

# Memorandum

DATE: July 11, 2018

WAP Memorandum 040

REPLY TO

ATTN OF:  Erica Burrin, Acting Program Manager  
Weatherization and Intergovernmental Program Office

SUBJECT: Allowable Use of Training Funds for the National Community Action Partnership's  
2018 Annual Convention

TO: Weatherization Assistance Program Grantees

INTENDED

AUDIENCE: Grantee Program Managers

The 2018 National Community Action Partnership's (NCAP) 2018 Annual Convention is being held August 28-31, 2018, at the Sheraton Denver Downtown in Denver, Colorado. NCAP's Annual Convention is the largest gathering of regional, state, and local Community Action Agencies in the United States, drawing more than 1,000 attendees each year. Our network and partners continue to be at the forefront of program and community development. The Convention is an opportunity to showcase our strengths, strategies, and achievements. Best practices in management, program implementation, and capacity building will also be shared.

Attendance at this event is considered an allowable use of the training and technical assistance (T&TA) funds by Weatherization Assistance Program (WAP) network organizations. Convention workshops include a multi-day track of training in building non-federal partnerships to enhance the impact of Weatherization. Members from the Department of Energy's WAP leadership will be attending and making several presentations.

To find out more information about the convention, please visit the event website:

<https://www.communityactionpartnership.com/menus/annual-national-convention.html>.

If you have questions regarding the information in this Memorandum, please contact your DOE Project Officer.