Aaron Wicks Kris Schoenow Barbara Mooney

Lise Stuart Frances Yator Dakota Hayes

Tiffany Keimig Katy Kujawski Muska Kamran

Matt Fitzgerald Jenae Bjelland

# Action Items:

* NASCSP will have the one-pager available for review and mark-up to the subcommittee by **COB Friday December 6th**.
* Muska will send out update by **December 16th** with hopes of receiving final edits to the document by the end of that week **COB December 20th**.
* NASCSP can start further building out the DATA TF webpage on the NASCSP website to act as a repository for the subcommittee on these deliverables.

# Summary:

* What will come out of the results of the Analysis Subcommittee Survey?
  + CSBG Network needs guidance on measurement tools.
* CAP MLTC Conference is interested in the Analysis Subcommittee doing a session on measurement tools.
  + NASCSP can reach out to wider DATA TF if members of this subcommittee cannot attend.
    - Barbara to possibly be able to attend.
  + Subcommittee will discuss which measurement tools can be shared for the session.
    - Measurement Tools One-Pager from Barbara discusses what and how to measure and acts as a quick reference guide for what is a measurement tool.
      * NASCSP will reach out to Frances to see if she can act as the point person in transforming this document into something more like an infographic.
      * NASCSP will have the One-Pager available for review and mark-up to the subcommittee by **COB Friday December 6th**.
    - NASCSP and the Subcommittee can start with the One-Pager and then expand to cover additional “White-Papers” that expand on details and specifics.
      * These could include visual tools such as tables, etc. to help readers be better able to visualize these concepts.
    - Understanding the levels and different kinds of measurements.
      * “What is being measured and how are we measuring it”
        + Could be part of a future “2.0” document.
  + Muska will send out an update by **December 16th** with hopes of receiving final edits to that document by the end of that week **COB December 20th**.
* Kris’s summary of results could potentially be incorporated into the session presentation.
* Upcoming Timeline of Analysis Subcommittee Deliverables
  + Standard Measurement Tools- December 30, 2019
  + Collect Analysis Tools from across the network- December 30, 2019
  + Lifecycle of the data graphic- May 30, 2020
  + Analysis Toolkit- making meaning of the data- August 30, 2019
  + Targeting Guidance- TBD
* NASCSP can start further building out the DATA TF webpage on the NASCSP website to act as a repository for the subcommittee on these deliverables.
* NASCSP will look into scheduling the next Analysis subcommittee meeting for January.