

Summary of the Checklist for Monitoring Community Needs Assessments for State CSBG Offices

County/Tripartite Board: Park County, June 2016

Did this assessment meet ALL of the requirements as outlined in the Checklist for Monitoring Community Needs Assessments for State CSBG Offices?

Yes

No

If 'no', indicate which areas were insufficiently completed and/or neglected.

Standard 3.1: The organization conducted a community assessment and issued a report within the past 3 years

Standard 3.2: As part of the community assessment, the organization collects and includes current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s)

While this standard was mostly included in the Community Needs Assessment, it did not appear that agency service data was included. Agency participation was included only in the distribution of surveys, however no data was present as to what populations these agencies serve, which percentage are above and below the poverty level, and any demographic makeup of the agency's client base. With quantitative data from participating agencies, greater conclusions can be drawn based on the needs of the residents in Park County, and a more honest and comprehensive needs assessment can be presented. Agencies may already have some client data collected from intake assessments, etc. which, with permission, could be used/included in the Community Needs Assessment.

Standard 3.3: The organization collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment **A. Quantitative data is contained in the report**

Standard 3.3: The organization collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment **B. Qualitative data is contained in the report**

Standard 3.3: The organization collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment **C. The data has been analyzed**

Standard 3.4: The community assessment includes key findings on the cause and conditions of poverty and the needs of the community assessed

Standard 3.5: The governing board formally accepts the completed community assessment

It should be explicitly stated that the Community Needs Assessment was approved by the governing Tripartite Board, as required by CSBG standards.

Standard 1.2: The organization analyzes information collected directly from low income individuals as part of the community assessment

Standard 2.2: The organization utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. These sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions

Additional Elements: Resources are identified, as well as the process used to conduct the assessment

Were there any significant trends reported or otherwise recognized throughout this Community Needs Assessment?

This Community Needs Assessment addressed seven trends found as a result from both quantitate and qualitative data analysis. These trends outline the greatest needs identified in the community. They are housing, employment and training, emergency assistance, making better use of available resources, education, linkages to other resources, and nutrition and food.

What were the strengths of this Community Needs Assessment?

This Community Needs Assessment did well incorporating community meetings and utilizing focus groups in order to create a well-rounded picture of needs and strengths within Park County. The qualitative data from such meetings was provided in the Community Needs Assessment.

In what ways can this Community Needs Assessment be improved?

In reference to Standard 3.2, more agency service data could be used to leverage the resources that Park County already has in place, and then used to bridge the gaps as presented by the identified needs. Service data can include to what populations these agencies serve, which percentage of clients are above and below the poverty level, and any demographic makeup of the agency's client base. Using agency service data can act as another set of comparison techniques in order to identify where Park County and its residents are being and not being served. Additionally, this Community Needs Assessment could benefit from a spelling and grammar check.