



NATIONAL ASSOCIATION FOR STATE COMMUNITY SERVICES PROGRAMS

CSBG State Plan Member Conversation

May 28, 2020

Goals

01

Review State Plan
areas impacted by
COVID-19

02

Facilitate peer
conversation and
learning on State Plan
practices

03

Identify questions and
areas of needed
clarification from OCS

04

Discuss NASCSPs
application for the
Performance
Management
Technical Assistance
funding opportunity

WHAT IS THE STATE PLAN?

The State Plan is our application for funding. This is a requirement of the CSBG Act.

The Plan is submitted to the Administration for Children & Families (ACF) and reviewed by the Office of Community Services (OCS).

Some states complete the plan every year while other states are on a two year plan.

The State Plan provides OCS important updates on what you have done in your state.

There are 15 sections to the plan.

Each Section is specific to a Federal requirement.



Sections of the State Plan

- Section 1: CSBG Administrative Information
- Section 2: State Legislation and Regulation
- Section 3: State Plan Development and Statewide Goals
- Section 4: CSBG Hearing Requirements
- Section 5: CSBG Eligible Entities
- Section 6: Organizational Standards for Eligible Entities
- Section 7: State use of Funds



Sections of the State Plan continued

- Section 8: State Training and Technical Assistance
- Section 9: State Linkages and Communication
- Section 10: Monitoring, Corrective Actions, and Fiscal Controls
- Section 11: Eligible Entity Tripartite Board
- Section 12: Individual and Community Income Eligibility Requirements
- Section 13: Results Oriented Management and Accountability (ROMA) System
- Section 14: CSBG Programmatic Assurances and Information Narrative
- Section 15: Federal Certifications

Section 2: State Legislation and Regulation

- **2.4. State Authority:** Select a response for each of the following items about the state statute and/or regulations authorizing CSBG:
 - **2.4a. Authorizing Legislation:** State legislature enacts authorizing legislation or amendments to an existing authorizing statute last federal fiscal year.
 - **2.4b. Regulation Amendments:** State established or amended regulations for CSBG last federal fiscal year.

Section 3: State Plan Development and Statewide Goals

- **3.2. State Plan Goals:** Describe the state's CSBG-specific goals for state administration of CSBG under this State Plan.
- **3.4. Eligible Entity Involvement**
 - **3.4a.** Describe the specific steps the state took in developing the State Plan to involve the eligible entities. **[Narrative, 3000 Characters]**

Section 4: CSBG Hearing Requirements

- **4.1. Public Inspection:** Describe the steps taken by the state to disseminate this State Plan to the public for review and comments prior to the public hearing, as required under Section 676(e)(2) of the Act. **[Narrative, 2500 Characters]**
- **4.2. Public Notice/Hearing:** Describe how the state ensured there was sufficient time and statewide distribution of notice of the public hearing(s) to allow the public to comment on the State Plan, as required under 676(a)(2)(B) of the CSBG Act. **[Narrative, 2500 Characters]**
- **4.3. Public and Legislative Hearings:** In the table below, specify the date(s) and location(s) of the public and legislative hearing(s) held by the designated lead agency for this State Plan, as required under Section 676(a)(2)(B) and Section 676(a)(3) of the Act.

Section 7: State Use of Funds

- **7.1. Formula:** Select the method (formula) that best describes the current practice for allocating CSBG funds to eligible entities.
- **7.2. Planned Allocation:** Specify the percentage of your CSBG planned allocation that will be funded to eligible entities and "not less than of 90 percent funds" as described under Section 675C(a) of the CSBG Act.
- **7.3. Distribution Process:** Describe the specific steps in the state's process for distributing 90 percent funds to the eligible entities and include the number of days each step is expected to take; include information about State legislative approval or other types of administrative approval (such as approval by a board or commission).
- **7.4. Distribution Timeframe:** Does the state plan to make funds available to eligible entities no later than 30 calendar days after OCS distributes the federal award?

