



NATIONAL ASSOCIATION FOR STATE COMMUNITY SERVICES PROGRAMS

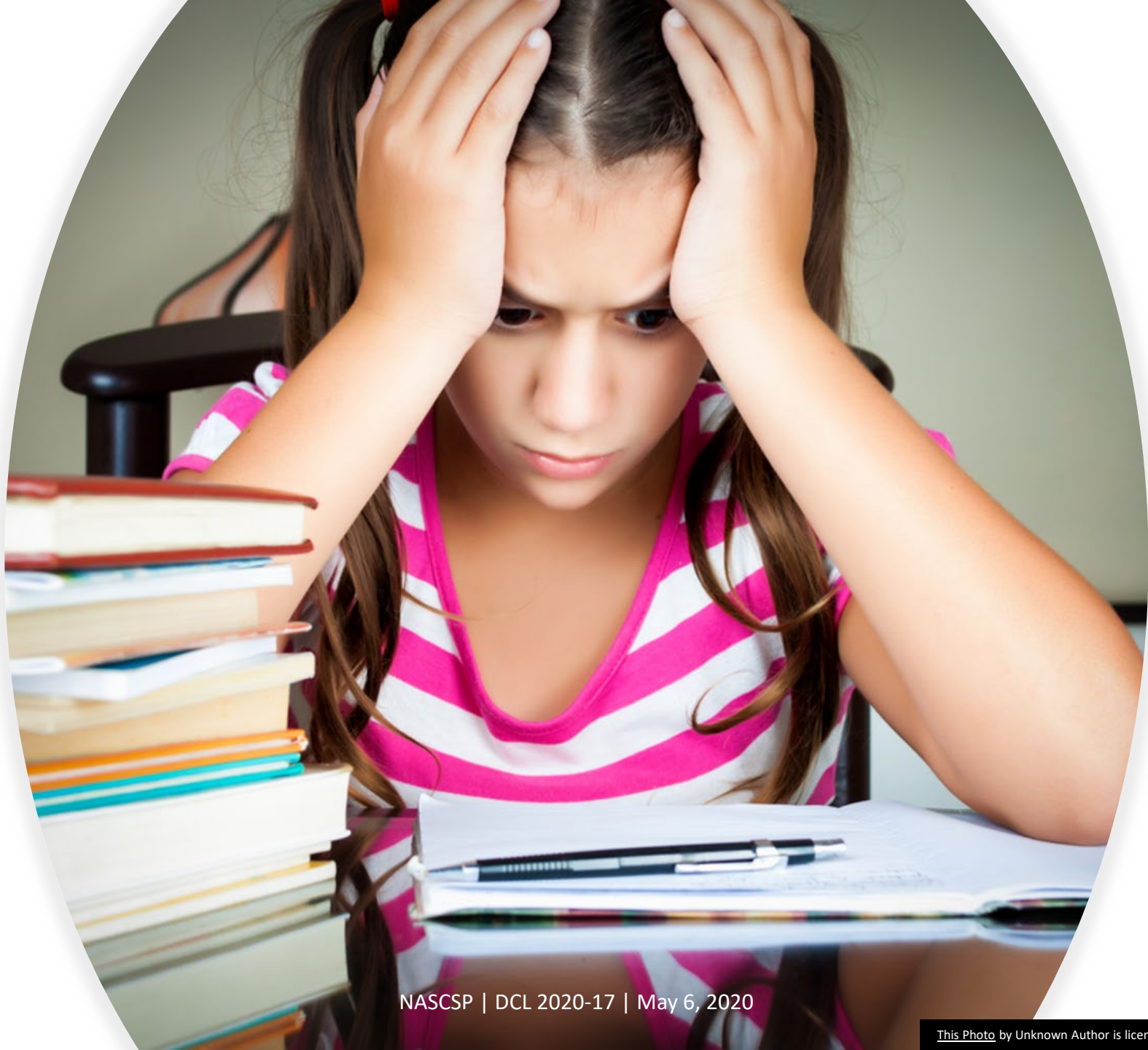
Member Only Conversation on DCL 2020-17

May 6, 2020



AGENDA

- **Review key points in the DCL**
- **Changes in the Annual Report**
- **Next steps**



NASCSP | DCL 2020-17 | May 6, 2020

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CSBG Dear Colleague 2020-17 Annual Report – OMB Approval and Updated Timeline

- Announced that **OMB approval** of the FY19 – FY21 CSBG Annual Report was received **February 28th**.
- Announced the **postponed implementation of Module 1** to the next fiscal year (FY20).
- Announced the targeted release of **SmartForms on May 8th**.

