

# Memorandum

DATE: **December 11, 2019**

WAP Memorandum 057

REPLY TO

ATTN OF: *elb*  
**Erica Burrin, Weatherization Assistance Program, Program Manager  
Weatherization and Intergovernmental Program Office**

SUBJECT: **Allowable Use of Training Funds for the 2020 NASCSP Mid-Winter Conference**

TO: **Weatherization Assistance Program Grantees**

The Department of Energy's Weatherization Assistance Program (WAP) strongly encourages all Grantee Managers to attend the 2020 National Association for State Community Service Programs (NASCSPP) Mid-Winter Conference, scheduled for February 24 – February 28, 2020, in Arlington, VA.

The WAP Track of NASCSP's Mid-Winter Conference will provide a wealth of information, tools, and resources in the general workshops to enhance and improve Grantee administration and implementation of the Program. WAP staff from DOE Headquarters in Washington, DC will provide an Overview of Weatherization, as well as, information to support Application Package submittal, working in the Performance and Accountability for Grants in Energy online system, Training and Technical Assistance, and Energy Audits for New Program Managers during the preconference days.

Throughout the core conference, DOE staff will present "WAP Federal Perspectives" in addition to several other sessions. This multi-part session will provide updates and insights on current and oncoming WAP activities, and will engage the audience in a critical dialogue about issues facing the Program at the state and local levels that should be addressed by the WAP network. The NASCSP Mid-Winter Conference will provide the best training and information exchange opportunity for WAP Managers this year.

The 2020 NASCSP Mid-Winter Conference training breaks-down as follows:

- February 24 – 25, 2020 – Orientation for WAP Grantee Managers
- February 26 – 28, 2020 – Core Conference for WAP Grantee Managers and Staff

Please note that costs related to attending the NASCSP Conference are allowable as a WAP training and technical assistance expense. We hope that all Grantee WAP managers will attend and participate in our national dialogue on operating a more effective Weatherization Assistance Program.

To find out more information about the meeting, please visit the event website at <https://nascsp.org/winter-2020-training-conference/>.