# Desk Monitoring Quiz

# Quality Control Inspector

DISCLAIMER: This quiz is intended for use as an interim review. Distribute to students after training the associated curriculum chapter, or the next day, to refresh the lesson. Being publicly available renders this specific quiz invalid for use as a formal assessment tool for accreditation.  See Tier 2.14(b) IREC 01022 ISPQ accreditation standard.

Learning Objectives

By attending this session, participants will:

* Identify applicable DOE regulations.
* Discuss basic fiscal requirements about procurement.
* Establish a paper trail from purchase order to final inspection
* Interpret an agency’s typical file structure.
* Identify anomalies to know what to flag for on-site visits.
* Practice completing typical file review forms.

Questions

1. What is the rule authorizing the Weatherization Assistance Program (WAP) known as?
2. 10 CFR 600
3. 10 CFR 440
4. 10 CFR 800
5. Where are federal procurement guidelines listed?
6. 10 CFR 600
7. 10 CFR 440
8. 10 CFR 800
9. Which of the following is **not** a critical component of the client file?
10. Verification of client eligibility
11. Client satisfaction and sign-off form
12. Copy of client driver’s license
13. What is the **best** approach for desk monitoring at an unfamiliar agency?
14. Jump right in and start taking notes while learning the file format on the first file.
15. Read through one entire file to learn the “style”, then begin making entries on the review form.
16. Read through all files to be reviewed to note discrepancies, then reorder files and make entries on the review form.

1. Which of the following are items that should be flagged to alert the person who will conduct the on-site monitoring? (Check all that apply)
2. Window replacement
3. Attic insulation
4. Skipped measures (skipped priorities)
5. Client signature in red ink
6. Toilet replacement
7. Blower door readings not recorded