**Data Task Force Analysis Subcommittee Meeting Notes| March 26, 2018**

**DATA TF Member Attendees:**

[x]  Tiffany Keimig

[x]  Aaron Wicks

[x]  Lise Stuart

[x]  Jutta Ulrich

[x]  Matt Fitzgerald

[x]  Frances Yator

[x]  Katy Kujawski

[x]  Barbara Mooney

[x]  Muska Kamran

[ ]  Jenae Bjelland

# Action Items:

* NASCSP will send out a doodle poll to pick the next meeting dates.

# Summary:

* Members introduced themselves and talked about why they want to be part of the Analysis subcommittee.
* NASCSP discussed the role of the committee:
	+ Collect analysis tools from around the Network
	+ Make recommendations to the Performance Management Website
	+ Recommend changes to the Annual Report
	+ State Roll-Ups
	+ Beta-testing of Module 2 and 4
* The group brainstormed priority deliverables:
	+ Talking points on what data analysis is, what that means, and how to use data
		- There was a discussion within the group about what data analysis meant.
	+ FAQ to connect CSBG data analysis with the work of other federal programs on data analysis
	+ Survey to collect analysis tools that agencies, associations, or states are using
		- Need an outline of questions to ask
			* What tools do agencies use? What tools do they need? What questions do agencies ask when analyzing data?
				+ Need to identify what “tools” means – Barbara can help with this
	+ The group decided to first create the talking points, which would then be useful when surveying the Network.
	+ Jutta volunteered to be the subcommittee chair.
	+ Next meeting:
		- May
		- Get on the same page about what analysis is
		- Create a draft of some of these talking points
		- Doodle poll will be sent