

# *SMWG Compendium & Data Map*

---

October 24, 2023







# Agenda

- State Management Work Group Overview
- Identified Promising Practices
- Compendium and Data Map Overview
- State Management Work Group Webpage Tour



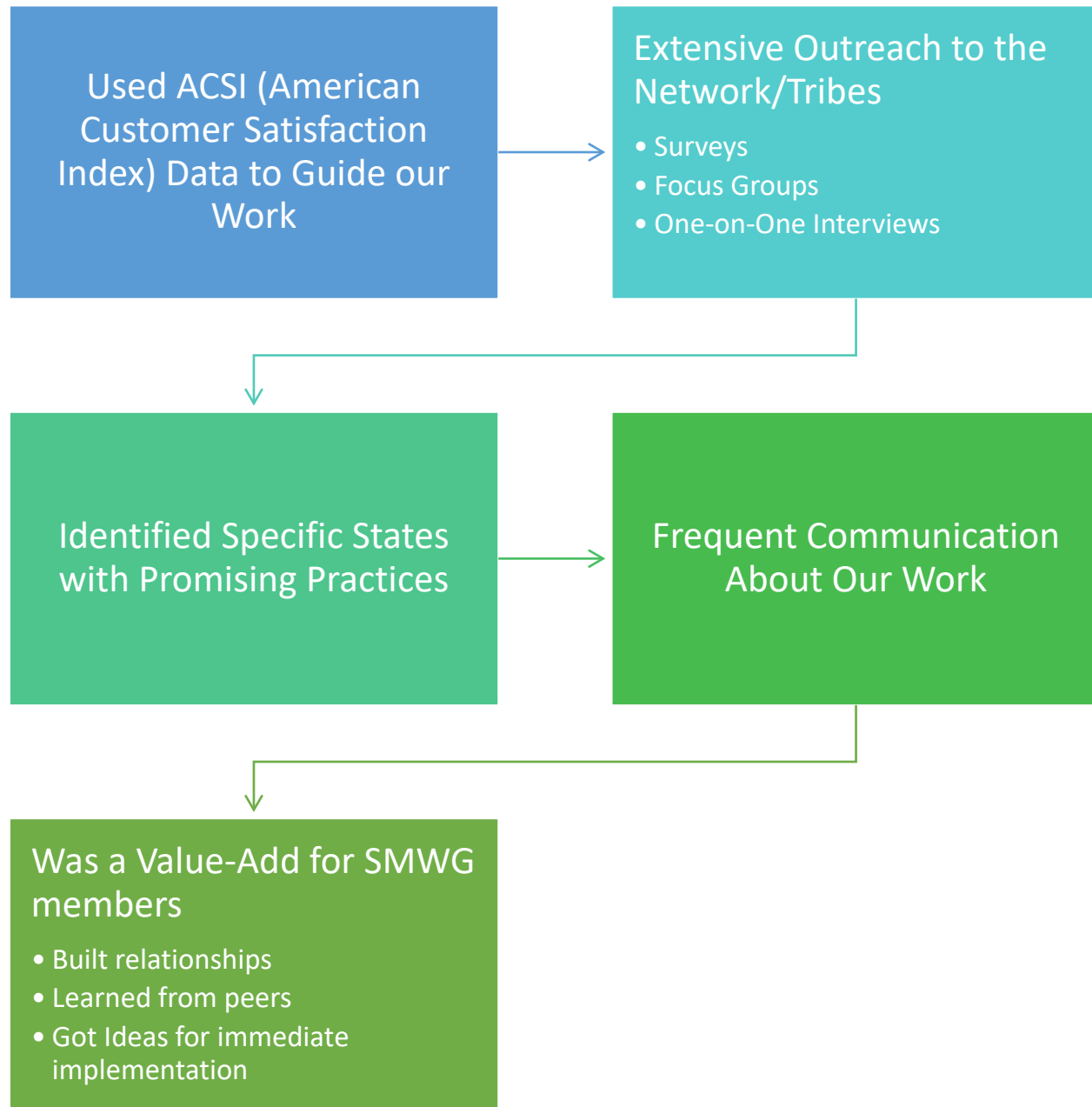
## State Management Work Group Purpose

The State Management Work Group serves as a consultative body to NASCSP and OCS ***in conducting research that informs the development of a variety of practices, tools, resources, and training and technical assistance offerings for state administrators.***

