

Memorandum

DATE: November 6, 2018

WAP Memorandum 044

REPLY TO

ATTN OF:  Erica Burrin, Weatherization Assistance Program, Program Manager
Weatherization and Intergovernmental Program Office

SUBJECT: 2019 National Home Performance Conference Registration Discount for WAP Providers

TO: Weatherization Assistance Program Grantees

The Department of Energy's (DOE) Weatherization Assistance Program (WAP) strongly encourages Grantees and Subgrantees of the Program to participate in network training opportunities. Historically, DOE hosted a National Weatherization Training Conference biannually, to offer 'hands-on' training and classroom training to WAP providers. For 2019, DOE has chosen to partner with the other national organizations to satisfy this demand.

Grantees often budget to participate in DOE's training conference and/or similar training conferences in their State Plan. This year Grantees and Subgrantees are encouraged to utilize those funds to attend the 2019 HPC National Home Performance Conference and Trade Show. **Please note that costs related to attending either Conference are allowable as a WAP Training and Technical assistance expense (T&TA).**

2019 HPC NATIONAL HOME PERFORMANCE CONFERENCE AND TRADE SHOW

DOE WAP recently confirmed its sponsorship of the 2019 HPC National Home Performance Conference and Trade Show – the home performance industry's leading educational event. The conference will take place April 1-4, 2019, in Chicago, IL.

In addition to the HPC's traditional collection of high quality sessions, this year's conference will include multiple tracks and over 30 sessions specifically developed for the WAP network. DOE WAP staff will be in attendance and DOE is encouraging WAP professionals to attend this exciting and important learning and networking opportunity. In recognition of WAP's participation, individuals employed by the WAP network are eligible to receive a discounted registration rate.

Register with this code and SAVE \$100 – NATWAP1

Regular Registration: \$775 (Your discounted price = \$675. Offer ends 3/1/2019)

Late Registration: \$875 (Your discounted price = \$775. Offer begins 3/2/2019)

IMPORTANT: Please note that this code is only to be used by individuals employed by or contracted to the DOE Weatherization Assistance Program. Registrants' employer information will be requested and verified to ensure the appropriate use of this discount. Contractors to WAP agencies must include their company name followed by the name of the WAP agency that employs them in the "company/organization" field on their registration form (e.g., ABC Contracting/LMNOP Community Action Agency).

Attendance at this event is also considered an allowable use of training and technical assistance (T&TA) funds by WAP network organizations. To find out more information about the conference, please visit the event website <http://www.homeperformance.org/conferences/HPC19>.

If you have questions regarding the information in this Memorandum, please contact your DOE Project Officer.