ROMA NEXT GENERATION
CSBG Annual Report
Briefing Webinars

June 29, July 6 and July 14
2:00-3:30 EDT

DEPARTMENT OF HEALTH & HUMAN SERVICES · USA

ADMINISTRATION FOR CHILDREN & FAMILIES

WELCOME

PRESENTERS

Office of Community Services (OCS)

- Seth Hassett, Director, Division of State Assistance

NASCSP

- Jackie Orr, CSBG State Assistance Director
- Rae Tamblyn, Research and Communications Analyst

Association of Nationally Certified ROMA Trainers

- Barbara Mooney, Director

Federal Consulting Group

- Kate Blunt, Consultant

Webinar Series

- **ROMA NG Update/Overview**—recorded webinar posted on the NASCSP website
- **Overview of the State Administration Module**—recorded webinar posted on the NASCSP website
- **Module 3** (Community-Level): June 29, 2:00-3:30pm EDT
- **Module 4** (Individual/Family-Level Module: July 6, 2:00-3:30pm EDT
- **Module 1 and 2** (Administrative & Agency Fiscal/ Capacity Modules): July 14, 2:00-3:30pm EDT

Webinar Series Objectives

- Understand what ROMA Next Generation is all about and the role the CSBG Annual Report plays.
- Understand the specifics of what is being proposed in the new Annual Report.
- Learn what is needed from you during 60-day comment period.

Today's Agenda

- ROMA Next Generation Overview: Building on the ROMA Foundation
- *Draft* Annual Report: Current Status
- Module Overview
  - Initial Feedback Period: What You Told Us
  - Clarifications and Changes Made
  - Outline and Reporting Forms
- Annual Report: Phased-In Reporting
- Next Steps: What is Needed Now
- Questions and Answers
- Poll

ROMA NEXT GENERATION

Building on the ROMA Foundation

ROMA Next Generation: *The Goal*

Move ROMA to a new level that will *move CSBG forward and strengthen Community Action over the next 5-10 years.* Just as ROMA 1.0 served Community Action well for over twenty years, ROMA Next Generation will move the field at all levels *to increase impact*.

Where We Want To Be

- OCS, States and CAAs work together to *use performance data to achieve greater stability and economic security* for families and communities.
- Each level of the CSBG Network
  - supports the *full* ROMA cycle
  - uses data on people, services, and outcomes for decision making.

ROMA Next Generation

ROMA Next Generation builds upon *Organizational Standards* and the *State and Federal Accountability Measures* to help achieve the full potential of CSBG.

ROMA Next Generation

- Focuses on ***integrating information*** on the people served, services and strategies provided, and the outcomes achieved by eligible entities.
- Is a system for ***continuous quality improvement*** focused on creating learning organizations at all levels of the CSBG network.
- Requires ***attention to the capacity*** of state and local data systems and support.

Continuous Improvement The Next Wave

- In 1993, the Government Performance and Results Act (GPRA) established the requirement that Federal programs engage in performance management activities such as setting performance goals, measuring results and reporting progress.

- GRPA launched a performance management wave in the public and private sector that resulted in the reporting of results externally, to funders and other stakeholders.

Continuous Improvement The Next Wave

In 2010, the GPRA Modernization Act set new expectations for Federal agencies and leaders to:

- set clear and ambitious goals;
- measure, analyze and communicate performance information to identify successful practices to spread and problematic practices to prevent or correct; and
- frequently conduct in-depth performance reviews to drive progress on the agencies priorities.