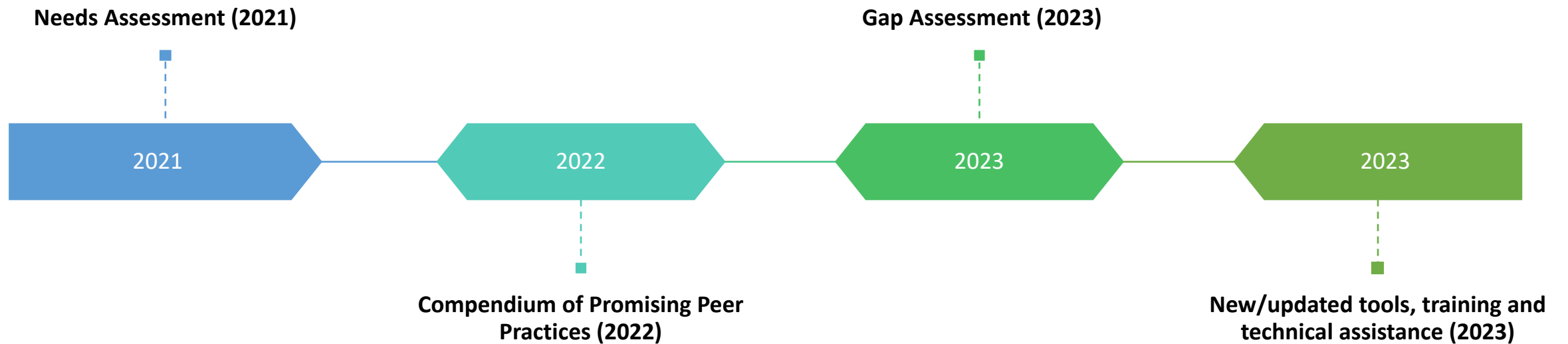
# SMWG Members

Member	State	Region
<a href="#">Jaimi Clifford</a>	Maine	I
<a href="#">Manny Rosa</a>	New York	II
<a href="#">Abby Hanks</a>	Virginia	III
<a href="#">Nancy Rowland</a> / <a href="#">Kris Wilson</a>	Kentucky	IV
<a href="#">Anna Sainsbury</a>	Wisconsin	V
<a href="#">Karen Keith</a>	Texas	VI
<a href="#">Johna Trapani</a>	Missouri	VII
<a href="#">Alex Diaz</a>	Colorado	VIII
<a href="#">Leslie Taylor</a>	California	IX
<a href="#">Leeann Marx</a>	Oregon	X
<a href="#">Beverly Buchanan</a>	Arkansas	NASCSP Board President

