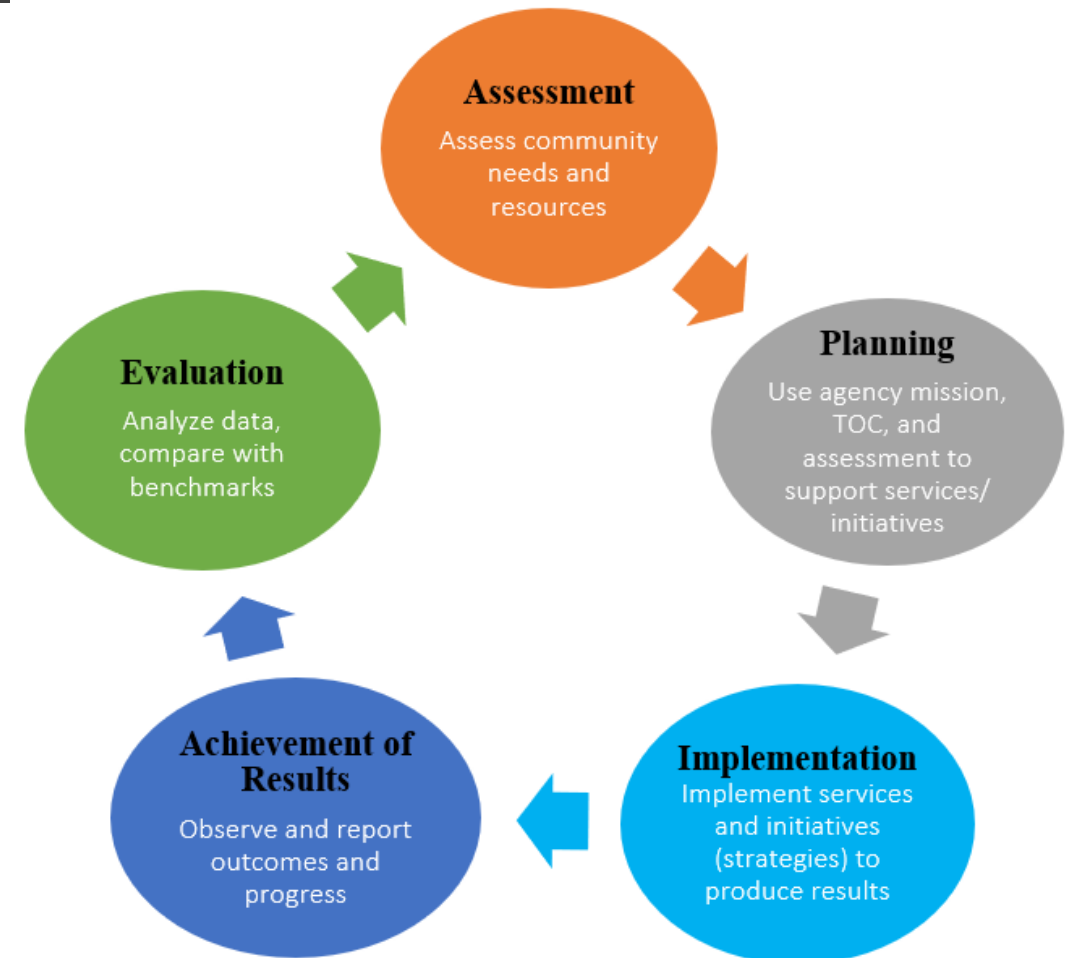# State Office ROMA Professional Peer Group

ROMA in COVID-19

- ROMA is more critical than ever

- The spotlight is on the network to provide critical services to respond to the impacts of COVID-19. ROMA empowers us to do this.

- The concept that there is "no time" for ROMA is incorrect. ROMA will support the network to more effectively administer CARES funding.

- ROMA is still ROMA in a crisis– it just may happen a little more rapidly!

