

## ROMA Pilot Indicators and Section E Introduction

Welcome to the ROMA Center of Excellence Reporting Pilot test! Thank you for volunteering your time and expertise as we refine the National Performance Indicators (NPIs) and build a more rigorous tool for evaluating results and measuring the impact of the Community Services Block Grant (CSBG) Network. This pilot test is intended to analyze the feasibility, functionality, and quantitative accuracy of the draft revised data collection tool.

Participating agencies in pilot states will report on the updated draft NPIs and updated Section E for the October-December 2013 quarter. Note that once the new indicators and Section E are in their final form, the FY2014 CSBG IS Survey will include these updates as well as all other regular sections of the report.

States will collect pilot information from participating agencies, with the support of their State Associations, and submit the Microsoft Access ROMA Pilot database.

**PLEASE SEE THE ACCOMPANYING INSTRUCTION MANUAL FOR DETAILED GUIDANCE.**

**This pilot is a test of new indicators. States and agencies should not change their data collection systems to match these draft indicators. Agencies participating in this pilot process must understand that this reporting is for testing purposes only, and does not preclude or replace the requirement to participate in the annual CSBG Information Systems Survey.**

Pilot participants will submit their feedback on the draft indicators and Section E. This information, along with additional feedback gathered from ROMA committees, OCS, and other Network input will inform the final draft submitted to OCS.

PILOT GOAL 6: People with low incomes, especially vulnerable populations, become more stable.

**Pilot Outcome 6.1:**

People with low incomes who receive single or short-term services to improve status.

*\*Note: the indicators below would be service counts, not identified as an outcome*

Indicator #	Indicator	Data	Unit
<b>INDIVIDUALS</b>			
6.1.1	The number of individuals who receive temporary emergency assistance		Individuals
6.1.1a	<i>The number of individuals who receive emergency food</i>		Individuals
6.1.1b	<i>The number of individuals who receive emergency fuel or utility payments funded by LIHEAP or other public and private funding sources</i>		Individuals
6.1.1c	<i>The number of individuals who receive emergency rent or mortgage assistance</i>		Individuals
6.1.1d	<i>The number of individuals who receive emergency temporary shelter</i>		Individuals
6.1.1e	<i>The number of individuals who receive assistance in other emergency situations</i>		Individuals
<b>SERVICES</b>			
6.1.2	<i>Number of Rides Provided</i>		Rides
6.1.3	<i>Number of Information and Referral Calls</i>		Calls

**Pilot Outcome 6.2:**

People with low incomes secure cash assistance or public benefits to stabilize family.

Indicator #	Indicator	Data	Unit
6.2.1	The number of families who report receipt of new benefits to stabilize the family		Families
6.2.2	The number of families who move from "no income" to another income category		Families

PILOT GOAL 6: People with low incomes, especially vulnerable populations, become more stable.

**Pilot Outcome 6.3:**

Vulnerable populations achieve improved status or conditions in one of the following:

Indicator #	Indicator	Data	Unit
6.3.1	<i>The number of children who increase school readiness</i>		Children
6.3.2	<i>The number of children and youth achieve or improve school success</i>		Children and Youth
6.3.3	<i>The number of families for whom safe, high quality care was obtained for children or other dependents</i>		Families
6.3.4	<i>The number of seniors who maintain maximum feasible independence</i>		Seniors
6.3.5	<i>The number of Individuals with disabilities who maintain maximum feasible independence and productivity</i>		Individuals with Disabilities

**Pilot Outcome 6.4:**

Families move toward stability. Families who become more stable are able to move toward self-sufficiency.

Indicator #	Indicator	Data	Unit
6.4.1	The number of families who report they have become more stable through services of the CAA or through referrals for service		Families
6.4.2	The number of families who have entered a self-sufficiency program		Families

GOAL 1: People with low incomes become more self-sufficient.

**Pilot Outcome 1.1:**

People with low incomes increase family income as they move out of poverty.

Indicator #	Indicator	Data	Unit
1.1.1	Of the families who are receiving services to become more self-sufficient, the number of families who move up on the FPG scale.		Families

**Pilot Outcome 1.2:**

People with low incomes decrease reliance on cash assistance or public benefits.

