

# CSBG Training Services Menu

NASCSP's CSBG Division offers standard and customized training and technical assistance in CSBG Basics, Communications, Data Collection, Performance Management and Performance Measurement, CAA Roles and Responsibilities, and State Roles and Responsibilities.

**\*\*\*Please note all of our trainings can be adapted to meet your state, association, or agency needs.\*\*\***

**An Overview of Community Action** | New to the scene? This session provides an overview of the War on Poverty and Community Action, the CSBG statute, and current political and programmatic forces shaping CSBG's future.

**Conducting a Comprehensive Community Needs Assessment** | Learn about the five major steps in creating a comprehensive needs assessment while exploring templates and resources for implementation.

**CSBG Board Governance: Balancing Accountability and Maximum Feasible Participation** | All boards need a little TLC. Enhance yours by finding out more on basic structure, functions, responsibilities, and operations of a CAA board.

**Communication Matters** | We all have a story to tell. Make sure yours is heard by learning strategic steps, proven framing techniques, and best practice models to assist CAAs in promoting their results through effective story telling.

**Annual Report Training & Development** | If reporting time has you in a rut, you'll benefit from learning these key components and data sources for strong annual reports. Let us assist you in touting your great work!

**Mastering the CSBG IS Survey** | The IS Survey can be a little overwhelming, but let us take the worry out of the process. This training provides an overview of the IS forms, instructions, Lexicon, common reporting errors, and solutions.

**Enhancing Performance Management and Measurement: ROMA and the NPIs** | This training examines the history of the Network's ROMA system and how it guides the NPIs and data collection.

**Doing What Works: Performance Targeting** | Feel like you're always chasing a moving target? The performance targeting training provides tools, tactics, and strategies that help agencies improve their targeting skills.

**Getting Ready for the Next Generation of ROMA** | Ready! Set! RO(MA) your way through the Theory of Change and the CSBG IS revisions, tools that have the potential to enhance how the Network articulates and measures change.

**Creating a Practical Community Action Plan** | This training reviews the process for creating a Community Action Plan, and provides tips on making the Community Action Plan a living document used by all staff.

**Planning for the Future: Succession Planning** | Who says breaking up is hard to do? This training walks participants through the creation of a succession plan for personnel at all levels. Best practices and templates are shared.

- CSBG Basics
- Communications
- Data Collection, Performance Management and Measurement
- CAA Roles & Responsibilities
- State Roles & Responsibilities

**Risk Assessment for Community Action** | You could be at risk and not even know it! This training reviews management principles and key areas for assessing risk. NASCSP can also conduct a detailed agency risk assessment.

**Creating a CSBG Policies & Procedures Manual** | Rules. They are a part of life. NASCSP can assist your state in creating a manual or updating your manual to ensure it covers key OCS focus areas.

**The State Plan and State Accountability Measures** | Need assistance developing your State Plan? NASCSP can review your current plans and provide suggestions for improvement.

**Funding Formula Updates & Revisions** | Looking to update your state's funding formula? NASCSP will help you decipher historic formulas and develop proposals for funding updates based on current Census data.

**Ensuring Strong Agencies** | Interested in knowing more about the opportunities and challenges of nonprofit mergers? NASCSP can provide one-on-one assistance to State offices facing agency mergers.

**A Systems Approach to Monitoring** | We live in an age of reality television—someone is always watching. Why not up your agency's game with this training that explains how to set up effective monitoring systems?

**ROMA-Focused Monitoring** | This training uses ROMA and the Theory of Change process as a frame for the strategic planning process.

**Monitoring Tool Review** | Want to update your monitoring tool based on the latest best practices and OCS guidance? We can assist with review and recommendations based on your state's size, geography, and staff capacity.

**Internal Controls: An Auditor's Perspective** | If auditor reports have you scratching your head, you are not alone. Let us show you how to examine and understand the various components of the independent auditor's report.

**Preparing for a Federal OCS Monitoring Review** | NASCSP is available to review your state's process, performance management, and performance measurement to assure you are compliant!

**Complying with OMB Circulars** | Stay on top of all relevant OMB Circulars as they relate to nonprofit compliance and state monitoring as you review the relationship between the Circulars and Federal OCS IMs.

**Organizational Standards: Assessing State and Local Capacity** | This training reviews tools for preparing to implement agency-level organizational standards and assesses capacity for implementing local and state agency standards.

**Agency De-designation and Termination** | We can provide one-on-one assistance to State CSBG offices going through an agency de-designation and/or termination process.

**Analyzing Fiscal Data** | Time for a check up? Health isn't just for physicians. Now you can visit this training to get your agency up to speed on identifying key indicators of agency fiscal health and examining agency board reports.

**Preventing Waste, Fraud, and Abuse** | It's never good when it happens, but we'll show you how to prevent it. This training reviews the most common reasons for fraud as well as the six most common areas of waste and abuse.

**Contact NASCSP to inquire about schedule and pricing!**