Continuous Improvement
The Next Wave

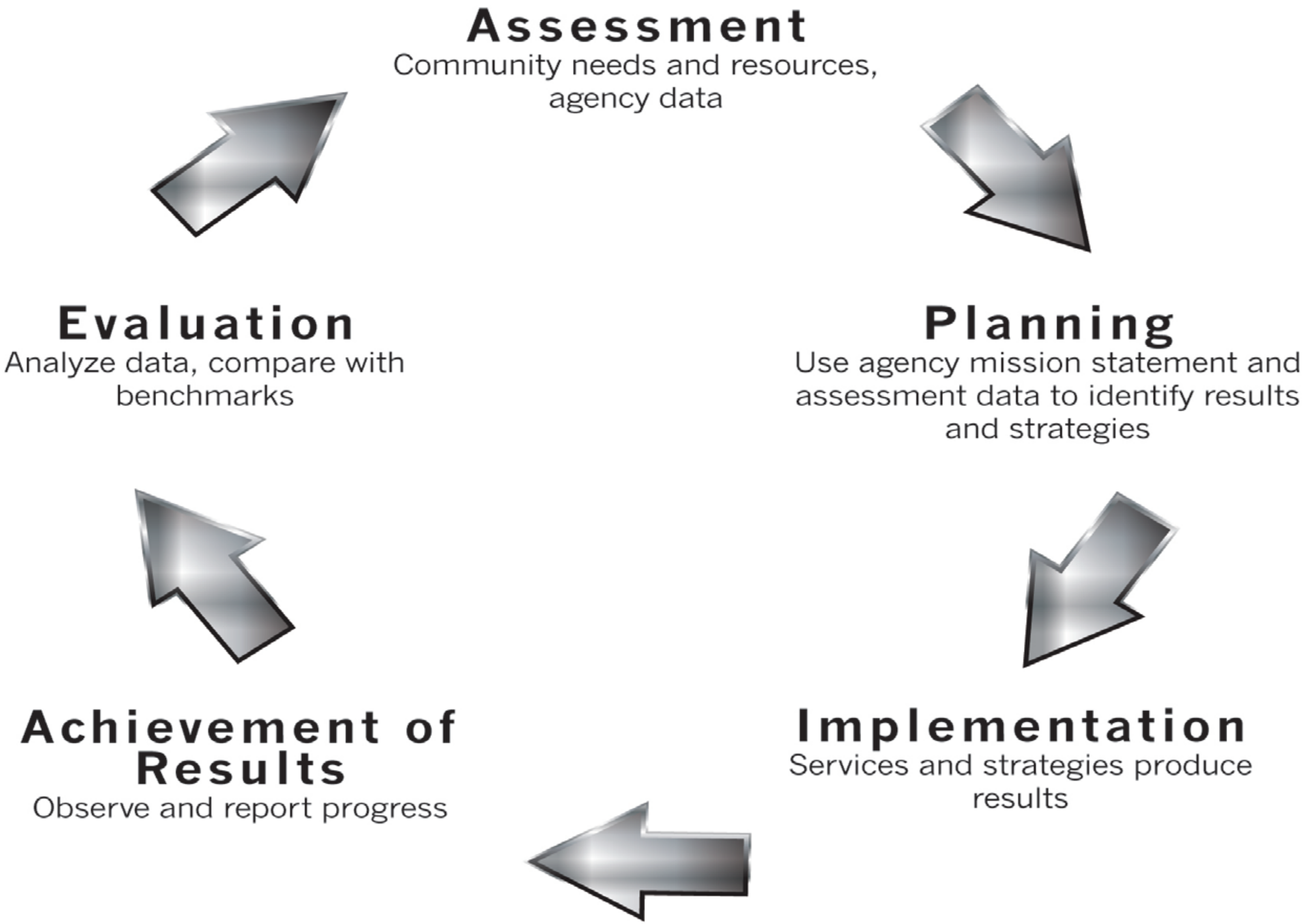
"Our goal is to create a performance management framework that encourages good management and innovation without fear of penalty for failing to achieve every ambitious target that has been set but with heightened pressure to achieve breakthrough gains on priorities."

OMB, M-11-17, April 14, 2011 Executive Office of the President of the United States, *Delivering on the Accountable Government Initiative and Implementing the GPRA Modernization Act of 2010.*

Continuous Improvement
The Next Wave

- GPRA Modernization reflects the most recent wave in performance management.
- This latest reform wave calls for focusing on analyzing data on results and using information to improve programs and the outcomes achieved, rather than merely reporting to outside stakeholders

The Results Oriented Management and Accountability Cycle



ROMA NG and the ROMA CYCLE

Assessment

Assess community needs and resources

What does data tell us about the **needs** in our **specified community**? What identified needs can we **reasonably address** either **independently** or **in partnership** with other organizations**?**

ROMA NG and the ROMA CYCLE

Planning

Use agency mission, TOC, and assessment to support services/ initiatives

How do the **Core Principles** in the **Theory of Change** help guide our agency strategic plan and community action plan?

How will we strategically respond as an agency to individual, family, and community needs? What **impact** do we want to have? What are our **performance targets**? What **services and initiatives** do we select?

ROMA NG and the ROMA CYCLE

How will we implement our unique combination of **Services and Initiatives**? And for what Outcomes (**NPIs**)?

Do we have a process for **observing progress** and **using data** to make changes as needed?

Do we **need to make changes** to our services and initiatives?

Implementation

Implement services and initiatives (strategies) to produce results

ROMA NG and the ROMA CYCLE

Achievement of Results

Observe and report outcomes and progress

What Outcomes are observed and measured as **Community and Family level NPIs**? How do the Outcomes we are tracking **move us towards our agency goals** in our local TOC?