Indicator #	Indicator	Data	Unit
1.2.1	Of the families who are receiving services to become more self-sufficient, the number of families who move to "Employment Only" or "Employment & Other" from any other income source category.		Families
1.2.2	Of the families who are receiving services to become more self-sufficient, the number of families who report a decrease in reliance on cash assistance or public benefits because they are able to meet family needs without these supports.		Families

**Pilot Outcome 1.3:**

People with low incomes improve their status or quality of life in one of the following:

Indicator #	Indicator	Data	Unit
<b>EMPLOYMENT</b>			
1.3.1a	<i>The number of individuals who were unemployed and obtained a job or become self employed.</i>		Individuals
1.3.1b	<i>The number of individuals who were employed and improved employment benefits</i>		Individuals
1.3.1c	<i>The number of individuals who were employed and maintained a job for at least 90 days</i>		Individuals
<b>TRANSPORTATION</b>			
1.3.2a	<i>The number of individuals who obtained reliable transportation</i>		Individuals
1.3.2b	<i>The number of individuals who obtained driver's license</i>		Individuals
<b>HEALTH</b>			
1.3.3a	<i>The number of families who obtained health care services</i>		Families
1.3.3b	<i>The number of families who secured health care insurance</i>		Families

**Pilot Outcome 1.3, continued:**

People with low incomes improve their status or quality of life in one of the following:

Indicator #	Indicator	Data	Unit
<b>HOUSING</b>			
1.3.4a	<i>The number of homeless or near homeless families who obtained safe and affordable housing</i>		Families
1.3.4b	<i>The number of families who maintained safe and affordable housing for 90 days.</i>		Families
1.3.4c	<i>The number of families who achieved home ownership</i>		Families
<b>INCOME MANAGEMENT &amp; ASSET DEVELOPMENT</b>			
1.3.5b	<i>Number of families who obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments</i>		Families
1.3.5c	<i>Number of families in tax preparation programs who applied for any type of Federal or State tax credit and the expected aggregate dollar amount of credits</i>		Families
1.3.5d	<i>Number of individuals who increased savings through an Individual Development Account (IDA) or other savings account</i>		Individuals
<b>EDUCATION &amp; TRAINING</b>			
1.3.6a	<i>The number of individuals who obtained skills/competencies required for employment</i>		Individuals
1.3.6b	<i>The number of individuals who improved basic or secondary academic skills (ABE or GED) and received certificate or diploma</i>		Individuals
1.3.6c	<i>The number of individuals who completed postsecondary education program and obtained certificate or diploma</i>		Individuals
<b>FAMILY DEVELOPMENT</b>			
1.3.7a	<i>The number of parents and other adults who learn and exhibit improved parenting skills</i>		Individuals
1.3.7b	<i>The number of parents and other adults who obtained skills/competencies required for family functioning (i.e. nutrition, housing, cleanliness, etc.)</i>		Individuals

GOAL 2: Community Action joins with other community stakeholders to improve the conditions in which people with low incomes live.

**Pilot Outcome 2.1:**

Community Action joins with other community stakeholders to improve or create the following assets in neighborhoods with low incomes:

Indicator #	Indicator	Data	Unit
<b>2.1.1</b>	<b>DEVELOPMENTAL ASSETS</b> – These are assets that allow residents to attain the skills needed to be successful in all aspects of daily life (e.g., educational institutions, early learning centers, and health resources).		
2.1.1a	<i>Accessible and affordable health care services/facilities created</i>		Services/Facilities
2.1.1b	<i>Accessible and affordable health care services/facilities saved from reduction or elimination</i>		Services/Facilities
2.1.1c	<i>Accessible safe and affordable child care or child development placement opportunities created</i>		Opportunities
2.1.1d	<i>Accessible safe and affordable child care or child development placement opportunities saved from reduction or elimination</i>		Opportunities
2.1.1e	<i>Accessible before-school and after-school program placement opportunities created</i>		Opportunities
2.1.1f	<i>Accessible before-school and after-school program placement opportunities saved from reduction or elimination</i>		Opportunities
2.1.1g	<i>Accessible educational and training placement opportunities created, including vocational, literacy, and life skill training, ABE/GED, and postsecondary education</i>		Opportunities
2.1.1h	<i>Accessible educational and training placement opportunities saved from reduction or elimination, including vocational, literacy, and life skill training, ABE/GED, and postsecondary education</i>		Opportunities
<b>2.1.2</b>	<b>COMMERCIAL ASSETS</b> – These assets are associated with production, employment, transactions, and sales (e.g., labor force and retail establishments).		
2.1.2a	<i>Increase in the availability of commercial services within low-income neighborhoods</i>		Services
2.1.2b	<i>Preservation of commercial services within low-income neighborhoods</i>		Services
<b>2.1.3</b>	<b>RECREATIONAL ASSETS</b> – These assets create value in a neighborhood beyond work and education (e.g., parks, open space, community gardens, and arts organizations).		
2.1.3a	<i>Increase in the availability of community facilities</i>		Facilities
2.1.3b	<i>Preservation of community facilities</i>		Facilities
2.1.3c	<i>Increase in neighborhood quality-of-life resources</i>		Resources
2.1.3d	<i>Preservation of neighborhood quality-of-life resources</i>		Resources

**Pilot Outcome 2.1, continued:**

Community Action joins with other community stakeholders to improve or create the following assets in neighborhoods with low incomes:

