



NASCSP 2022 Annual Training Conference

CSBG State Monitor's Training Agenda (subject to change)

MONDAY – OCTOBER 24, 2022

9:00 am – 9:30 am	Continental Breakfast
9:30 am – 10:00 am	CSBG/WAP Joint Welcome
10:00 am – 11:30 am	U.S. Department of Energy (DOE) Office of the Inspector General Presentation on Waste, Fraud, and Abuse Waste, fraud, and abuse are surefire ways to torpedo a program and can have a lasting effect. Join the Office of Inspector General representing DOE to look for red flags and address issues before they make it to the newspaper. We will explore lessons learned from compliance issues during the ARRA funding. Presenter(s): Adam Lorenzen , <i>Special Agent, U.S. Department of Energy Office of Inspector General</i>
11:30 am – 1:15 pm	Lunch (on your own)
1:15 pm – 2:30 pm	Monitoring Overview: What Is (Isn't) in an Agency Audit The Agency Single Audit ensures that Subgrantees have a third-party review program expenditures and fiscal processes. How can a monitor use this to inform their monitoring approach? Learn the ins and outs of the Agency Single Audit and what it can and cannot offer your monitoring team. Presenter(s): Kevin Myren , <i>CPA</i>
2:30 pm – 2:45 pm	Break
2:45 pm – 4:00 pm	Risk, Risk Analysis, and Internal Controls If on-site fiscal monitoring only happens once a year, how can we assess agency health for the other 51 weeks of the year? This session will explore agency internal controls and assessment procedures to define risk levels. Presenter(s): Kevin Myren , <i>CPA</i>

4:00 pm – 5:00 pm

Key Concepts of Uniform Guidance

The Uniform Guidance is the guiding federal rulebook for fiscal compliance but can seem intimidating to those of us who are not accountants or attorneys. Our CPA will break this down to make it understandable for everyone.

Presenter(s): **Kevin Myren**, CPA

TUESDAY – OCTOBER 25, 2022

8:00 am – 8:30 am

Continental Breakfast

8:30 am – 10:45 am

Monitoring Framework

Monitoring plays a vital role for CSBG State administrators to track program compliance, performance, and impact, and help identify areas for programmatic and operational improvement for eligible entities. This session will provide a foundational overview of the monitoring process, including federal and state requirements, uniform guidance, and more.

Presenter(s): **Lauren Johnson**, CSBG Program Manager, **Hugh Poole**, CSBG Director, NASCSP

10:45 am – 11:00 am

Break

11:00 am – 12:15 pm

Preparing for an OCS Monitoring Visit

The Office of Community Services (OCS) is required to conduct monitoring of CSBG State lead agencies. This session will provide a preview of what States can expect from an OCS monitoring visit. States that have recently undergone OCS monitoring will share their tips and tricks on how to plan ahead, prepare, organize, and present State documentation for a smooth process, as well as how to respond to OCS inquiries during the visit. This will be a lively and informative discussion!

Presenter(s): **Adrian Angel**, State CSBG Program Manager, Office of Community Assistance, Illinois Department of Commerce and Economic Development; **Manuel Rosa**, Director of Community Services, New York State Department of State; **Melanie Sanford**, Deputy Director, **Kris Schoenow**, Executive Director, Bureau of Community Action and Economic Opportunity, Michigan Department of Health and Human Services;

12:15 pm – 1:15 pm

Lunch

1:30 pm – 3:45 pm

Monitoring Best Practices

This session will provide an overview of both NASCSP and State best practices regarding monitoring. Attendees will learn some best practices in areas like setting clear expectations, developing an effective approach, conducting risk assessments, reviewing organizational standards, tripartite boards, and more!

Presenter(s): **Jessica Brown**, *Federal/State CSBG Grant Manager, Washington State Department of Commerce*; **Cynthia Bryant**, *Lead Program Manager, Georgia Department of Human Services*; **Cho Heide**, *CSBG Program Specialist, Idaho Department of Health and Welfare*; **Lauren Johnson**, *CSBG Program Manager*, **Hugh Poole**, *CSBG Director, NASCSP*

3:45 pm – 4:00 pm

Break

4:00 pm – 5:00 pm

Addressing Monitoring Issues

Unfortunately, issues with monitoring are not uncommon. In this session, an overview of common findings and recommendations will be shared. Program and fiscal compliance monitoring issues will also be reviewed, along with best practices for implementing corrective action.

Presenter(s): **Matt Fitzgerald**, *Director, Virginia Department of Social Services and NASCSP Board Vice President*; **Francie Mathes**, *Director, Office of Economic Opportunity, Minnesota Department of Human Services*; **Anna Sainsbury**, *CSBG Contract Manager, Wisconsin Department of Children and Families*