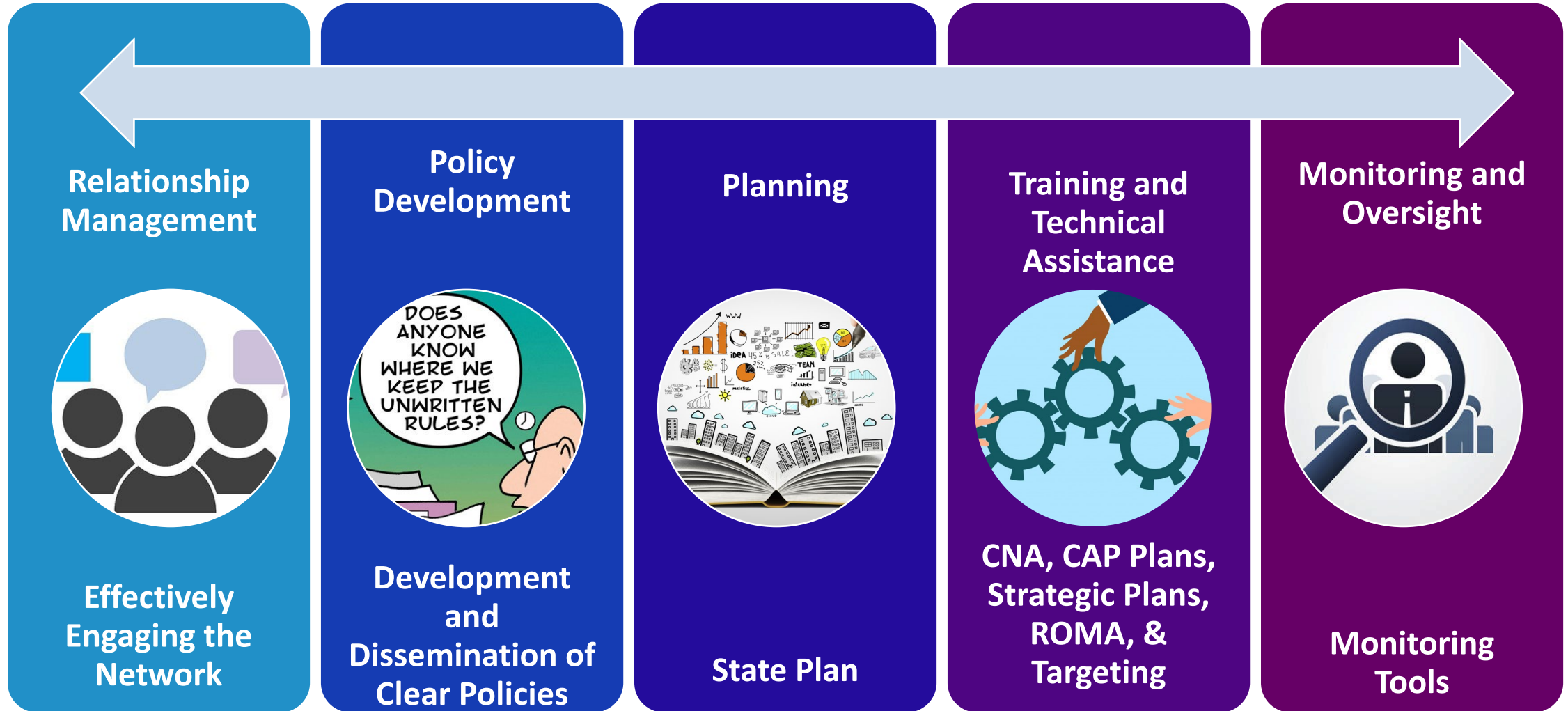
# How it Worked



# SMWG Deliverables



# SMWG Prioritized Practices







# What is a Promising Peer Practice?

*A Promising Peer Practice is...*

An operating practice that has worked well in a state, as evidenced by good satisfaction scores from the local agencies, that other states can learn from and adapt, as appropriate.

# *Engaging the Network*

## Promising Peer Practices

1. Maintain a strong, collaborative relationship with the State Association
2. Minimize Administration, Maximize Engagement
3. Establish an Economic Opportunity Council (EOC) or similar group
4. Leverage Technology to better engage the network
5. Dedicate Staff to “Engaging the Network” efforts

# State Plan

## Promising Practices

1. Start Early: Timeline Mapping
2. Educate the Network: State Plan Training
3. Gather Input First: Prior to Drafting the State Plan
4. Close the Loop: Follow-up on All Comments
5. Modified Public Hearing
6. Complete a Two-Year State Plan

# Policy Development/Dissemination

## Promising Practices

1. Regular, recurring review of policies – ahead of OCS review.
2. Engage the Network and all relevant Stakeholders (i.e., legal counsel, other state departments, State Associations, eligible entities, etc.) in multiple ways throughout the update process.
3. Minimize administrative burden by eliminating policies not required.