Section 8: State Training and Technical Assistance

- **8.1. Training and Technical Assistance Plan:** Describe the state's plan for delivering CSBG-funded training and technical assistance to eligible entities under this State Plan by completing the table below. Add a row for each activity: indicate the timeframe; whether it is training, technical assistance or both; and the topic. (CSBG funding used for this activity is referenced under item 7.9a., Use of Remainder/Discretionary Funds. States should also describe training and technical assistance activities performed directly by state staff, regardless of whether these activities are funded with remainder/discretionary funds.)

Section 9: State Linkages and Communication

- **9.1. State Linkages and Coordination at the State Level:** Describe the linkages and coordination at the state level that the state intends to create or maintain to ensure increased access to CSBG services to low-income people and communities under this State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Describe additional information as needed. **[Check all that apply from the list below and provide a Narrative, 5000 Characters]**
- **9.2. State Linkages and Coordination at the Local Level:** Describe the linkages and coordination at the local level that the state intends to create or maintain with governmental and other social services, especially antipoverty programs, to assure the effective delivery of and coordination of CSBG services to low-income people and communities and avoid duplication of services (as required by assurances under Section 676(b)(5) – (6)). **[Narrative, 5000 Characters]**

Section 10: Monitoring, Corrective Actions, and Fiscal Controls

- **10.1.** Specify the proposed schedule for planned monitoring visits including: full on-site reviews; on- site reviews of newly designated entities; follow-up reviews – including return visits to entities that failed to meet state goals, standards, and requirements; and other reviews as appropriate.
 - This is an estimated schedule to assist states in planning. States may indicate “no review” for entities the state does not plan to monitor in the performance period.
- **10.2. Monitoring Policies:** Provide a copy of state monitoring policies and procedures by attaching and/or providing a hyperlink. **[Attach a document or add a link]**

Section 12: Individual and Community Income Eligibility Requirements

- **12.1. Required Income Eligibility:** Provide the income eligibility threshold for services in the state. **[Select one item below and numeric response where applicable.]**
 - ☐ 125% of the HHS poverty line
 - ☐ X % of the HHS poverty line (fill in the threshold): _____% **[Numeric response]**
 - ☐ Varies by eligible entity **[Narrative, 5000 characters]**
- **12.2. Income Eligibility for General/Short Term Services:** Describe how the state ensures eligible entities generally verify income eligibility for those services with limited in-take procedures (where individual income verification is not possible or practical). An example of these services is emergency food assistance. **[Narrative, 5000 Characters]**
- **12.3. Community-targeted Services:** Describe how the state ensures eligible entities' services target and benefit low-income communities for those services that provide a community-wide benefit (e.g., development of community assets/facilities, building partnerships with other organizations). **[Narrative, 5000 Characters]**

Section 14: CSBG Programmatic Assurances and Information Narrative

- **Eligible Entity Service Delivery, Coordination, and Innovation**
 - **14.3. 676(b)(3)** “Based on information provided by eligible entities in the State, a description of...”
 - ***Eligible Entity Service Delivery System***
 - **14.3a. 676(b)(3)(A)** Describe “the service delivery system, for services provided or coordinated with funds made available through grants made under 675C(a), targeted to low-income individuals and families in communities within the State;” **[Narrative, 5000 characters]**
 - **Eligible Entity Emergency Food and Nutrition Services**
 - **14.4. 676(b)(4)** Describe how the state will assure “that eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.” **[Narrative, 5000 characters]**



State Plan Discussion

NASCSP Application for OCS' Performance Management Technical Assistance Funding Opportunity

- NASCSP intends to apply for OCS' Performance Management Technical Assistance Funding Opportunity, posted late Tuesday
 - Due July 10, 2020
- Support our application by signing onto our letter of support
- Learn more about the grant here:
<https://www.grants.gov/view-opportunity.html?dpp=1&oppPkgId=261872>

