



FY19 CSBG Annual Report Technical FAQ

FAQ:

Q: How should I handle special characters in this XML?

A: Developers will need to address five special characters in their XMLs. This [link](#) contains the needed information to handle passing special characters.

Q: What does the number “1” in the SubGrantee field represent?

A: The number “1” is simply for organization in OLDC.

Q: In both XMLs we also noted that some states have a “1” in the SubGrantee field. We put a 0 in that field. I told the programmer to default all XMLs to a 1 in that field. Is that appropriate?

A: Yes, that is appropriate.

Q: Where do I obtain the Grant Number?

A: The Grant Number can be obtained from the “Additional Fields Needed in the XML” document on the vendor portal.

Q: What if the XML report Start and End dates are not consistent with our reporting period?

A: The fields `<reportPeriodStartDate>2018-10-01</reportPeriodStartDate>` and `<reportPeriodEndDate>2019-09-30</reportPeriodEndDate>` need to be populated with the FFY as indicated here.

This is laid out in the “Additional Fields Needed in the XML” document which appears on the vendor portal.

The following fields is where you will need to pass the state reporting period with a 0 or 1 to note the state reporting period:

`<M2A1aJulyToJune>0</M2A1aJulyToJune>`

`<M2A1bOctToSept>0</M2A1bOctToSept>`

`<M2A1cJanToDec>0</M2A1cJanToDec>`



N A S C S P

NATIONAL ASSOCIATION FOR STATE COMMUNITY SERVICES PROGRAMS

Q: The M2AgencyName is defined as Agency Name (example CDF CAA) according to the Additional Fields for XML. However, this document does not define “subgrantee.” Are they one and the same?

A: Subgrantee is simply for the purposes of OLDC and is unrelated to Agency Name. It is used to organize the data in their system.

Q: How will comments be dealt with in FY19. I am not seeing my comments pass to OLDC?

A: Comments will be uploaded as attachments into OLDC, as they were in FY18.

Q: Will the 80/120% variance on all FNPI’s be flagged in FY19?

A: No, the variances between targeted and actual numbers will not be flagged as an error or warning in FY19. While this is a great TTA tool for states to work with agencies, it is not a great indicator of potentially incorrect data.

Q: Where can I find additional tools and resources?

A: All available tools and resources can be found on the NASCSP website.

If you have any questions, contact **Katy Kujawski** at kkujawski@nascsp.org