How do specific Services and Initiatives (Strategies) help support and produce Outcomes to respond to the needs of our community?

ROMA NG and the ROMA CYCLE

Did the **Outcomes** achieved address the needs identified in the assessment phase? How well did we track our success? Did we meet our **targets**?

Evaluation

Analyze data, compare with benchmarks

What **has changed** for the people we served? What has changed for our community? What **Outcomes were achieved** and for whom? What **Services and Initiatives contributed** to achieving the **Outcomes**? What can **we improve** to better respond to local needs?

ROMA NG and the Purpose of Community Action

The **purpose of the CSBG Act** is to provide assistance to a network of Community Action Agencies for the reduction of poverty, the revitalization of low-income communities and the empowerment of low-income families and individuals. *When an organization receives CSBG and becomes the designated agency for an area, they become responsible for achieving these goals.*

ROMA NG and the Purpose of Community Action

CAAs are not expected to achieve these goals with only CSBG funding -- to be successful, agencies *must use CSBG in ways that leverage and maximize Federal, State and Local funding.*

ROMA NG and the Purpose of Community Action

- The new TOC, ROMA NG, and the CSBG Annual Report fully reflect this reality and *continue the long-standing expectation that CAAs report on the work of the CAA.*
- The CSBG Act, our history and over 50 years of experience are reflected in all we are doing today.

ROMA NEXT GENERATION OVERVIEW

CSBG Annual Report
Current Status

ADMINISTRATION FOR CHILDREN & FAMILIES

ROMA NG CLEARANCE PROCESS

Three Steps

1. Initial Feedback Period
2. Formal 60-day OMB Comment Period
3. Formal 30-day OMB Comment Period

Current Status

Initial Feedback Period Completed

Working together, NASCSP/OCS….

- Compiled the Survey data (on NASCSP’s website)
- Modified the draft Annual Report and identified areas needing clarification
- Revised the Annual Report forms
- Developed some supplemental documents to support your review of the CSBG Annual Report (on NASCSP’s website) www.nascsp.org

Current Status

- **Federal Register Notice** posted on June 16, 2016
- **Dear Colleague Letter published** on June 17, 2016
  - Visit the OCS website to access the Dear Colleague Letter and the Federal Register Notice: http://www.acf.hhs.gov/programs/ocs/programs/csbg
- **60 Day Comment Period** runs through August 15, 2016
- **30 Day Comment Period**: September 2016

- **Tools and Resources** to support review on NASCSP website http://nascsp.org/ROMA/919/ROMA-Next-Generation.aspx?iHt=17

CSBG *Draft* Annual Report

- Module 1: State Administration
- Module 2: Agency Expenditures Capacity and Resources
- Module 3: Community Level
- Module 4: Individual and Family Level

Module 4 Overview

Initial Feedback Period
What You Told Us

ADMINISTRATION FOR CHILDREN & FAMILIES

Responses Received

Excellent Response Rate!

- Survey 2: Community— 731 responses
- Survey 3: Individual/Family— 609 responses
- Survey 4: Fiscal/Agency Capacity— 553 responses
- Survey 5: Tying It All Together— 517 responses

Numerous Letters & Comments also received

Reactions to Characteristics Reports (Weighted)

How well does each report allow you to describe the population your agency works with?

Individual and Family	5 (Very Well)	4	3	2	1 (Not Well)	N/A	Count
The **Baseline** Characteristics Report	12.05%	52.67%	17.21%	9.64%	7.06%	1.38%	581
	70	306	100	56	41	8	
	65%		17%	17%			
The **All** Characteristics Report	13.25%	60.59%	16.01%	8.78%	0.52%	0.86%	581
	77	352	93	51	3	5	
	74%		16%	9%			

Reactions to Individual and Family Level Services List (Weighted)

How well does the list of services in each domain or section allow you to describe all the work you do to ensure individuals and families with low-incomes are stable and achieve economic security?

Individual and Family	5 (Very Well)	4	3	2	1 (Not Well)	N/A	Count
Employment	22.36%	45.07%	18.49%	4.05%	6.69%	3.35%	568
	127	256	105	23	38	19	
	67%		18%	11%			
Education and Cognitive Development	22.71%	44.19%	23.06%	7.22%	1.06%	1.76%	568
	129	251	131	41	6	10	
	67%		23%	8%			
Infrastructure and Asset Building	23.24%	46.83%	19.89%	7.39%	0.88%	1.76%	568
	132	266	113	42	5	10	
	70%		20%	8%			
Housing	24.47%	50.00%	16.20%	2.11%	5.81%	1.41%	568
	139	284	92	12	33	8	
	74%		16%	8%			

Reactions to Individual and Family Level Services List (Weighted)

How well does the list of services in each domain or section allow you to describe all the work you do to ensure individuals and families with low-incomes are stable and achieve economic security?