CSBG Dear Colleague 2020-17 Annual Report – OMB Approval and Updated Timeline

- Announced the **opening of OLDC on May 18th**.
- Announced the delay of FY19 Annual Report **submissions to July 17, 2020**.
- Provided the updated reporting forms.



Name of CSBG Eligible Entity Reporting:					
State:	DUNS:				
Housing (FNPI 4)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated)	V.) Performance Target Accuracy (III/II = V) (% auto calculated)
FNPI 4a The number of individuals experiencing homelessness who obtained safe temporary shelter.				#DIV/0!	#DIV/0!
FNPI 4b The number of individuals who obtained safe and affordable housing.				#DIV/0!	#DIV/0!
FNPI 4c The number of individuals who maintained safe and affordable housing for 90 days.				#DIV/0!	#DIV/0!
FNPI 4d The number of individuals who maintained safe and affordable housing for 180 days.				#DIV/0!	#DIV/0!

Module 4 Changes

- Changed language in the Housing FNPIs to state "The number of ***individuals***..." from the previous version which stated "The number of households..." in order to match the guidance that individuals should be reported for these NPIs instead of households.

Module 4 Changes

- Renamed FNPI 7 to "Outcomes Achieved Across One or More Domains" from "Outcomes Across Multiple Domains" in order to clarify that the purpose of this NPI is to report the total unduplicated count of individuals who achieved an outcome at the agency.

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Outcomes Achieved Across One or More Domains

Name of CSBG Eligible Entity Reporting:					
State:	0	DUNS:	0		

Outcomes Achieved Across One or More Domains (FNPI 7)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (%) auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) auto calculated)
FNPI 7a The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domains.					8

Module 4

Changes

- Created a new data point in the All Characteristics Report under Education Levels for "GED/Equivalency Diplomas". Previously, reporting of GED/Equivalency Diplomas was combined with reporting of High School Graduate level.

3. Education Levels

Number of Individuals

[ages 14-24]

[ages 25+]

0	0

- a. Grades 0-8
- b. Grades 9-12/Non-Graduate
- c. High School Graduate
- d. GED/Equivalency Diploma
- e. 12 grade + Some Post-Secondary
- f. 2 or 4 years College Graduate
- g. Graduate of other post-secondary school
- h. Unknown/not reported
- i. **TOTAL (auto calculated)**

Module 4 Changes

- Created a new data point in the All Characteristics Report under Military Status for "Never Served in the Military."

7. Military Status	Number of Individuals
a. Veteran	
b. Active Military	
c. Never Served in the Military	
d. Unknown/not reported	
e. TOTAL (auto calculated)	0



Module 1 Changes – Not Implemented Until 2020

E.2. Planned vs. Actual Allocation and Expenditures: Using the table below, specify the actual allocation of 90 percent of CSBG funds to CSBG eligible entities, as described under Section 675C(a) of the CSBG Act. This table must be based on actual dollars allocated, obligated to, and expended (liquidated) for each CSBG eligible entity during the FFY. For each CSBG eligible entity receiving CSBG funds, provide the Funding Amount allocated to the CSBG eligible entity during the FFY.

Note: The Amount Allocated and the Amount Obligated are going to be an exact match the majority of the time. Amounts expended (liquidated) should reflect actual payments made to eligible entities.

CSBG Eligible Entity	Planned Allocations	Actual Amount of Allocations <i>(The Amount Allotted to each entity based on State Formula from current FFY funding)</i>	Actual Amount of Obligations <i>(The actual amount made available through sub-awards to each entity during the FFY from current FFY funding)</i>	Actual Expenditures <i>(The actual amount liquidated to each entity during the FFY from current FFY funding)</i>	Carryover Expenditures <i>(The actual amount liquidated to each entity during the FFY from prior FFY funding)</i>
<i>Auto-populated from the CSBG State Plan, Table 5.1, Column 1 and cannot be revised.</i>	<i>Auto-populated from the CSBG State Plan Table 7.2 and cannot be revised.</i>	[Numeric response, specify \$ amount]	[Numeric response, specify \$ amount]	[Numeric response, specify \$ amount]	[Numeric response, specify \$ amount]

Section D Changes to be Implemented in FY20

D.2. Organizational Standards Performance: In the table below, please provide the percentage of CSBG eligible entities that met all state-adopted organizational standards in the reporting period (FFY). The target set in the CSBG State Plan is provided in the left-hand column. For more information on the CSBG Organizational Standards, see CSBG Information Memorandum #138.