Indicator #	Indicator	Data	Unit
<b>2.1.4</b>	<b>PHYSICAL ASSETS</b> - These assets are associated with the built environment and physical infrastructure (e.g., housing, commercial buildings, and roads).		
2.1.4a	<i>Safe and affordable housing units created in the community</i>		Units
2.1.4b	<i>Safe and affordable housing units improved in the community through construction, weatherization or rehabilitation achieved by Community Action activity or advocacy</i>		Units
2.1.4c	<i>Accessible new transportation resources, including public or private transportation</i>		Resources
2.1.4d	<i>Accessible expanded transportation resources, including public or private transportation</i>		Resources
2.1.4e	<i>Accessible transportation resources saved from reduction or elimination, including public or private transportation</i>		Resources
<b>2.1.5</b>	<b>SOCIAL ASSETS</b> - These assets establish well-functioning social interactions (e.g., public safety).		
2.1.5a	<i>Increase in the availability of community services to improve public health and safety</i>		Services
2.1.5b	<i>Preservation of community services to improve public health and safety</i>		Services

GOAL 3: People with low incomes own a stake in their community.

**Pilot Outcome 3.1:**

Communities are improved when people with low income are connected to community networks.

Indicator #	Indicator	Data	Unit
3.1.1	<i>Number of low-income people participating in formal community organizations, government, boards, or councils that provide input to decision-making through Community Action efforts</i>		Individuals
3.1.2	<i>Number of low-income people engaged in non-governance community activities or groups created or supported by Community Action</i>		Individuals

**Pilot Outcome 3.2:**

People with low incomes who are connected to community networks improve their social capital through maximum feasible participation.

Indicator #	Indicator	Data	Unit
3.2.1	Number of individuals with low incomes who report an increase in social network connections as a result of participation in community activities		Individuals
3.2.2	<i>Number of volunteer hours donated to the agency by low-income Community Action program participants</i>		Hours



GOAL 4: Community Action partners with supporters and providers of services to achieve results for people with low incomes.

**Pilot Outcome 4.1:**

Community services and resources are accessible and affordable for populations with low incomes or other barrier through partnerships.

Indicator #	Indicator	Data	Unit
4.1.1	<i>Number of organizations, both public and private, that Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes. (Note. Include a <u>TEXT NARRATIVE</u> below, and/or attached, identifying changes in the community that have happened as a result of these partnerships)</i>		Organizations

4.1.1 TEXT NARRATIVE			
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**Pilot Outcome 4.2:**

Community Action expands or maintains its ability to provide services through partnerships.

Indicator #	Indicator	Data	Unit
4.2.1	Number of services that are available to Community Action Agency customers because of partnerships		Services
4.2.2	<i>Number of volunteer hours donated to the agency by the public</i>		Hours

GOAL 5: Agencies increase their capacity to achieve results.

**Pilot Outcome 5.1:**  
Community Action Agencies deliver high-quality services.

Indicator #	Indicator	Data	Unit
5.1.1	<i>Staff, volunteers, and board members have the skills required to achieve results as measured by having credentials and/or nationally recognized certifications. (Note: ROMA and CCAP information will be collected from national organizations.)</i>	NO REPORTING NECESSARY BY AGENCIES. ROMA AND CCAP INFO WILL BE GATHERED FROM NATIONAL ORGANIZATIONS	
	OTHER CREDENTIALS REPORTED BY THE AGENCY		Credential
	OTHER CREDENTIALS REPORTED BY THE AGENCY		Credential
	OTHER CREDENTIALS REPORTED BY THE AGENCY		Credential
5.1.2	The number of Organizational Standards met by the CAA (Note: at the state aggregation level, this will include the number of CAAs reporting and the number of standards for each. No reporting is required of the pilots as the standards are under review by OCS.)	NO REPORTING NECESSARY BY AGENCIES. THE STANDARDS ARE UNDER REVIEW BY OCS.	

**Pilot Outcome 5.2:**  
Community Action achieves results.

Indicator #	Indicator	Data	Unit
	**UNDER DEVELOPMENT**		

## SECTION E: CSBG Expenditures by Service Category

<i>Agency Reporting:</i>	
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**TABLE 1:** Total Amount of CSBG Funds Expended

<i>SERVICE CATEGORY</i>	<i>CSBG FUNDS</i>
1. Employment	\$
2. Education	\$
3. Income Management	\$
4. Housing	\$
5. Emergency Services	\$
6. Nutrition	\$
7. Linkages/Partnerships	\$
8. Self Sufficiency/ Case Management	\$
9. Health	\$
10. Disaster Assistance	\$
11. Org Capacity - Maximum Feasible Participation	\$
12. Org Capacity - Vision and Direction	\$
13. Org Capacity - Operations and Accountability	\$
<b>TOTALS</b>	<b>\$ -</b>

**TABLE 2:** Of the funding listed in Table 1: Funds for Services by Demographic Category

<i>DEMOGRAPHIC CATEGORY</i>	<i>CSBG FUNDS</i>
1. Youth (Individuals aged 12 to 18)	\$
2. Seniors (Individuals aged 55 and older)	\$