Health and Social/Behavioral Development	21.48%	45.07%	18.13%	11.09%	1.41%	2.82%	568
	122	256	103	63	8	16	
	67%		18%	13%			
Support Services	22.36%	46.48%	19.01%	10.21%	0.88%	1.06%	568
	127	264	108	58	5	6	
	69%		19%	11%			
Civic Engagement and Community Involvement	12.85%	43.49%	30.11%	4.23%	7.75%	1.58%	568
	73	247	171	24	44	9	
	56%		30%	12%			

Reactions to Individual/Family Level National Performance Indicators (Weighted)

How well do the indicators in each domain allow you to capture the impact of the work you do to ensure individuals and families with low-incomes are stable and achieve economic security?

Individual and Family	5 (Very Well)	4	3	2	1 (Not Well)	N/A	Count
Employment	12.04%	32.81%	35.60%	9.60%	3.32%	6.63%	573
	69	188	204	55	19	38	
	44.85%		35.60%	12.91%			
Education and Cognitive Development	11.69%	32.98%	38.39%	9.25%	1.40%	6.28%	573
	67	189	220	53	8	36	
	44.68%		38.39%	10.65%			
Income and Asset Building	10.82%	37.17%	34.90%	9.42%	1.40%	6.28%	573
	62	213	200	54	8	36	
	47.99%		34.90%	10.82%			

Reactions to Individual and Family Level National Performance Indicators (Weighted)

How well do the indicators in each domain allow you to capture the impact of the work you do to ensure individuals and families with low-incomes are stable and achieve economic security?

Housing	14.83%	37.17%	34.03%	6.98%	1.22%	5.76%	**573**
	85	213	195	40	7	33	
	52.01%		**34.03%**	**8.20%**			
Health and Social/Behavioral Development	10.82%	32.81%	35.43%	11.34%	2.79%	6.81%	**573**
	62	188	203	65	16	39	
	43.63%		**35.43%**	**14.14%**			
Civic Engagement and Community Involvement	9.77%	23.39%	44.68%	12.22%	3.84%	6.11%	**573**
	56	134	256	70	22	35	
	33.16%		**44.68%**	**16.06%**			

Reactions to the Stability Indicator Options (Weighted)

How well does each option for the indicators in the Individual and Family Stability domain allow you to capture the impact of the work you do to ensure individuals and families with low incomes are stable and achieve economic security?

Individual and Family	5 (Very Well)	4	3	2	1 (Not Well)	N/A	Count
Option 1	10.50%	29.89%	20.28%	12.99%	24.38%	1.96%	**562**
	59	168	114	73	137	11	
	40.39%		**20.28%**	**37.37%**			
Option 2	4.45%	24.02%	18.51%	24.38%	25.98%	2.67%	**562**
	25	135	104	137	146	15	
	28.47%		**18.51%**	**50.36%**			
Option 3	12.81%	16.55%	26.51%	13.35%	27.94%	2.85%	**562**
	72	93	149	75	157	16	
	29.36%		**26.51%**	**41.28%**			

Characteristics Report
Key Issues Identified

- Extensive comments and confusion on Baseline.
- Mixture of comments that saw value and those that did not.
- Concerns with systems capacity (unduplicated and maintaining client history).
  - Interoperability
- Defining new challenges with one time services.
- Concern that comparing report with another point in time.
- Cost

Characteristics Reports
Key Issues Identified

- Consider adding “Not Reported” to every category.
- Requested further research in how other federal funds collect data on Gender categories to be inclusive, respectful and provide definitions if additional categories are added and/or “other” is kept.
- The comments have clearly shown that there still needs to be education on when characteristics will be collected, that these reports are to be agency wide unduplicated counts, and that not all characteristics need to be collected/reported.

Individual/Family NPIs
Key Issues Identified

- Positive comments on removing outputs.
  - Concerns with follow-up requirements for job retention.
  - Confusion about reporting on every indicator and whether or not they can report a service if it is not funded by CSBG.
- A lot of clarification requested around Stability Measure options (i.e. the purpose, etc.).