Assessment — Assess community needs and resources

Planning — Use agency mission, TOC, and assessment to support services/ initiatives

Implementation — Implement services and initiatives (strategies) to produce results

Achievement of Results — Observe and report outcomes and progress

Evaluation — Analyze data, compare with benchmarks

We have been here before.
Thinking back to ARRA

- When the eligibility criteria changes (as raised to 200% FPG), the agency will find that new customers present their needs in different ways. And the needs are different.
  - Many customers will have never been in a situation of economic and emotional crisis before.
  - They may be coming from different neighborhoods and may have difficulty getting to your facility – or figuring out how to access remotely.
  - Some of the needs are more extreme (e.g.: higher income probably means the cost of housing is higher than our traditional customers, so the cost of keeping them in their home is higher)
- Our traditional customers continue to be in need, and so we must find a way to balance services to both sets of customers.
  - They also may have difficulty getting to your facility – or figuring out how to access remotely.

Assessment and Planning are necessary

- When considering how to spend funds, each agency will have (already) some idea about what they are going to do
  - It is important for them to consider which of the many needs they have identified that they are going to address and how they are going to do that.
- Plans, of course, will include implementation elements (who will do what, where will it be done, etc.)
- Plans also should include statements related to how the agency will gather data, report data, and evaluate performance throughout the life of the project.

Assessment

- CARES Funding does NOT require a new community needs assessment; however, any time agencies are required to allocate funds to address local needs, they must have a way to identify what those needs are.
- Consider ways that agencies can gather data/information to identify the most critical areas of need to assure the funds are used effectively:
  - Agency service data; inquiries/requests for service or information
  - Data on COVID Impacts – both general and then also specific to their own community
  - Data from 211 or other government sources
  - Additional Resources coming into the community from CARES or other COVID-related relief efforts
- Analyze & prioritize needs through lens of agency Mission, existing Strategic Plan, Theory of Change
- ***Keep it Simple***

What to Look At

- Are new needs emerging that weren't covered in the original assessment?

- Compare real time service/outcome data to assessment data
  - Are you still meeting the identified needs?
  - Are service increasing or decreasing because of community resources?

- Are there population changes that are impacting services?

Human Capacity & Community Transformation
Center of Excellence

COMMUNITY ACTION PARTNERSHIP

Community Assessment Tools

UPDATE TEMPLATE
& DATA RESOURCE GUIDE

APRIL 14, 2020

NATIONAL COMMUNITY ACTION PARTNERSHIP
www.communityactionparntership.com/HCCT

https://communityactionpartnership.com/publication_toolkit/covid-19-community-assessment-update-template-data-resource-guide/

CAP Plans: What to Include

Description of programs funded with CARES Funds, based on needs

- Description of strategies, partners, program structure
- Description of how programs and services relate to the purpose of the funds: to help, prevent, prepare, and respond to Coronavirus

Budget for CARES funding

- Use existing format if appropriate to keep it simple for agencies.

