**Data Task Force Analysis Subcommittee Meeting Notes| March 26, 2018**

**DATA TF Member Attendees:**

Tiffany Keimig

Aaron Wicks

Lise Stuart

Jutta Ulrich

Matt Fitzgerald

Frances Yator

Katy Kujawski

Barbara Mooney

Muska Kamran

Jenae Bjelland

# Action Items:

* NASCSP will send out a doodle poll to pick the next meeting dates.

# Summary:

* Members introduced themselves and talked about why they want to be part of the Analysis subcommittee.
* NASCSP discussed the role of the committee:
  + Collect analysis tools from around the Network
  + Make recommendations to the Performance Management Website
  + Recommend changes to the Annual Report
  + State Roll-Ups
  + Beta-testing of Module 2 and 4
* The group brainstormed priority deliverables:
  + Talking points on what data analysis is, what that means, and how to use data
    - There was a discussion within the group about what data analysis meant.
  + FAQ to connect CSBG data analysis with the work of other federal programs on data analysis
  + Survey to collect analysis tools that agencies, associations, or states are using
    - Need an outline of questions to ask
      * What tools do agencies use? What tools do they need? What questions do agencies ask when analyzing data?
        + Need to identify what “tools” means – Barbara can help with this
  + The group decided to first create the talking points, which would then be useful when surveying the Network.
  + Jutta volunteered to be the subcommittee chair.
  + Next meeting:
    - May
    - Get on the same page about what analysis is
    - Create a draft of some of these talking points
    - Doodle poll will be sent