# Monitoring and Oversight

## Promising Practices

1. Monitor for Impact: It's all about improving the delivery of services to customers
2. Preparation is Key
3. Consistency is Critical
4. Post-Monitoring Efforts are Integral to the Process

# T/TA (ROMA Processes)

## Promising Practices

1. Maintain active Certified ROMA Professionals at all levels of the Network (State Lead, State Association)
2. Standardize CSBG Terminology
3. Implement a Statewide Database
4. Utilize Contractors for Training
5. Communicate and Share

# *Developing Linkages*

## Promising Practices

1. Grow relationships
2. Engage and do the homework
3. Learn and teach
4. Communicate to connect

# Expectations



Altogether over 20 products (tools, resources, and training) ***along with all the information that is contained in the Compendium/Data Map*** will offer a very helpful, easy-to-use Toolbox for the states to utilize.



Once implemented, we expect these to improve the quality, consistency and efficiency of the CSBG state offices.



We expect that use of the promising practices and accompanying tools, resources, and training will result in:

**Better service delivery to the CAAs and increased satisfaction w/ the state office, as evidenced by improved ACSI scores for the states.**



# Sample Compendium

The Compendium of Promising Practices includes:

- The promising practice
- Who employs the practice
- The purpose
- The method
- The challenges
- The benefits
- Tools/Templates/Resources

**1. Start Early: Timeline Mapping** – Develop a timeline, customized by the state, which outlines all the steps including completion dates needed to develop the State Plan

**States Who Have Employed This Practice:**

Maryland, Nebraska, North Dakota, Virginia, Utah

**Purpose:**

ACSI top-scoring states indicated they all started the state plan application process early in the fiscal year, engaged in conversations about the purpose of the State Plan, and held planned listening sessions for feedback. Developing an individualized timeline of these important tasks can help State Administrators execute the planning process to reduce workload burden, offer better Network engagement, and increase ACSI scores.

**Method:**

Establishing and maintaining a strong, collaborative relationship with the State Association and the Network is key in state planning. How State Administrators involve Eligible entities varies but the common thread is meeting with their Network early and frequently with in-person or one-on-one meetings to increase understanding of the State Plan with open feedback opportunities.

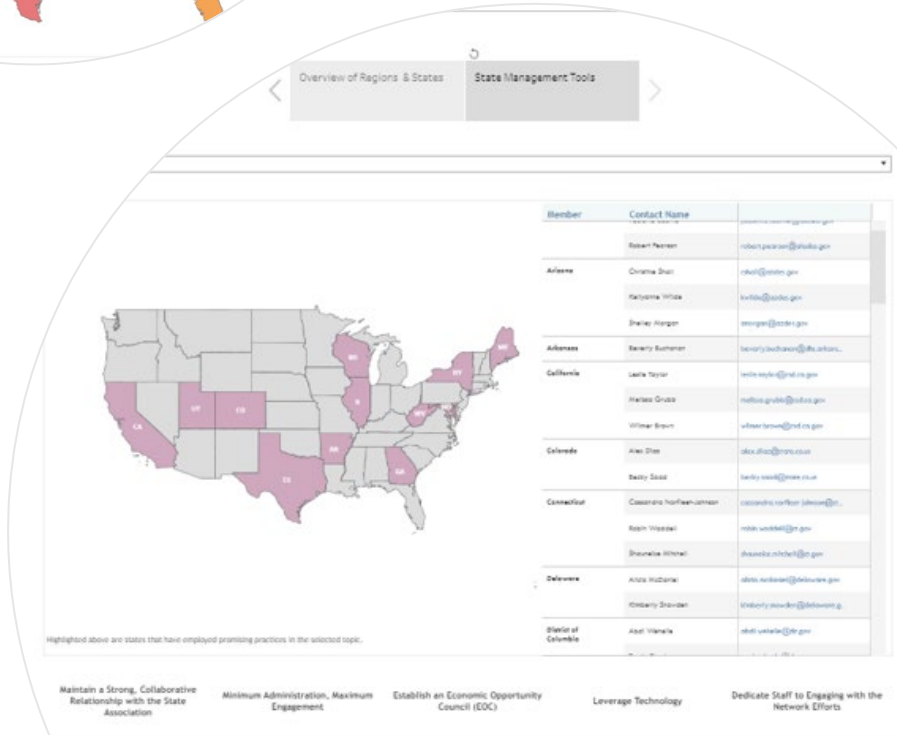
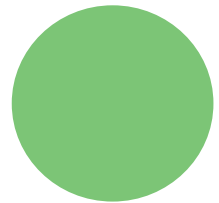
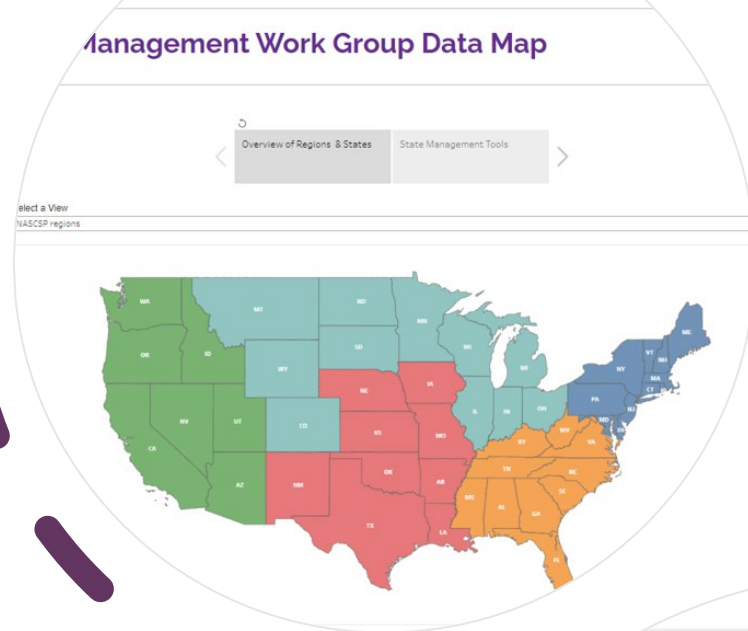
States must develop an outline specific to their needs, which includes state regulations related to CSBG, public hearings, and/or nonprofits, for example:

