

# Memorandum

DATE: **January 5, 2021**

**WAP Memorandum 073**

REPLY TO

ATTN OF:  **Erica Burrin, Program Manager**

**Weatherization and Intergovernmental Program Office**

SUBJECT: **Allowable Use of Training Funds for the National Community Action Partnership's 2021 Management and Leadership Training Conference**

TO: **Weatherization Assistance Program Grantees**

INTENDED

AUDIENCE: **Grantee and Subgrantee Program Managers**

The 2021 National Community Action Partnership's 2021 Management and Leadership Training Conference (MLTC) will take place February 3-5, 2021. The content for this virtual event is targeted to board and staff leaders at Community Action Agencies (CAA). The 2021 MLTC will feature intensive training, structured roundtable discussions, and networking opportunities. Whether you have been leading and managing for years, or you are looking forward to that promotion into management, you will become your best with our Management and Leadership Training Conference.

Attendance at this event is considered an allowable use of the training and technical assistance (T&TA) funds by Weatherization Assistance Program (WAP) network organizations. Conference sessions include a multi-day track of training in building non-federal partnerships to enhance the impact of Weatherization.

Information about the conference, including session topics, can be found on the conference website.

<https://communityactionpartnership.com/mltc-2021/>.

If you have questions regarding the information in this Memorandum, please contact your DOE Project Officer.