Individual/Family NPIs
Key Issues Identified

- How will we define "achieve and maintain capacity to meet basic needs"? There were a lot of questions about the MIT basic needs calculator.
- Provide clear guidance on how “living wage” is to be calculated.
- Need to review Homeless definitions and housing categories, recommendations to ensure the match with HUD.
- Tracking over time is a concern.

Individual/Family Services
Key Issues Identified

- Concern around measuring and defining services.
- Recommendation that the words “classes” and “sessions” be removed.
- Recommendation that “other” option be added to each domain.

Module 4 Overview

Clarifications and Changes Made

Critical Clarification
Baseline Report

- Baseline characteristics report *(now called the Characteristics Report for New Individuals and Households)* demonstrates customer demographics when they arrive for services.
- This report would not be compared with any post-demographic report, but would be used to provide an accurate picture of what customers face when they arrive at the CAA.

Changes Made to Participant Characteristics

Baseline Characteristics Report

Name of *Baseline Characteristics Report* changed to *Characteristics Report for NEW Individuals and Households*

Changes Made to Participant Characteristics

Baseline Characteristics Report

Shortened to capture key information in 11 categories:

- Gender
- Age
- Education Level
- Disconnected Youth
- Health Insurance
- Work Status
- Source of Household Income
- Level of Household Income
- Housing
- Household Size
- Household Type

Changes Made to Participant Characteristics

ALL and NEW Characteristics Reports

- “Unknown or not reported” added as a data point to each category
- Agencies can report the estimated total number of new individuals/households not included in this report and indicate which programs serve these individuals and households.

Changes Made to Individual and Family NPIS

- Several NPIs revised based on Network recommendations.
- Additional guidance added to emphasize that agencies will report only on indicators that apply to their agency.
- Additional instruction added to clarify that tracking outcomes for 180 days is the standard that agencies are expected to work toward. The timeframe of 90 days is included to allow agencies with current limited capacity to report on this timeframe and to encourage quarterly review of data.

Changes Made to Individual and Family Services

- List of services has been expanded to include concrete suggestions from the Network.
- The words "classes" and "sessions" have been removed.

Revised Stability Measure

Option 1: The #/% of individuals who achieve one or more outcomes as identified by the NPIs in various domains.

Option 2: The number and percentage of individuals engaged with the Community Action Agency who report improved financial well-being.

Modifications to Module 4—Individual and Family: A Summary

- **Changes made to the New and All Characteristics Reports**
  - *Shortened*
  - *"Unknown/Unreported" category added*
  - *Allow reporting of estimated total of new individuals*
- **Revised the Individual/Family Level Performance Indicators**
  - *Revised language of several NPIs*
  - *Added guidance about only reporting on indicators that apply; and tracking outcomes for 180 days*
- **Expanded the Services List**
- **Eliminated one Stability Measure Option**

Module 4 Overview

Annual Report
Outline and Forms

ADMINISTRATION FOR CHILDREN & FAMILIES

Module 4: Individual and Family Level

Section A: Characteristics for NEW Individuals and Households

Section B: All Characteristics

Section C: Individual and Family NPIs

- Individual and Family NPI Landing Page
- Individual and Family NPI Data Entry Forms

Section D: Individual and Family Services

Outcomes, Services, People

At the individual and family level, ROMA Next Generation connects outcomes, services and participants to facilitate robust analysis.

- **Outcomes (Examples):** Obtained jobs, completed education, increased income, improved parenting, secured housing (Proposed Family Level Performance Indicators)
- **Services (Examples):** Job Training, Work Experience, Scholarships, Financial Education, Support Groups, Housing Counseling, Food Assistance (Family Level Services).
- **People:** Unduplicated count of people served. All participant characteristics (income, job status, education, etc.); and, participants at the time they first engage. (All Participant Report; Characteristics Report for New Individuals/Households)

Module 4: NEW CHARACTERISTICS REPORT

- This report will collect data that will create a profile of Individuals and Households *at the time they first engage* with the CAA.

- Provides a snapshot: What do our Individuals and Families look like when they come to us – *before* they receive any services from a CAA?

Module 4, Section A: Characteristics for NEW Individuals and Households - Data Entry Form

The New Proposed Characteristics for NEW Individuals and Households provides data on the characteristics and demographics of NEW individuals and households who enter into the agency in the current reporting period for services provided by eligible entities (whether or not funded directly by CSBG or by other funding sources in the agency). If you are unable to collect information on new participants or you cannot assure an unduplicated count, do not include those individuals and households in this report and provide an estimate of the number of individuals and households not included in the report. Additionally, agencies should indicate the programs that do not allow agencies to obtain an unduplicated count of new participants, due to interoperability issues.