- Submission deadline
- Review of IMs/statutes for any relevant updates/requirements
- Ensure or establish user accounts in OLDC
- Obtain an updated Designation Letter (if applicable) - this can take longer in some states
- Collect ACSI survey information
- Collect monitoring information

# Sample Data Map

The Data Map includes:

- A view option for both NASCSP and RPIC regions
- CSBG allocation, number of FTEs, and the number/type of agencies by state
- The High Impact Management Areas tab highlights the states that employ each promising practice
- State contact information
- Links to the compendium webpage



# SMWG Webpage

## State Management Work Group (SMWG)



The webpage includes:

- Compendium of Promising Practices
- Data Map
- Tools and Resources
- Webinars



Compendium of Promising  
Practices



Data Map



Tools and Resources



Webinars

## The Grand Tour . . .

<https://nascsp.org/>



Compendium of Promising  
Practices



Data Map



Tools and Resources



Webinars

# Breakout Rooms

# 15:00

## Discussion Questions:

- What is the main takeaway you got?
- What's one thing will you do to implement one or more of these promising practices?
- What state will you reach out to?



Start Stop Reset mins: 15 secs: 0 type: None ▾

Breaktime for PowerPoint by Flow Simulation Ltd. Pin controls when stopped



# Report Out

---

What were your group's key takeaways?



# Questions

# Save the Date



- **Compendium and Data Map**  
November 16, 2023 | 2:00 pm ET
- **Quarterly Member Call**  
November 21, 2023 | 2:00 pm ET
- **State Plan Training**  
January 18, 2020 | 2:00 pm ET
- **Fiscal Overview**  
February 15, 2023 | 2:00 pm ET



## **Hugh Poole, CSBG Director**

✉ [hpoole@nascsp.org](mailto:hpoole@nascsp.org)

☎ (202) 370-3663

## **Lauren Johnson, CSBG**

Program Manager

✉ [ljohnson@nascsp.org](mailto:ljohnson@nascsp.org)

☎ (202) 370-3653

thank  
you!

This publication was created by the National Association for State Community Services Programs in the performance of the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Community Services, Grant Number 90ET0506. Any opinion, findings, and conclusions, or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Health and Human Services, Administration for Children and Families. For more information, please visit the ACF website, Administrative and National Policy Requirements.