**Data Task Force Training Subcommittee Meeting Notes| May 11, 2018**

**DATA TF Member Attendees:**

[ ]  Georgean Trinkle

[x]  Marvin Cox

[x]  Trudy Logan

[x]  Daniel Leppo

[x]  Kris Schoenow

[x]  Sukie Montes

[x]  Jarle Crocker

[x]  Barbara Mooney

[x]  Muska Kamran

[x]  Jackie Orr

# Action Items:

* NASCSP and Jarle will go through RPIC information to glean training needs and will share that with this committee.
	+ NASCSP and Jarle will bring this up at the next RPIC call.
* Kris and Barbara will put together a list of challenges with data.
* NASCSP will send out a doodle poll for the next meeting.

# Summary:

* Subcommittee Chair
	+ Dan volunteered to be the chair.
* Next Meeting
	+ NASCSP will resend a doodle poll to pick the next date to meet.
* NASCSP provided a recap of the previous meeting for those who were not present.
* The group discussed the crossover between the Guidance and Training Committees.
	+ The group liked the merger idea but they would like to know more about the deliverables the Guidance Committee is working on.
	+ There was an idea that Guidance develops the documents and Training discusses a plan to release and support the use of these tools.
		- The idea of putting together a training plan was liked a lot.
	+ There was an idea that community level work should fall under Training since it’s a new piece that the Network needs extensive training on.
	+ The group pointed out the crossover with Communications as well.
		- NASCSP clarified that Communications should work on a communications plan to figure out how to connect DATA TF members with RPICs and with other avenues of sharing the work of the Task Force.
		- The annual slide deck was seen as falling more under Training.
	+ It was pointed out that case studies on community level work is premature.
		- NASCSP indicated they will work with the co-chairs to address this.
	+ Tiered activity idea: If the groups are merged, then everybody works on guidance material and then switches focus to training plans.
* The group discussed current training needs.
	+ There was discussion that the members are not receiving substantive feedback from their networks about their training needs.
	+ There was an idea that the DATA TF should be looking at data collection/storage/aggregation/ analysis at a larger and deeper level, rather than just focusing on the Annual Report.
		- The DATA TF should get the Network to figure out how to go beyond just filling the Annual Report to get it submitted.
	+ A survey should be done to gather info about training needs or RPICs should be invited to this committee.
		- Jarle has collected the RPIC TTA plans.
			* Jarle and Dan, who is an RPIC representative, explained the TTA plans are usually very general and broad.
		- There was a suggestion that the group evaluate what info has already been collected, analyze it, and figure out what more is needed.
			* The group could then get back to the RPICs and say this is what we’ve heard, could you give us more information.
			* The group could also ask RPICs to identify two/three top training needs.
				+ The group also pointed out that we need to delve deeper into the topics (i.e. what exactly about board governance?) However, the Network sometimes does not know what exactly it needs within certain topic areas because they do not have enough information.
* Next meeting: NASCSP will try to coordinate at least one webinar meeting between Guidance and Training subcommittees before the in-person meeting in August.
	+ If we cannot coordinate with Guidance, Training will still meet once before August.