Name of Local Agency Reporting:

Total unduplicated number of NEW INDIVIDUALS about whom one or more characteristics were obtained:

Total unduplicated number of NEW HOUSEHOLDS about whom one or more characteristics were obtained:

Estimated total number of NEW Individuals not included in this report: ☐ (0-200) ☐ (201-400) ☐ (401-600) ☐ (600+) [Note programs here]

Estimated total number of NEW Households not included in this report: ☐ (0-200) ☐ (201-400) ☐ (401-600) ☐ (600+) [Note programs here]

INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	
b. Female	
c. Other	
d. Unknown/not reported	
TOTAL (auto calculated)	0

2. Age	Number of Individuals
a. 0-5	
b. 6-13	
c. 14-17	
d. 18-24	
e. 25-44	
f. 45-54	
g. 55-59	
h. 60-64	
i. 65-74	
j. 75+	
k. Unknown/not reported	
TOTAL (auto calculated)	

3. Education Levels	Number of Individuals	
	[ages 14-24]	[ages 25+]

HOUSEHOLD LEVEL CHARACTERISTICS

7. Household Type	Number of Households
a. Single Person	
b. Two Adults NO Children	
c. Single Parent Female	
d. Single Parent Male	
e. Two Parent Household	
f. Non-related Adults with Children	
g. Multigenerational Household	
h. Other	
i. Unknown/not reported	
TOTAL (auto calculated)	0

8. Household Size	Number of Households
a. Single Person	
b. Two	
c. Three	
d. Four	
e. Five	
f. Six or more	
g. Unknown/not reported	
TOTAL (auto calculated)	0

9. Housing	Number of Households

3. Education Levels

Number of Individuals	[ages 14-24]	[ages 25+]
a. Grades 0-8		
b. Grades 9-12/Non-Graduate		
c. High School Graduate/ Equivalency Diploma		
d. 12 grade + Some Post-Secondary		
e. 2 or 4 years College Graduate		
f. Graduate of other post-secondary school		
g. Unknown/not reported		
TOTAL (auto calculated)	0	0

4. Disconnected Youth

	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	

5. Health

Number of Individuals	Yes	No	Unknown
a. Health Insurance*			

6. Work Status *(Individuals 18+)*

	Number of Individuals
a. Employed Full-Time	
b. Employed Part-Time	
c. Migrant Seasonal Farm Worker	
d. Unemployed (Short-Term, 6 months or less)	
e. Unemployed (Long-Term, more than 6 months)	
f. Unemployed (Not in Labor Force)	
g. Retired	
h. Unknown/not reported	
TOTAL (auto calculated)	0

TOTAL (auto calculated)	0

9. Housing

	Number of Households
a. Own	
b. Rent	
c. Other permanent housing	
d. Homeless	
e. Other	
f. Unknown/not reported	
TOTAL (auto calculated)	0

10. Level of Household Income

(% of HHS Guideline)

	Number of Households
a. Up to 50%	
b. 51% to 75%	
c. 76% to 100%	
d. 101% to 125%	
e. 126% to 150%	
f. 151% to 175%	
g. 176% to 200%	
h. 201% to 250%	
i. 250% and over	
j. Unknown/not reported	
TOTAL (auto calculated)	0

11. Sources of Household Income

	Number of Households
a. Income from Employment Only	
b. Income from Employment and Other Income Source	
c. Income from Employment, Other Income Source, and Non-Cash Benefits	
d. Income from Employment and Non-Cash Benefits	
e. Other Income Source Only	
f. Other Income Source and Non-Cash Benefits	
g. No Income	
h. Non-Cash Benefits Only	
i. Unknown/not reported	
TOTAL (auto calculated)	0

Income and Asset Building (check all NPIs for which CAA has outcomes to report)	
☐	1. The number (and percent) of individuals who achieve and maintain capacity to meet basic needs for 90 days.
☐	2. The number (and percent) of individuals who achieve and maintain capacity to meet basic needs for 180 days.
☐	3. The number (and percent) of individuals who opened a savings account or IDA.
☐	4. The number (and percent) of individuals who increased their savings.
☐	5. The number (and percent) of individuals who used their savings to purchase an asset.
☐	6. The number (and percent) of individuals who purchased a home.
☐	7. The number (and percent) of individuals who improved their credit scores.
☐	8. The number (and percent) of individuals who increased their net worth.
Housing (check all NPIs for which CAA has outcomes to report)	
☐	1. The number (and percent) of households experiencing homelessness who obtain safe temporary shelter.
☐	2. The number (and percent) of households who obtain safe and affordable housing. (Number (and percent) who maintain independence for 90 or 180 days)
☐	3. The number (and percent) of households that avoided eviction.
☐	4. The number (and percent) of households that avoided foreclosure.
☐	5. The number (and percent) of households who improved the health and safety of their homes.
☐	6. The number (and percent) of households who improved the energy efficiency of their homes.
☐	7. The number (and percent) of households who reduced their energy burden.

