Memorandum

DATE: October 8, 2014

REPLY TO
ATTN OF: Robert C. Adams, Supervisor
Weatherization and Intergovernmental Program Office

SUBJECT: Availability of Testing Result Reports for the Quality Control Inspector Written Exam

TO: Weatherization Assistance Program (WAP) Network Participants

The Building Performance Institute (BPI) will now provide a report of the test results to candidates who take the Home Energy Professional Quality Control Inspector written exam. This report will indicate the candidate’s success rate in the various subject areas of the exam. Candidates can use this information to determine where more preparation may be needed to improve their chance of passing subsequent exams. This report is now available to all candidates who have taken the exam since the national roll-out of the certification. Instructions for accessing the testing reports are below:

1. Go to www.bpi.org – at the very top of the page hover over “Login” and select “Testing and CEU Portal”
2. On this new page select “Candidate Login” under the “Candidate Section”
3. Enter your existing candidate ID number and password that you use to log into any BPI area (will start with a “5” e.g., 5xxxxx). You can request the ID or password on this screen if you have forgotten it.
4. Once logged in you will see a “Testing Reports” tab under the BPI logo on the left side. Select the tab.
5. If you have taken a QCI written exam after the pilot period, you will see it listed here – NOTE: This is only for the QCI exam at this time; no others will show. Select the “view stats” button on the right side
6. This page will highlight in red the items related to questions you answered incorrectly, and will highlight in green items related to questions you answered correctly.

For additional information feel free to contact your Project Officer.