Note: This information is associated with State Accountability Measures 6Sa.

Total Number of Entities Assessed

Note: The states should assess all eligible entities unless the state exempted the eligible entities per guidance in IM #138, as originally reported in the CSBG State Plan.

Total Number of Entities within the State	Number of Entities Exempted	Number of Assessable Entities	Number of Entities Assessed
[Auto-populated C.2]	[Insert a number between 0 – 99]	[Auto-calculated]	[Insert a number between 0 – 99]

Section H Changes to be Implemented in FY20

Corrective Action, Termination, and Reduction of Funding and Assurance Requirements (Section 678C of the CSBG Act)

H.4. Technical Assistance Plans (TAPs)

- H.4a. Technical Assistance Plans (TAPs):** Are there any CSBG eligible entities within the state that are on a TAP due to *issues of noncompliance* identified during a monitoring review during the FFY? ☐ Yes ☐ No
- H.4b. Creating Technical Assistance Plans (TAPs):** Did the state work with all monitored CSBG eligible entities with *issues of noncompliance* to create a TAPs, as necessary? ☐ Yes ☐ No
- H.4c. Reporting TAPs:** Did the state report all TAPs to the Office of Community Services within 30 calendar days of creation? ☐ Yes ☐ No

Section H Changes to be Implemented in FY20

Fiscal Controls and Audits

H.6. Single Audit Review: Pass through entities are required by 2 CFR 200.331(f) to verify that every sub-recipient is audited as required by 2 CFR 200.501. In the table below, provide the information for any CSBG eligible entity Single Audit in the Federal Audit Clearinghouse (FAC) submitted during the Federal Fiscal Year (FFY).

2 CFR 200.521 requires pass-through entities to provide a management decision for findings related to federal awards the pass-through makes to the sub-recipients. If applicable, provide the information regarding these decisions.

Note: Per 2 CFR 200.501, each eligible entity that receives at least \$750,000 in federal funds, is required to submit a Single Audit within the FAC annually. A State Management Decision is required within 6 months (2 CFR 200.521(d)), if there is a CSBG finding within the Single Audit.

Eligible Entity	Eligible Entity Required to Report Single Audit in FAC	Eligible Entity Submitted a Single Audit in FAC?	Date Audit was Accepted by Federal Audit Clearinghouse	If Entity did not submit as required, has the state taken steps to ensure compliance?	State Management Decision Required? (As Applicable)	Date Management Decision Issued (As applicable)
Auto-populated from Eligible Entity Master List	[Yes or No]	[Yes, No, or Late]	[Enter Date]	[Yes or No]	[Yes or No]	[Enter Date]



Next Steps

SmartForms will begin
being sent to states Friday,
May 8th.

Next Steps

May 8 th		May 22 nd	TBD
CT	MN	AK	AR
DC	MS	DE	GA
FL	MO	IN	LA
HI	MT	NE	NJ
ID	NM	NH	NV
IL	ND	NY	NC
IO	OK	OR	
KS	PR	PA	
KY	SD	RI	
ME	TX	SC	
MD	WV	UT	
		VT	
		WI	
		WY	



- SmartForms will begin being sent to states Friday, May 8th.
- NASCSP has a data transfer tool if you had your CAAs put FY19 data in the FY18 SmartForms. Send Muska your forms if you would like us to transfer the data.
- The FY19 XML is final and all resources for state offices who have a statewide database have been posted to the vendor portal.

Next Steps



- Work with your CAAs on data review to the best of your ability in this environment.
- Reach out to NASCSP for a free pre-review of CAA data, as a member benefit.

Next Steps

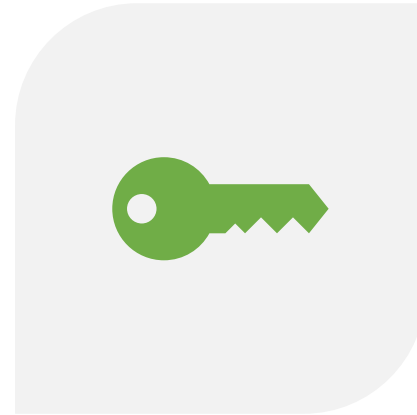


Vendor Portal



SITE:

**HTTPS://NASCSP.ORG
/NASCSP-VENDOR-
PORTAL/**



PASSWORD:

NASCSPVENDOR111K



Comments

- FY19 comments will be submitted through OLDC as they were in FY18 – as attachments. They will not be sent through the XML.
 - There will be a template for comments you may feel free to use.





Questions?

