**Data Task Force Analysis Subcommittee Meeting Notes| May 4, 2018**

**DATA TF Member Attendees:**

Joseph Vaughan

Lauren Suwansupa

Josiah Masingale

Sukie Montes

Jenae Bjelland

Eric Behna

Jarle Crocker

Barbara Mooney

Muska Kamran

Monique Alcantara

Jonna Holden

Frances Yator

# Action Items:

* NASCSP will reach out to committee members who were not present about potential volunteers to be chair.
* NASCSP will follow up on next steps for each deliverable.

# Summary:

* Subcommittee Chair
  + NASCSP asked for volunteers to be subcommittee chair.
    - Josiah indicated he would be interested, but he has volunteered for another committee.
    - Sukie indicated she would be interested but her schedule is very limited.
  + NASCSP will ask for volunteers from those who were not present as well.
* Communication Updates from NASCSP
  + Interactive TOC
    - NASCSP is building the interactive TOC and will circle back to the Communications Subcommittee for feedback once it’s done
    - Envision tying it into NPIs and Services, along with in depth examples
    - One-stop shop on the Performance Management Framework
    - Committee members stressed that this would be very useful.
    - Prezi is easily accessible everywhere.
* Review of Priority Deliverables
  + Annual Report Slide Deck
    - Members have not really been using the PowerPoint for training, but those who have say it’s very useful
    - NASCSP will update the PowerPoint and share again. Members can tailor it to their training needs.
* Case Studies on Community Level Work
  + NASCSP is compiling the info for the survey Barbara is conducting on community level work
  + 101 responses so far
  + Josiah and Jarle indicated they are interested in helping Barbara and NASCSP flesh the case studies out and make them useful for the Network
    - Perhaps not listing specific examples, but more of a compilation of responses around similar work (i.e. this is how people talked about setting up a community center)
* Myth vs. Fact Annual Report FAQ
  + Sukie and Lauren indicated they are interested in working on this
  + There are various versions out there already, plus additional questions NASCSP received during trainings
* Next Meeting
  + July 10, 3:00 p.m.