

# CSBG DATA, ANALYSIS, AND TECHNICAL ASSISTANCE (DATA) TASK FORCE WEBINAR

Thursday, October 12, 2017

3:00-4:30pm ET



# Data Task Force October 12 Webinar

## **AGENDA**

# Agenda

- **Introduce the DATA TF Co-Chairs**
- **Review Module 3 Instruction Manual Survey**
- **Discuss DATA TF Talking Points**
- **Subcommittees: Getting Organized**
- **Timeline: The Next 180 Days**
- **Next Steps**

# DATA TF Co-Chairs

## CAA Co-Chair



**Lauren Suwansupa**  
Monterey County Community  
Action Partnership

## State Co-Chair



**Kris Schoenow**  
Michigan Department of  
Human Services

# **MODULE 3**

# **INSTRUCTIONS MANUAL**

# Module 3 Instructions

- Module 3 Instructions sent to DATA TF on October 6<sup>th</sup>
- DATA TF completes review and submits feedback via Survey Monkey by October 20, 2017

# Module 3 Instructions

Consider the following as you review the instructions:

- **Clarity** – Are the instructions clear? If not, what information would clarify the instructions?
- **Examples** – Are the examples helpful? How could the examples be improved?
- **Definitions** - Are the definitions clear? Are there definitions missing?
- **Additions** – Is any information missing? If so, what needs to be added?
- **General Comments** on formatting and overall presentation

## DATA TF Feedback

**This Module 3 Instruction Manual is currently in a draft format. Your comments will assist OCS and NASCSP in ensuring this manual is as effective and helpful as possible. As you review the manual, please provide your feedback in this survey. You do not have to provide responses for every section. Please consider these questions as you provide your feedback:**

1. Clarity – Are the instructions clear? If not, what information would clarify the instructions?
2. Examples – Are the examples helpful? How could the examples be improved?
3. Definitions - Are the definitions clear? Are there definitions missing?
4. Additions – Is any information missing? If so, what needs to be added?
5. Other Comments



# Module 3 Instructions Manual

## DATA TF Feedback

**Each page of the survey is broken out by the sections of the manual (see below). Please be very specific when leaving comments for each item (e.g. reference the NPI and page number where applicable).**

Survey Page 2 - Feedback on Introduction (based on the guiding questions)

Survey Page 3 - Module 3, Section A: Community Initiative Status Form(s) (based on the guiding questions)

Survey Page 4 - Module 3, Section B: Community National Performance Indicators (NPI) (based on each sub-section)

Survey Page 5 - Indicator Instructions, Examples, Definitions and Notes (based on each sub-section)

Survey Page 6 - Module 3, Section C: Community Strategies List (based on each sub-section)

Survey Page 7 - General Feedback

# TALKING POINTS

# Discussion

- Is this the right content? Any suggestions to improve?
- When to use these?
- Anything else needed now?



# SUBCOMMITTEES

# Subcommittee Kick Off Meetings



## Communications and Marketing Subcommittee

- NASCSP Staff Lead(s): Eric Behna and Jenae Bjelland
- October 2017



## Guidance Subcommittee

- NASCSP Staff Lead(s): Katy Kujawski
- October 2017



## Training Subcommittee

- NASCSP Staff Lead(s): Jackie Orr
- Early November



## Systems IT Subcommittee

- NASCSP Staff Lead(s): Katy Kujawski and Jenae Bjelland
- Early November



## Analysis Subcommittee

- NASCSP Staff Leads(s): Katy Kujawski and Jenae Bjelland
- December

# Subcommittees: Kick Off Agenda

NASCSP Staff Roles

Subcommittee Member  
Roles

Priority Deliverables

Timeline

Next Steps

# TIMELINE

# General Timeline

1 <sup>st</sup> Quarter	Event
October 2017	<ul style="list-style-type: none"><li>• DATA TF Webinar</li><li>• Module 2 &amp; 4 Instructions are released to the Network</li><li>• Subcommittee Kick-Off meetings</li></ul>
November 2017	<ul style="list-style-type: none"><li>• Module 3 Instructions are released to the Network</li><li>• Subcommittee Kick-Off meetings</li><li>• NASCSP completes three-year work plan</li></ul>
December 2017	<ul style="list-style-type: none"><li>• Subcommittee Kick-Off meetings</li><li>• Subcommittees work on priority deliverables</li></ul>
2 <sup>nd</sup> Quarter	Event
January 2018	<ul style="list-style-type: none"><li>• In Person Convening of DATA TF at MLTC in Houston, TX</li><li>• All States have started collecting CSBG Annual Report data</li></ul>
February 2018	<ul style="list-style-type: none"><li>• DATA TF webinar</li><li>• 2016 National CSBG Annual Report is Released</li></ul>
March 2018	<ul style="list-style-type: none"><li>• States Submit Module 1 in OLDC and the CSBG IS Survey to NASCSP</li></ul>



# Next Steps

- **Save the Date:** Possible in-person meeting at the Community Action Partnership MLTC, January 9-12, 2018
- Subcommittee Kick-Off Meetings: Deliverables and Timelines Developed/Shared
- Use DATA TF Talking Points
- Submit your Module 3 Instructions Manual feedback by October 20, 2017