Projections for services and outcomes

NASCSP CAP Plan Template
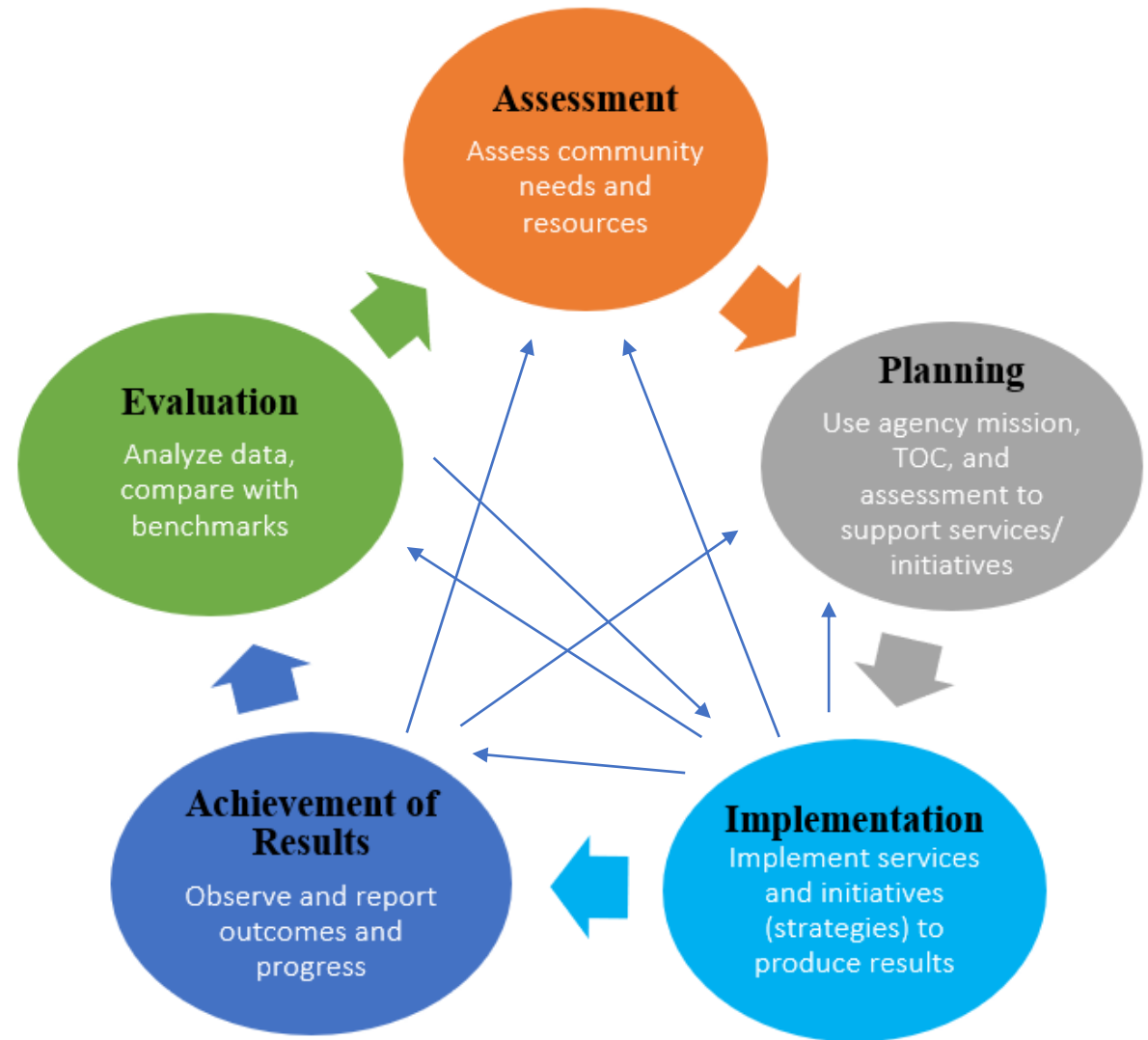
ROMA in the State Office

The Office of Community Services defines the purpose of CARES Act CSBG Supplemental funds are "To help prevent, prepare, and respond to COVID-19 and it's impacts."

1.) In the columns below, list the top needs identified in the community needs assessment; available community or agency programs to respond to those needs; and the programs the agency will operate with CARES Act CSBG Supplemental funding to respond to those needs. Include anticipated community or agency programs as a result of additional CARES Act supplementals, such as LIHEAP or Head Start.

	Identified Need	Existing or Anticipated Community / Agency Programs	CARES-Funded Program / Service / Strategy
A.)	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
B.)	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
C.)	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
D.)	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Implementation isn't just Implementation

