DOE will issue updated guidance to Grantees for budgeting purposes.

For planning purposes, the following is the anticipated timeline for the final release:

- October 2023 – WPN 24-1, PY 2024 Application Package, ALRD (collectively grant guidance) is released in *draft* form via this WAP Memorandum.
- November 2023 (tentative) – Final version of WPN 24-1, PY 2024 Application Package, ALRD (collectively grant guidance) is released via WPN.
- DATE TBD - WPN 24-2 Grantee Allocations is released via WPN upon passage and signature of a FY 2024 final budget.

If you have questions regarding the information in this Memorandum, please contact your DOE Project Officer.