Employment

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

	Served	Targeted	Achieved	% Achieved	% Planning
Job/Career Enhancement:	I.) Number of Participants Served in Program(s) (#)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target) (#)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual) (#)	IV.) Percentage Achieving Outcome in Reporting Period [III / I = IV] (%) (auto calculated)	V.) Planning accuracy (in percent) (III/II = V] (%) (auto calculated)
3. The number of unemployed adults who obtain employment (with a living wage or higher).				(% auto calculated)	(% auto calculated)
a. Of the above, the number of unemployed adults who become self-employed as a result of CAA services. (with a living wage or higher).				(% auto calculated)	(% auto calculated)
b. Of the above, the number of unemployed adults who maintain existing employment for at least 90 days (with a living wage or higher).				(% auto calculated)	(% auto calculated)

Stability

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Name of Agency Reporting:					
	Served	Targeted	Achieved	% Achieved	% Planning
Stability	I.) Number of Participants Served in Program(s) (#)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target) (#)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual) (#)	IV.) Percentage Achieving Outcome in Reporting Period [III / I = IV] (%) (autocalculated)	V.) Planning accuracy (in percent) (III/II = V] (%) (autocalculated)
1. The number of individuals who achieve one or more outcomes as identified by the National Performance Indicators in various domains.				(% auto calculated)	(% auto calculated)

MEASUREMENT . This would require agencies to keep an unduplicated count of people who achieved one or more outcomes reported in the NPIs. This would not be aggregated by adding the numbers from the NPIs together, as that would result in a double counting people who achieved more than one outcome.

DEFINITION . Stability is defined as the unduplicated number of people who achieve one or more positive outcomes as identified by the NPIs across all domains.

DEFINITION. Stability is defined as the unduplicated number of people who achieve one or more positive outcomes as identified by the NPIs across all domains.

	Served	Targeted	Achieved	% Achieved	% Planning
Stability	I.) Number of Participants Served in Program(s) (#)	II.) Number of Participants Expected to Achieve Outcome in Reporting Period (Target) (#)	III.) Number of Participants Achieving Outcome in Reporting Period (Actual) (#)	IV.) Percentage Achieving Outcome in Reporting Period [III / I = IV] (%) (autocalculated)	V.) Planning accuracy (in percent) (III/II = V] (%) (autocalculated)
2. The number of individuals engaged with the Community Action Agency who report improved financial well-being.				(% auto calculated)	(% auto calculated)

MEASUREMENT. This would require agencies to keep an unduplicated count of people who report improved financial well-being based on responses to the CFPB Financial Well Being Scale.

http://www.consumerfinance.gov/data-research/research-reports/financial-well-being-scale/

CSBG ANNUAL REPORT

PHASED-IN REPORTING

ADMINISTRATION FOR CHILDREN & FAMILIES

CSBG Annual Reporting
Phased-In Reporting

Projected Reporting Timelines for States and Agencies		
Please click here to see your State's Reporting Period for FY 18	Reporting Timeline for **States:**	Reporting Timeline for **Agencies:**
Module 1 – State Administration	FY16 Annual Report Due March 2017	n/a
Module 2 – Agency Expenditures, Capacity, and Resources	FY18 Annual Report Due March 31, 2019	Data collection begins in FY18
Module 3 – Community Level	FY18 Annual Report Due March 31, 2019	Data collection begins in FY18
Module 4 – Individual and Family Level	FY18 Annual Report Due March 31, 2019	Data collection begins in FY18

CSBG ANNUAL REPORT

NEXT STEPS

http://www.acf.hhs.gov/programs/ocs/resource/csbg-dear-colleague-letter-open-comment-period-for-csbg-annual-report

CSBG Dear Colleague Letter Open Comment Period for CSBG Annual Report

Published: June 19, 2016

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U.S. Department of Health and Human Services
Administration for Children and Families
Office of Community Services
Division of State Assistance
330 C Street, SW, 5th Floor
Mail Room 5425
Washington, D.C. 20201
www.acf.hhs.gov/programs/ocs/programs/csbg

Community Services Block Grant
Dear Colleague Letter

Re: Open Comment Period for CSBG Annual Report

Date: June 17, 2016

Dear Colleagues:

In compliance with the requirements of Section 506(c)(2)(A) of the Paperwork Reduction Act (PRA) of 1995, the Office of Community Services (OCS) is requesting feedback from the Community Services Block Grant (CSBG) Network on a proposed CSBG Annual Report (Attached). The notice for this information collection activity was posted to the *Federal Register* in volume 81 FR 39267, number 2016-14229, pages 39267-39268 on June 16, 2016, found here.