- During implementation, agencies need to be:
  - Observing and Reporting Progress
  - Evaluating
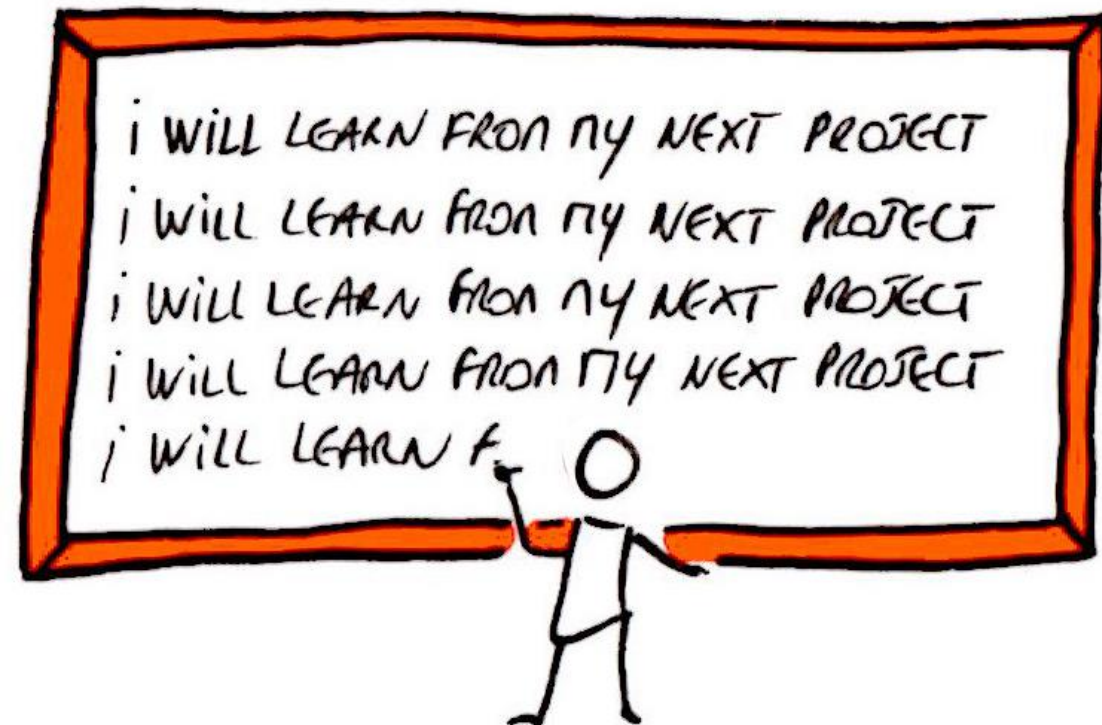 - Reassessing
  - Planning
  - Amending implementation

Assessment
Assess community needs and resources

Planning
Use agency mission, TOC, and assessment to support services/ initiatives

Evaluation
Analyze data, compare with benchmarks

Achievement of Results
Observe and report outcomes and progress

Implementation
Implement services and initiatives (strategies) to produce results

Achieving Results

- What do you expect agencies will be able to observe and report?

Area to document	Able to collect data? Barriers
Amount of $ spent	yes
How $ was braided with other resources	Should be yes?
Number of families served	Should be yes… but some services will not require demographic data be collected so "unduplicated" becomes a question.
Number of families who maintained their homes or food security	Maybe no…. May say immediate need was met, but maybe not if families were supported over time?
Increase agency capacity (as to work remotely or other aspect)	Yes
Changes to service delivery systems in the community	Yes – if agencies keep notes!

Evaluation

- Evaluation is ongoing and should happen throughout the process.
- **Document lessons learned**

  From the process that has had to change

  To the partners that have been engaged

  To the new customers served

  To new (changed) services provided

  To the outcomes observed

  To…….

- Changes to the needs, plans, targets are likely
  - Develop a quick and easy process to allow for <u>amendment</u> that embraces a continuous learning process & documents lessons learned
    - IE, develop a check in process to update the plan

Let's Talk….

- What are you seeing/hearing?
- How are you supporting ROMA in the network right now?
- What else should we be considering?

Next Meeting:

July 9th, 2020
2:30pm-3:30pm

ROMA in the State Office Peer Group Portal

- https://nascsp.org/state-office-roma-peer-professional-group-portal/

- Password: ROMAStates1964

ROMA in the State Office