

**NYS HOMES & COMMUNITY RENEWAL
WEATHERIZATION ASSISTANCE PROGRAM
FORM #31
EQUIPMENT/VEHICLE ACQUISITION/DISPOSITION REPORT**

Agency Name: _____

☐ Acquisition

☐ Disposition

VIN/Serial No: _____

Qty: _____

Purchased? ☐

Purchase Date: _____

Plate No: _____

Decal No: _____

Purchase Price: _____

Model Year: _____ Model No: _____ Model : _____ Manufacturer: _____

Item Name: _____

Class: ☐ Weatherization ☐ Vehicles ☐ Other

Comments: _____

Contract(s) Purchased Under:

Contract Number	Amount Expended
Total Purchase Price:	

Disposition Reason: _____

Disposition Method: _____

Disposition Date: _____

Dollars (Program Income) Received from Disposition: _____

Fair Market Value: _____ (Attach document which shows how FMV was determined.)

☐ This item was entered or updated in the agency's WAP database on _____ (date).

Agency Representative Signature: _____

Date: _____

HCR Program or Fiscal Representative Signature: _____

Date: _____