During the 60-day comment period, and as soon as possible, we invite you to review the proposed CSBG Annual Report information collection and submit your comments, as described below.

http://www.acf.hhs.gov/programs/ocs/resource/csbg-dear-colleague-letter-open-comment-period-for-csbg-annual-report

DOWNLOAD

- DCL_APPENDIX_A_CSBG_ANNUAL_REPORT_NETWORK_FEEDBACK_AND_MODIFICATIONS.PDF (52.92 KB)
- DCL_APPENDIX_B_THEORY_OF_CHANGE.PDF (1.01 MB)
- DCL_CSBG_ANNUAL_REPORT_FRN_FY2016_1.PDF (124.78 KB)
- FRN1_ANNUAL_REPORT_PACKET.PDF (2.15 MB)

Last Reviewed: June 20, 2016

Upcoming Webinar

- July 14, 2016, 2:00-3:30pm EDT: Module 1 & 2 State Administration & Agency Expenditures, Capacity, and Resources

- Overview of the State Administration Module—recorded webinar now posted on the NASCSP website

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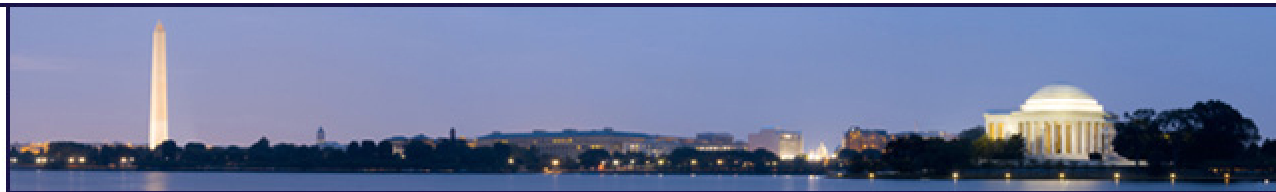

FRN1 60 Day Comment Period

FRN#1 Comment Period

The first Federal Register Notice (FRN#1) comment period is currently under way and OCS and NASCSP are eager for your feedback. For more information about the OMB Clearance process and the FRN#1, click here. To view the CSBG Annual Report, please go to the Notice for Public Comment or OCS' Dear Colleague Letter.

This comment period will last 60 days, June 16, 2016 - August 15, 2016. In addition to providing the revised CSBG Annual Report packet currently under comment, NASCSP has developed additional tools and resources to support your review of the material. We suggest you review the following recorded webinars to help you start your review and attend the live webinars listed below:

Webinar Recording: ROMA Next Generation Update

Listen in for an update on the feedback received during the Initial Comment Period, modifications made to the CSBG Annual Report, and an overview of the OMB Clearance process.

Webinar Recording: Module 1, State Administration

Listen in for an overview of Module 1 State Administration.

LIVE WEBINARS

June 29, 2016, 2:00-3:30pm EDT: Module 3 - Community Level

Tools and Resources to Support Your Review

- Excel Spreadsheets for Modules 2-4
- State and National Reports
- Collective Impact Tool
- Myth Busters
- Posters
- CSBG IS/CSBG Annual Report Crosswalks
- Tools created during the Initial Feedback Period

Helpful Links

- **Link to the Federal Register Notice with submission instructions for comments:** https://www.federalregister.gov/articles/2016/06/16/2016-14229/proposed-information-collection-activity-comment-request#t-1
- **CSBG Dear Colleague Letter Open Comment Period for CSBG Annual Report (with link to Annual Report Packet):** http://www.acf.hhs.gov/programs/ocs/resource/csbg-dear-colleague-letter-open-comment-period-for-csbg-annual-report
- **Information on the OMB Clearance Process:** http://nascsp.org/ROMA/919/ROMA-Next-Generation.aspx?iHt=17
- **Supplemental Tools and Resources to support review:** http://nascsp.org/ROMA-Next-Generation/936/FRN1-60-Day-Comment-Period.aspx?iHt=18


QUESTIONS
And
Answers

THANK YOU!