**Data Task Force Analysis Subcommittee Meeting Notes| May 4, 2018**

**DATA TF Member Attendees:**

[ ]  Joseph Vaughan

[x]  Lauren Suwansupa

[x]  Josiah Masingale

[x]  Sukie Montes

[x]  Jenae Bjelland

[x]  Eric Behna

[x]  Jarle Crocker

[x]  Barbara Mooney

[x]  Muska Kamran

[ ]  Monique Alcantara

[ ]  Jonna Holden

[x]  Frances Yator

# Action Items:

* NASCSP will reach out to committee members who were not present about potential volunteers to be chair.
* NASCSP will follow up on next steps for each deliverable.

# Summary:

* Subcommittee Chair
	+ NASCSP asked for volunteers to be subcommittee chair.
		- Josiah indicated he would be interested, but he has volunteered for another committee.
		- Sukie indicated she would be interested but her schedule is very limited.
	+ NASCSP will ask for volunteers from those who were not present as well.
* Communication Updates from NASCSP
	+ Interactive TOC
		- NASCSP is building the interactive TOC and will circle back to the Communications Subcommittee for feedback once it’s done
		- Envision tying it into NPIs and Services, along with in depth examples
		- One-stop shop on the Performance Management Framework
		- Committee members stressed that this would be very useful.
		- Prezi is easily accessible everywhere.
* Review of Priority Deliverables
	+ Annual Report Slide Deck
		- Members have not really been using the PowerPoint for training, but those who have say it’s very useful
		- NASCSP will update the PowerPoint and share again. Members can tailor it to their training needs.
* Case Studies on Community Level Work
	+ NASCSP is compiling the info for the survey Barbara is conducting on community level work
	+ 101 responses so far
	+ Josiah and Jarle indicated they are interested in helping Barbara and NASCSP flesh the case studies out and make them useful for the Network
		- Perhaps not listing specific examples, but more of a compilation of responses around similar work (i.e. this is how people talked about setting up a community center)
* Myth vs. Fact Annual Report FAQ
	+ Sukie and Lauren indicated they are interested in working on this
	+ There are various versions out there already, plus additional questions NASCSP received during trainings
* Next Meeting
	+ July 10, 3:00 p.m.